



INVITATION TO TENDER REQ: JTI/SSD/27/2023/29

Date: 27th September 2023

About us:

The JTI Foundation (Stiftung JT International) is a charitable organization registered under Swiss law and financially endowed by JT international. It was set up in 2001, and is a member of Swiss foundation. JTI is implementing disaster risk deduction/recovery in South Sudan.

Our Mission:

We help less privileged people and victims of natural or man-made disaster improve their quality of life. We achieve this by supporting local organizations that implement programs we believe are relevant and appropriate.

Our approach:

We seek partnership with organization that place beneficiaries at the Centre of their work We build long term partnership We encourage our partners to work together and achieve greater effectiveness We Support livelihoods and disaster risk reduction We consider disaster risk reduction a critical element for every sustainable development For more information please visit www.jtifoundation.org

Food Items/SSD project

S/N	Items Description	Unit	Quantity	Specifications
1	Sugar	Bag	600	100%50kg
2	Maize floor	Bg	600	100%50kg
3	Lentils	Bag	600	100%20kg
4	Cooking Oil	Jerrican	600	100%20litre
5	Salt	Package	600	100%1kg



Delivery instruction:

JTI ,Store project site in Juba .

Packaging must be 100% High Quality and expire date must be shown clearly on Item package/bag

Legality

- ❖ All the legal documents must be attached to verify the capacity and must be valid registered and those required are, Certificate of incorporation
- ❖ Trading licence
- ❖ Tax Identification Certificate (TIN)
- ❖ Memorandum & Articles of Association
- ❖ Financial statements and audited accounts for the past 2 years
- ❖ Company profile
- ❖ Certificate of completion/reference information of previous undertakings of similar contracts
- ❖ Details for key staff members
- ❖ Tax Exempt Certificate (if applicable)

Price and currency policy:

The prices shall be free of VAT and other public charges. Which you may thought of, the prices shall be quoted in United State Dollars (USD). The quoted price shall be valid for 30 days from date of closure of submission of quotes.

Submission : Quotation shall only be submitted in hard copy to the following address: JTI Office, Afex River Camp office in Juba, South Sudan and shall be dropped to Security guard by the company representative.

Registration for submission:

Please make sure, you register your hand delivered quotation with the procurement department and drop it in the Tender box yourself.

Request for clarifications:

Any request for clarification must be made in writing through procurement@jti-southsudan.org this enquires must be send within **48 hours** before the tender closing date.

Evaluation of quotes and award of supply contract:



The quotes will be evaluated and the supply contract must be awarded based South Sudan legal Register Documents and price, delivery terms, brand, quality assurances and any other factor which the procurement committee shall deem necessary.

Notification of the results:

Only the successful bidder will be notified, and if you do not receive an order in writing from JTI within two weeks after the expiry of the dateline, consider your bid unsuccessful.

Language of the bid:

The language to be used when applying shall be English only.

Terms of payment procedures:

Payment shall be made within a maximum of **30** working days after the completion of delivery of the materials subject to appropriate deduction for incomplete deliveries upon the presentation of commercial invoice. Payment will be made by **Bank transfer** to the supplier's **Bank Account** only.

The dateline for the submission of the quotes will be strictly on 5th October 2023 at 4:00 PM

Disclaimer:

DISCLAIMER: This is only call for quotation/bid and JTI foundation reserves right to either emend or cancel it at any time with or without notice. In such cases JTI shall accept no liability whatsoever. The bidder is responsible for any cost related to submission of their quotation.