

18 September 2023



# Save the Children

## Job Advertisement

VA No. SCI-SC HPA/09/2023

Save the Children is an international non-governmental organization that works for a future of children, their families and communities realize social equity and dignity; have access to their basic physical, emotional and development needs.

SCI is seeking to recruit: -

**Job Title: Hygiene Promotion Assistant (1 post)**

**Location: Akobo East**

**Reports to: Hygiene Promotion Officer**

**Contract Period: 12 Months**

### ROLE PURPOSE

The incumbent of this position represents Save the Children values and principles in interactions with staff and external audiences. These values and principles include commitment to the mission of Save the Children-international, team orientation, quality management and leadership development, introducing systems and procedures to strengthen staff motivation and productivity.

Under the supervision of the Hygiene Promotion Officer, the Hygiene and Sanitation Assistant will be responsible for ensuring high quality and timely delivery of all the WASH-related Hygiene Promotion (Software) will contribute to Save the Children South Sudan Strategic objective of improving WASH to beneficiaries' community through improving access to safe water and sanitation, and impacting good behaviour change in hygiene practices in project area of Akobo

To ensure the complementarity of WASH hardware and software components to address existing WASH needs in the targeted communities. The position will also support the WASH emergency preparedness and response activities in the project areas.

Save the Children is an organization for talented people with different backgrounds and perspectives. We are proud that our people are representative of the children we work with and we thrive on our diversity. We are an equal opportunity organisation dedicated to our core values of Accountability, Ambition, Collaboration, Creativity and Integrity. Our culture is embedded in these values, along with a strong commitment to our Child Safeguarding Protocol, ensuring that all representatives of Save the Children demonstrate the highest standards of behaviour towards children both in their private and professional

lives. In South Sudan, we implement programmes in Child Protection, Child Rights Governance, Education, Food Security and Livelihoods, Health and Nutrition. We save children's lives. We fight for their rights. We help them fulfil their potential.

### **KEY AREAS OF ACCOUNTABILITY:**

- Ensure that the hygiene promotion activities are implemented based on the WASH quality standards established by SCL and through WASH Quality Benchmarks and checklist.
- Daily monitoring and recording of field activities related to WASH-Hygiene promotion and track the project planned activity progress daily.
- Weekly (or each time when necessary) brief written and oral reports to line manager.
- Participate actively in terms of collecting required data to donors reports and proposals.
- Assist the MEAL team in monitoring and evaluation and ensure project lessons are documented for future note.
- Close cooperation with trained groups — regular meetings and sessions, monitoring of WASH activities after the training, documenting activities conducted by trained groups.
- Work closely with school administration to School Hygiene Clubs, working with teachers and pupils, monitoring school activities and CLST- Pre-triggering and Post triggering and WASH'EM, PDM.
- Communicate techniques on environmental, food, water hygiene in the target households/ communities. Ensure that the various aspects of the hygiene activities are integrated with Gender, Protection and Health.
- Cooperation with local authorities and local communities — participation in meetings, reporting from meetings to the Hygiene and Sanitation Officer.
- Facilitating appropriate community involvement in the design and delivery of essential WASH services and facilities — carrying out community mobilization activities, liaising with crucial stakeholders.
- Mobilise and conduct community hygiene and sanitation campaigns sessions, focus group discussion, and meeting with key informants.
- Arranging and sorting WASH IEC materials and ensure proper usage — liaising with Logistics, informing Hygiene Promotion Officer about possible shortages.
- Providing support/carrying out WASH-NFI distributions — organizing distribution according to Hygiene Promotion Officer's guidance & providing stock count for WASH NFIs, informing community about the rules during distribution as well as proper usage of items; handing over items to community; keeping record of recipients.
- Attending field based WASH Cluster meetings upon request from Hygiene Promotion Officer
- As required, support WASH in emergencies (flood response, public health outbreak) planning and response interventions.

### **Capacity Building:**

- Identify learning and training opportunities for community Health Volunteers and work as a mentor and role model for less community volunteers

### **BEHAVIOURS (Values in Practice)**

### **Accountability:**



- holds self-accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values
- holds the team and partners accountable to deliver on their responsibilities – giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved.

**Ambition:**

- sets ambitious and challenging goals for themselves and their team, takes responsibility for their own personal development and encourages their team to do the same
- widely shares their personal vision for Save the Children, engages and motivates others
- future orientated, thinks strategically and on a global scale.

**Collaboration:**

- builds and maintains effective relationships, with their team, colleagues, Members and external partners and supporters
  - values diversity, sees it as a source of competitive strength
- approachable, good listener, easy to talk to.

**Creativity:**

- develops and encourages new and innovative solutions
- willing to take disciplined risks.

- Integrity:**
- honest, encourages openness and transparency; demonstrates highest levels of integrity



**QUALIFICATIONS AND EXPERIENCE**

- Diploma in Public Health, Community Health or sociology
- 2-3 years of experience in Hygiene Promotion Activities, supervising the implementation of WASH facilities-Sanitation facilities, Health facilities Waste Management Zones,
- Strong communication skills and ability to work with people from different backgrounds.
- Experience in working with local communities, children, and people with special needs.
- Experience in CLTS, PHAST, IEC, SBCC and CHAST methodology.
- Experience in integration of WASH and other sectors (such as Health, Nutrition, Child Protection, Education, Food Security and Livelihoods and effective community engagement approaches.
- Understands the mainstreaming of gender, disability inclusion and accountability to affected populations mechanisms in WASH programming.
- Have good computer skills (Microsoft Office) internet, email,
- Fluent level - written and spoken English and Nuer Language is advantage.
- The capacity and willingness to be extremely flexible and accommodating in difficult working circumstances.
- Commitment to the aims and principles of Save the Children. in particular a good understanding of the Save the Children mandate and child focus and an ability to ensure this continues to underpin our support.

## EXPERIENCE AND SKILLS

### Essential

- Problem solving and decision-making skills
- Ability to prioritize tasks
- Able to work to tight deadlines and under pressure
- Strong interpersonal skills, ethical sensitivity and ability to empathise with children, youth and their care giver
- Proven skills on managing changes, achieving results, ensuring quality, team building and capacity building.
- Excellent interpersonal skills, including cultural sensitivity, assertiveness and negotiating skills.
- Ability and willingness to work in remote rural areas and under pressure as part of a professional team
- Prepare terms of reference and contractual agreements with contractors.
- Experience in developing and monitoring budgets
- Computer literate in word processing, excel packages and internet use
- An understanding of child rights and their protection and fulfilment in the development context.

Spoken and written fluency in English and computer literacy (MS Office and email/Internet);

### Desirable

- (Knowledge of the area, socio-culture and local language where the post is located as an added advantage
- Demonstrated expertise in both hard and software implementation of WASH in emergency situation
- Experience in basic sanitation and hygiene promotion tools

### The Organisation

We employ approximately 25,000 people across the globe and work on the ground in over 100 countries to help children affected by crises, or those that need better healthcare, education and child protection. We also campaign and advocate at the highest levels to realise the right of children and to ensure their voices are heard.

We are working towards three breakthroughs in how the world treats children by 2030:

- No child dies from preventable causes before their 5th birthday
- All children learn from a quality basic education and that,
- Violence against children is no longer tolerated

We know that great people make a great organization, and that our employees play a crucial role in helping us achieve our ambitions for children. We value our people and offer a meaningful and rewarding career, along with a collaborative and inclusive environment where ambition, creativity, and integrity are highly valued.

### Application Information:

Please attach a copy of your CV and cover letter with your application, and include details of your current remuneration and salary expectations. A copy of the full role

profile can be found at  
[https://hcrl.fam2.oraclecloud.com/hcmUI/CandidateExperience/en/sites/CX\\_1](https://hcrl.fam2.oraclecloud.com/hcmUI/CandidateExperience/en/sites/CX_1)

We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse.

All employees are expected to carry out their duties in accordance with our global anti-harassment policy.

**Deadline for submitting applications: 30<sup>th</sup> September, 2023.**



Approved by  
Sue / Kam & er  
MRC - coordinator  
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