

**INVITATION TO SUBMIT A BID NO. WR/SSPT/2021/12**

**WR/SSPT/2021/12 – FINAL PROJECT EVALUATION**

**World Relief South Sudan,  
Hai Cinema, Juba, South Sudan,  
Opposite Ministry of Water Resources and Irrigation, next to MAF Offices and Red Cross Guesthouse.**

**Date: 20<sup>th</sup> July 2021.**

**Deadline for submission of bids: 11<sup>th</sup> August 2021 before 10:00AM.**

World Relief South Sudan is the South Sudan branch of World Relief, an international nongovernmental organization dedicated to partnering with the local church, to see the most vulnerable people transformed economically, socially, and spiritually. Since 1998, World Relief has been working with the local church to address humanitarian and development needs related to Health, Nutrition, Food Security & Livelihoods (FSL), Education, WASH, Protection, Disaster Risk Reduction (DRR), and church Empowerment.

World Relief South Sudan (WRSS) intends to contract a competent, suitable, and qualified company to provide final project evaluation as per the below specifications:

Detailed Item Specification	Quantity	Units
<p>1) Hiring an individual consultant to carry out Final RSRSTF program evaluation. He/She will assess the impact of the Programme, how well the Programme achieved its intended objectives, evaluate the Program success, and document lessons learnt and generate recommendations which will be shared with key stakeholders, including consortium members, beneficiaries, donors and others to learn from the experience and improve future interventions, specifically to give directions for a potential second phase of RSRTF programming in Koch.</p> <p>The evaluation will focus on assessing the achievements of RSRTF project from the start of the Programme to date in targeted Payams, of Kuachlual, Gany, Mirmir, Boaw, Jaak, Pakur, and Ngong Payams of Koch County, Unity State of South Sudan. The key stakeholders to be involved in the evaluation process will be beneficiaries, head of chiefs, women representatives, youth representatives, community leaders, local authorities, state government, implementing partners (World Relief, CARE, DRC and Mercy Corps, non-implementing partners operating in Koch and Unity State, as well as</p>	1	Unit

partners implementing similar activities at cross border counties with Koch. (More details in the separate TOR).		
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**Receiving of Bids:**

- 1) **Public Tender Box** - Complete set of tender documents sealed in a plain envelop and clearly marked ref number **“Tender No. WR/SSPT/2021/12 – Final Program Evaluation**, should be dropped into the Tender box at the **WR office, Hai Cinema, opposite Ministry of Water Resources and Irrigation, next to MAF Offices and Red Cross Guesthouse, no later than 11<sup>th</sup> August 2021 before 10:00AM local time.**
- 2) **By email** - Complete set of tender documents with subject clearly marked ref number **“Tender No. WR/SSPT/2021/12 – Final Program Evaluation**, should be emailed to [sstenders@wr.org](mailto:ssenders@wr.org) , while cc [JAkol@wr.org](mailto:JAkol@wr.org) **no later than 11<sup>th</sup> August 2021 before 10:00AM local time.**

**GENERAL CONDITIONS OF BIDDING:**

- 1) Quotes submitted after the deadline, **11<sup>th</sup> August 2021 10:00AM**, will be rejected.
- 2) All tender documents **MUST** be written in English.
- 3) All the bidding documents **MUST** be on the Company letter head and stamped.
- 4) Quotes **MUST** be valid for 30 days after the deadline.
- 5) Price **MUST** be in USD, with unit prices after deduction of discount.
- 6) Payment will be within 30 business days after receipt of goods and invoice.
- 7) Proof of being a legally registered company in South Sudan **MUST** be provided.
- 8) Business Contact details including Owners and Directors of the company **MUST** be provided.
- 9) A list of **THREE** references with current contact information **MUST** be provided.
- 10) Proof of ability and capacity to supply the specified quantities and deliver to World Relief warehouse in Juba **MUST** be provided.
- 11) World Relief reserves the right to award the most qualified vender who is providing the best value, regardless of the lowest price submitted.
- 12) World Relief reserves the right to award the tender to more than one bidder or to reject all applicants and cancel the solicitation at any time.
- 13) World Relief accepts no responsibility and is under no obligation to reimburse applicants for the costs associated with preparation of their applications.