



AQUA-AFRICA

Job Title	Accountant
Job ID	013
Location	South Sudan
Reporting To	Executive Director
Contract Duration	12 Months (Possibility of renewal)
Starting Date: 01/02/2024	Closing Date: 20/02/2024

Aqua-Africa was founded by native South Sudanese who became child refugees during the long-term conflict in former Sudan and have committed their adult lives to improving the dismal living conditions of rural communities in impoverished South Sudan. Aqua-Africa has been working since South Sudan's Independence to provide reliable access to clean water, sanitation, and power for rural populations.

Aqua-Africa's first project launched in 2011 and to date, the organization has worked with 26 rural communities and reached over 35,000 people. Over the next three years Aqua-Africa is endeavoring to more than double its impact by scaling its unique Village Supplier Utility System (VSUS) model, which is designed to support communities of 2,500 – 15,000 with water access. Aqua-Africa has successfully installed seven Village Supplier Utility Systems in South Sudan which are now being managed by the local community institutions who were trained by the organization.

Aqua-Africa employs a unique training program (MicroDemocracy) in each community where we operate to establish a water management committee. This program is central to our work.

We are seeking trustworthy candidate who work efficiently without sacrificing accuracy. The Accountant can expect to work with large amounts of numerical data, handle multiple tasks with deadlines, and provide transparent and complete reports to management. As a candidate for this position, you should have a firm grasp of accounting and financial practices and regulations and possess strong computer and verbal and written communication skills.

JOB DESCRIPTION

Aqua-Africa's Accountant is an essential role of the organization. They help make Aqua-Africa make financial decisions by collecting, tracking, correcting, and communicating the financial position of the organization. The Accountant will be responsible for recording transactions, compiling and analyzing data, perform transactions review to rectify any error, assist with

Aqua-Africa
Teco Center, Mobil Roundabout, Hai Cinema, 1ST Floor, #F11
Juba, South Sudan
www.aqua-africa.org

Without Water, Nothing Can Grow.



budgets and financial forecasting, compute taxes and report findings to management and donors.

PRIMARY ROLES AND RESPONSIBILITIES

- Complying with accounting and financial regulations.
- Compiling, analyzing, and reporting financial data.
- Creating periodic reports, such as balance sheets, profit & loss statements, etc.
- Presenting data to managers, board and donors when required.
- Enter transactions into quickbooks.
- Maintaining accurate financial records.
- Computing taxes and remit them before due dates.
- Keeping informed about current legislation relating to finance and accounting.

EDUCATION AND QUALIFICATIONS REQUIREMENTS

- Must have at least a Diploma or bachelor's degree in Finance, Accounting, Business Management.
- Must have at least 3 years of experience with NNGO/INGO.
- Knowledge in book keeping and financial reporting.
- Proficient use of Microsoft Office applications (Word, Outlook, PowerPoint and Excel)
- Speak and write English at working/professional level.

PREFERRED SKILLS

- Demonstrate honesty in every aspect of his/her role.
- Accountant should be detail-oriented, professional and analytical.
- Ability to set and achieve goals.
- Excellent mathematical skills.
- Ability to successfully communicate complex quantitative data to decision-makers.
- Must have good planning and organizational skills.
- Must have a strong interpersonal and communications skills.
- Ability to work diligently, independently, and sometimes under pressure.
- Ability to work in a teamwork environment and coordinate teamwork.

Aqua-Africa is an Equal Opportunity Employer

- This vacancy is primarily a national position and South Sudanese nationals are encouraged to apply.
- Send the FRONT AND BACK copies of your National ID/passport.
- Female candidates are HIGHLY encouraged to apply.



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- Only shortlisted candidates will be contacted for a written test.

Application Submission:

Interested candidates should submit their letter of motivation, CV, and academic transcripts no later than February 19, 2024.

Address your application letter and CV to Human Resource, Aqua-Africa by email ONLY to mabioracouth@aqua-africa.org, emeldaifere@aqua-africa.org and danabradfield@aqua-africa.org indicate "ACT/013" in the subject line.



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A handwritten signature in blue ink, appearing to be "AH".

