



Advertisement For Project Assistant, Based In Pochalla

Norwegian People's Aid (NPA) South Sudan is an International Non-Governmental Organization involved in humanitarian, relief and long-term development cooperation in South Sudan.

NPA has worked in South Sudan since 1986 and currently runs three programmes: Civil Society Development, Rural Development, and Emergency Response.

NPA is currently implementing Emergency intervention of General Food Distribution (GFD) and Blanket Supplementary Feeding Program (BSFP) and wishes to recruit a highly competent, proactive and self-driven individual (South Sudanese), for the position of **Project Assistant** based in Pochalla.

The contract for this position is Definite Contract with possibility of extension based on funding and satisfactory performance. The salary for this position is Grade 3 Step 1, NPA Salary Scale.

Purpose of the Position:

To implement project activities and tasks as per the work plan, including mobilizing community members for participation in the project activities and assessments.

Duties and Responsibilities:

Project Implementation.

- Assists in the planning and implementation of project activities by carrying out emergency assessments.
- Supports the distribution of food and inputs to the beneficiaries.
- Participates as enumerator during field level assessments through PRA techniques.
- Participates in the evaluation of project impact or interventions.

Community Mobilisation.

- Mobilizes the community for project activities and specifically during community based participatory planning (CBPP).
- Mobilizes participants for training in different project/program activities and creation of physical assets.
- Seeks and acts on the information related to the security situation in the filed locations in close cooperation with counterparts and security officer.

Reporting.

- Compiles and submits daily work outputs and weekly participants' achievements.
- Assists in the preparation of regular distribution and assessment reports.

Desired Qualifications/Skills/Experience:

Diploma in Social Sciences or any related field.

Three years of experience in relief /humanitarian work.

Teamwork player with strong interpersonal skills.

Good communication skills.

Excellent report writing skills.

Computer literate.

NPA South Sudan is an equal opportunity employer. In making employment decisions it does not discriminate on the basis of gender, ethnicity, religion or political affiliation.

Qualified Women are highly encouraged to apply.

Application and CV/resume with active contacts and three professional referees and copies of academic transcripts should be submitted to: recruitment-rss@npaid.org

Hard copy application and CV/Resume can also be delivered to the NPA South Sudan Head Office, Martyrs Street (opposite UNICEF) Juba, or to NPA Pochalla Office.

Applications submitted after 12:00 noon on Monday 6th April 2020, will not be considered.

NB: Submitted copies of academic transcripts will NOT be returned to the applicant.