



TEARFUND SOUTH SUDAN PROGRAM

INVITATION TO BID

Project: Tender for provision of legal services for Tear fund South Sudan Programme.

Tender Reference Number: **TF-SSD-2026-672-JUBA-Provision of Legal Services.**

Notice to: All South Sudan based recognized companies **with reputable past experience in Provision of script translation service** in the Republic of South Sudan.

Nature of work: Provision of legal Services to Tearfund south Sudan Programme.

Nature of notice: Tearfund South Sudan is currently seeking suitable qualified /experienced companies or Individual based in South Sudan who have a record in providing legal services who wish to bid for Provision of the same to Tearfund South Sudan. . If you are interested in participating in this tender, please send a request by email to Kiden.betty@tearfund.org and CC Deng.mangok@tearfund.org in the logistics department indicating clearly the tender Reference number, Company name, contact person and email address.

Bid document; Tender documents will be available online to all interested bidders through Coupa system from 9th to 22nd April 2026. You can only request to be added to participate in the sourcing event during the working hours (8:00 am -4:00 pm) South Sudan local time.

Applications & Submission of Bid: submit Bid documents only to Tearfund through Coupa following the steps in the system that include:

- a) Clicking on "I intend to participate"
- b) Accepting Tearfund Terms & Conditions after reading through
- c) Enter response to the event- where you will provide your company details & work on the pricing accordingly.
- d) Finally submit the bid.

Closing date: The closing date for submission of completed bid documents is on 22nd April 2026 at 17:00. The system will show you clearly the remaining number of days and hours accordingly in order for you not to miss submitting your bid online.

NB: No hard copy or emailed Bid will be accepted!

Further information: Bidders can consult Tearfund for further details on the contact below. kiden.betty@tearfund.org or deng.mangok@tearfund.org. or call the numbers +211 924 844 448 and +211 924 778 067 respectively.

