



UNIDOR - SOUTH SUDAN

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## JOB ADVERTISEMENT

Date: 23/3/2023



POSITION	NUTRITION FIELD SUPERVISOR
JOB LOCATION	MAYENDIT COUNTY /JUBA
REPORT TO	NUTRITION PROGRAMME MANAGER
DURATION	3 MONTHS WITHA POSSIBILITY OF EXTENSION DEPENDING ON INDIVIDUAL PERFORMANCE

### Organizational Background

Universal Intervention and Development Organization (UNIDOR) is a South Sudanese National and a Christian Organization founded in 2004 and legally registered under Relief and Rehabilitation Commission (RRC).

UNIDOR seeks application from qualified candidate to fill in the position of Nutrition Field Supervisor to be based in Mayendit, Unity State and any other related field of nutrition operations across South Sudan

### Job Description

The Nutrition Field Supervisor will work directly under the responsibility of Nutrition Program Manager in Coordinating and Implementing Nutrition Project through provision of Integrated Lifesaving nutrition Emergency services to conflict, most affected and vulnerable populations aimed at scaling up prevention of malnutrition, reduce the morbidity and mortality of vulnerable population with keen focus to children under 5 years, pregnant and lactating women.

### Roles and Responsibilities

#### Nutrition Management

- Responsible for the implementation, management and supervision of the Nutrition program (CMAM/MIYCN/R2G) in line with the national guidelines and the project proposal documents.
- Strengthen linkage between all the components of CMAM per the guideline and appropriate referrals between other programs in the community with synergies between nutrition and other sectors like health, wash, FS....etc. for multispectral prevention of malnutrition
- Conduct routine supervision and provide technical support to project staff (job training) and ensure timely quality service delivery
- Co-ordinate and monitor Nutrition Intervention in close collaboration with CHD, SMH, partners, CO and CBOs in line with the national CMAM/MIYCN guidelines, and program objective:



- Ensure timely and quality reporting of all nutrition activities (weekly, monthly, quarterly and annual) reports in line with the donor project documents as requested by project manager
- Take a lead role in CMM and MIYCN Training and mentoring of the Nutrition project staff and the CHD Nutrition team
- Formulate the weekly, monthly and annual work plans and ensure projects are well supported and targets are met using indicators and activity tracking on your work plans

#### **Coordination, collaboration and Communication:**

- Facilitate coordination meetings, advocacy meetings and awareness raising sessions at the County and State level
- Represent UNICEF in the coordination meetings with other NGOs, Donors, UN agencies and the local authorities.
- Maintain effective working relationships with SOSS Nutrition department, Nutrition team and other NGOs for community-based organisations coordination

#### **Staff Management**

- Take lead in the recruitment of nutrition project staff within the areas of operation in line with the UNICEF HR policies and Labor Law of South Sudan.
- Manage the wellbeing of the project staff like leave.
- Oversee the nutrition staff on management, capacity strengthening and appraisals

#### **Logistic**

- Responsible for timely supplies request and accountability of Nutrition drugs, supplies and Nutritional equipment in coordination with the Project Manager.
- Ensure National Guidelines like CMM and MIYCN and all other related Nutrition materials that guide service delivery are available in all the OTP/TFP/SC sites.
- Closely monitor utilization of OTP/TFP/SC supplies with up to date and accurate records in place

#### **Finance**

- Ensure timely submission of project advances and liquidations in line with the finance donor wise provided templates for smooth implementations of nutrition activities

#### **Qualifications/Experience**

- Must have University (or equivalent) degree in Food Nutrition and dietetics, nutrition and food science, community nutrition or public health nutrition.
- Minimum of 3 years in community-based management of acute malnutrition in NGO environment with at least 2 years' experience in emergency context.
- Be able to work in hardship area with minimum supervision
- Ability to maintain performance expectations in hardship conditions with limited resources
- Good computer skills with good knowledge of MS Office and PowerPoint
- Fluent in Written and spoken English
- Excellent report writing skills, Training Skills and Advocacy skills with expertise in the use of NIS and DHIS2
- Must be sensitive with culture and respect the authority in the areas of operations
- Must be a team player with good inter-personal skills





**Desirable:**

**Previous experience implementing OTP/TSFP/SC services and familiar with UNICEF/WFP reporting formats.**

Application Cover letter, CV and Education Credentials to be submitted to UNIDOR South Sudan office at Tongpiny Juba Nabiri Residential, Kololo/Pope Francis road near the Catholic University of South Sudan or email [ed@unidorss.org](mailto:ed@unidorss.org) / [Nicky@unidorss.org](mailto:Nicky@unidorss.org) not later than Thursday **20<sup>th</sup> April 2023**

Please note that applicant CVs will be reviewed on a rolling basis and given the urgency of the vacancy, Interviews might be conducted before closing date of the advert.

