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Approved by
MLPS
15/5/2020



CARE South Sudan

CARE South Sudan is an International NGO working in South Sudan. CARE and its partners work with vulnerable communities to address the underlying causes of poverty and promote peace and development, through its strategic goal to reduce poverty by empowering women, enhancing access to resources and services and improving governance.

CARE South Sudan is looking for 1 (One) suitable candidate to fill the position of Health Officer.

Position:	Health Officer
Department:	Programs
Location:	Rubkona Field Office
Reports to:	Health Manager

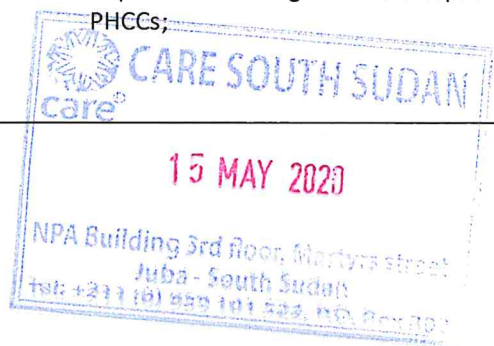
JOB SUMMARY

The Health Officer will be responsible for the day-to-day activities of the health facilities in the County, under direct supervision of the Health Manager working with the County Health Department (CHD) for the Health pooled fund project in target locations. He/She will participate in the provision of preventive and curative health services for women children and men; ensuring international and South Sudan Ministry of Health Standards and protocols adhered to at all time; and ensuring quality services delivery in communities.

The Health officer will provide technical support to the Health Team members in the County in liaison with the Health Manager and CHD.

Responsibilities and Tasks

- Ensure that Health goals and objectives are met, that projects are monitored, and that reports are submitted in a timely manner;
- Ensure proper data recording in CARE supported facilities, assisting with the compilation of data and production of reports on a regular and timely manner;
- Provide technical oversight and training to field-based health staff in the area with an emphasis on national staff capacity building;
- Scale up of Community Mobilization and community participation in health programmes;
- Implementing strategies to increase infection prevention strategies with a special focus on community awareness raising and ensuring the availability of the supplies in CARE supported facilities;
- Implement trainings to create capacity for IPC, WASH and Case Management provision at all supported PHCCs;



- Assisting the Health Manager in proposal writing for Health related funding opportunities;
- Continuously assessing health needs and suggesting new projects/ activities to address identified unmet needs;
- Work closely with the CARE's Gender teams at the field level to implement holistic programming to meet the diverse and unique needs of women and girls;
- Promoting a culture of learning whereby lessons-learned and good practices are documented and shared for institutional memory;
- Any other duties as assigned by the supervisor

Training

To provide training in to health care services providers in communities in order to boost performance; ensuring that the services they provide meet minimum health care services protocols for rural communities; and monitoring to ensure they also adhere to treatment protocols and procedures:

- Providing continuous on- the- job capacity building, supervision, and monitoring for auxiliary health staff
- Planning and providing periodic health education sessions to clients during Out Patient Department visits
- Participating in the training of community health workers and community volunteers, Serving as technical resources for auxiliary nurses and volunteers

Record keeping and reporting

To ensure that activities carried out both at the health care centre and in the community, are documented and reports produced and submitted to Health Manager:

- Keeping record of all patients attending PHCC/PHCU for COVID response
- Keeping records of all covid activities conducted at the Health Facilities and community
- Ensuring an up-dated list exist for assets and equipment used in Health under COVID
- Ensuring registers exist and used for the Health Facilities and such records are kept accordingly

Compiling weekly, monthly reports and submitting to Accountable manager

Administrative support:

- Ensure that the day-to-day activity of the department is carried out in an effective and efficient manner ensuring that systems and procedures in place are adhered to at all times:
- Participating in the preparation of annual, quarterly and weekly work plans as requested by Accountable managers
- Keeping adequate control of all assets, material and equipment and ensuring replenishment as necessary
- Assisting with surveys, evaluation, and other research activities as requested by Accountable manager
- Attending staff meetings and trainings as required by accountable manager

Collaborating with all other department in the health facility and providing guidance in area of specialization

JOB REQUIREMENTS:

Problem Solving

- This position falls under level 2 in terms of the complexity, problem analysis definition and solving required. The incumbent will be required to find creative solutions to pressing challenges in discussing peace activities in order to strengthen community participation and accountability at field level in midst of a conflict.

Qualifications (Know-How)



Education/Training

- Health professional (MD, RN, PA or CO) with strong public health background
- 3-5 years' experience in coordinating, implementing and managing reproductive health programs in emergency contexts and/or refugee settings;
- Experience in technically supervising health service provider in a complex setting;
- Thorough understanding of gender-based violence response protocols and service provision;
- Ability to validate and interpret health data;
- Demonstrated ability to support and build staff capacity;
- Ability to work independently and as a collaborative team member;
- Ability to live in a high security environment;
- Excellent computer skills: MS Word, Excel, PowerPoint, Epiinfo/SPSS, Outlook and the internet

Competencies Required:

- Strong ability to support and build the capacity of the health national team and strengthening of health systems (building the capacity of and working with local government counterparts)
- Excellent oral and written communication skills
- Excellent experience in report writing
- Excellent interpersonal skills and demonstrated ability to interact professionally with culturally and linguistically diverse group of people.
- Excellent writing skills, especially in the preparation of official documents
- Good organizational and planning skills with attention to details
- Experience in providing support to partners and in particular senior Government Officials and Other stakeholders
- Experience in working within tight budget
- Ability to live and work under pressure in an unstable security environment
- Additional qualities: ability to multitask, ability to handle pressure well, ability to improvise, flexibility, cultural and environmental sensitivity
- Competent in DHIS is an asset
- Excellent computer skills: MS Word, Excel, Power-point, Outlook and Internet

HOW TO APPLY

The position will be based in Rubkona Based. This position is ONLY open to South Sudanese Nationals. Opening Date 15th May, 2020 and Closing date CARE South Sudan receiving application will be 3th June, 2020.

Applications and CVs should be sent to SSD.SouthSudanJobs@careinternational.onmicrosoft.com or be Hand delivered to CARE office :NPA Building (Across Unicef), 3rd Floor, Martyrs Street, - Juba

CARE is an Equal Opportunity Employer, promoting gender, equity and diversity and women candidates are strongly encouraged to apply.

