



COMMUNITY ACTION ORGANIZATION

OFFICE ADDRESS: TONGPING, JUBA, CES REPUBLIC OF SOUTH SUDAN
E mail: d.kam61@yahoo.com commaction.org@gmail.com

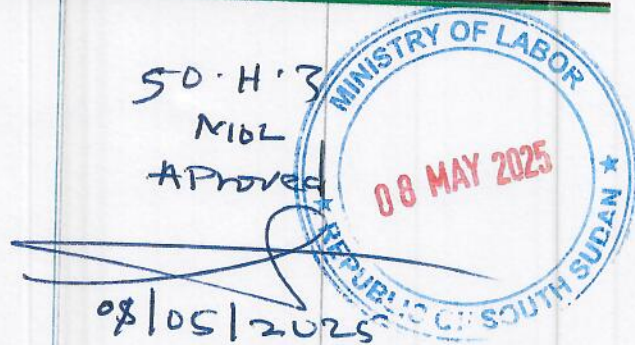
Position: WASH Officer (2 positions)

Location: Fangak and Pigi/Canal (Jonglei State)

Reports to: Project Manager

Duration of Contract: 11 months

Start date: As soon as possible



Community Action Organization (CAO) is a national not-for-profit humanitarian and development organization that focuses on key thematic areas such as WASH, nutrition, health, food security, livelihood, protection, education, and peacebuilding. With a presence in Jonglei, Upper Nile, Warrap states, and Central Equatoria, CAO is committed to finding talented and compassionate individuals who possess high integrity to enhance its ability to respond effectively to crises. Given the organization's mission, it's crucial that its team has the right blend of skills and qualities to successfully carry out its work.

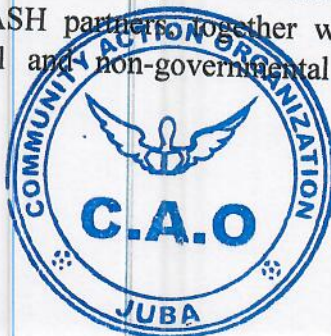
The WASH Officer will play a pivotal role in supporting the Community Action Organization (CAO) by collaborating closely with government agencies to assess the needs of vulnerable populations in the designated project areas. This role will encompass a range of responsibilities, including WASH contingency planning and preparedness initiatives, as well as the assessment and formulation of a comprehensive, trainings and capacity building, long-term WASH strategy coupled with actionable operational plans.

Key aspects of this position involve fostering coordination with sub-national WASH partners while working in sync with state authorities. The WASH Officer will also be responsible for monitoring the implementation of WASH projects, ensuring that each site meets the required levels of WASH services. This will be done in accordance with the CAO's established WASH Manual and Technical Guidelines, as well as adhering to the applicable WASH cluster standards and national regulations. Through these efforts, the WASH Officer will help guarantee that vulnerable communities receive the critical water, sanitation, and hygiene services they need to improve their health and well-being.

Roles and Responsibilities

Leadership and Coordination

- Lead the delivery of WASH services for vulnerable at risk communities to meet the CAO's standards and / or the national WASH standards, depending on the context.
- Act as a focal point for WASH issues within CAO at field level and liaise with NRC, UN and international agencies, Government and Non-governmental counterparts.
- Coordinate field activities with WASH partners together with NRC and other UN agencies, sub-national governmental and non-governmental counterparts and local





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authorities to ensure delivery of WASH services to beneficiaries meet CAO's standards of assistance, depending on the context.

WASH Strategy, Planning and Programme Support

- Actively participate in drafting WASH strategies, and operational plans for CAO's WASH programme at the country level.
- Jointly with technical staff of implementing partners and other WASH actors, update detailed needs and resource assessments and revise designs of technical plans as necessary, taking into account practical aspects of implementation, long-term sustainable solutions, and relevant technical specifications and guidelines.
- Advise and assist the CAOs WASH staff at headquarter on the development of WASH aspects of the programme including planning, budgeting and input to financial management of the programme.

Technical Assistance and Capacity Building

- Provide technical guidance and support to partners on all water, sanitation, hygiene promotion related issues, to ensure quality, cost-effectiveness, sustainability and impact soundness in their implementation and in accordance with CAO's policies, standards and priorities.
- Facilitate capacity strengthening activities of national CAO WASH staff and, if applicable, of staff of implementing/operational partners to address key areas of WASH importance to refugees and other persons of concern to CAO.

Monitoring, Evaluation and Quality Assurance

- Supervise and monitor the implementation of the ongoing water, sanitation, hygiene projects administered directly by CAO and its partners.
- Ensure that mechanisms to monitor the performance of CAOs WASH activities in the IDP, Returnee camps / settlements, and host community sites.
- Ensure that the WASH Monitoring System data collection and reporting is carried out systematically, properly and timely with quality information

Reporting

- Report regularly on WASH activity implementation to subnational cluster, and line manager while maintaining accurate records of all relevant WASH performance indicators.
- Prepare regular sectorial reports and submit material for preparation of periodic project monitoring reports as required by the office at country level.
- Maintaining regular contact with the WASH Unit, in Juba regarding all technical matters.

Education and Experience

- Diploma in Civil / Environmental / Water / Public Health Engineering or related field.





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- Minimum of 2 years of relevant professional experience in implementing Integrated WASH in emergency projects.
- Excellent knowledge of English and good working knowledge of local languages (Arabic and Nuer).

Basic knowledge of four of the eight components

- Rural water supply for low- and middle-income countries - including water safety, sustainability
- Rural sanitation for low- and middle-income countries, including sustainability; applying CATS principles
- Urban sanitation for low- and middle-income countries, including sustainability
- Handwashing with soap
- WASH-in-Schools and Health Centres
- Menstrual hygiene management
- National government WASH policies, plans and strategies
- Analysis of national budgets and expenditure for basic WASH, and related advocacy

Basic knowledge of two of the four components

- Programme/project management
- Capacity development
- Knowledge management
- Monitoring and evaluation

Basic knowledge

- Human rights and WASH
- Gender equality and WASH

Application Instructions:

INTERESTED SOUTH SUDANESE APPLICANTS ARE INVITED TO SEND A CURRICULUM VITAE AND AN ACCOMPANYING COVER LETTER WITH COPIES OF ACADEMIC DOCUMENTS, ONLY THROUGH EMAIL TO:

Email: commaction.org@gmail.com. Please ensure your application email has the subject heading "WASH Officer" or Hand deliver hardcopy to CAO headoffice in Juba located in Hai Tijaria along Kokora road after Real Day Care medical Center or our Field Office in New Fangak.





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Deadline for applications

29th May 2025 , only those applicants selected for an interview will be contacted.

CAO is committed to providing a work environment in which all individuals are treated with respect and dignity. Final candidates will be vetted in accordance with CAO's Child Protection Policy, PSEA Policy including appropriate reference and security checks. CAO's work is guided by its core values: *integrity, teamwork & commitment, inclusivity& community engagement, innovativeness and creativity; and professionalism*

Due to urgency of this position, applications received will be reviewed on a rolling basis when received and the position may be filled before closing date.

