



NCDO

National Christian Development Organization

National Christian Development Organization
Sudan
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Job Advertisement

Job Title:	Health Officer
Location:	Emergency Response
Start date and Duration of contract	8 th April 2024-31 Dec 2024
Reporting to:	Country Director
Line Managed staff:	None



Description

National Christian Development Organization (NCDO) is nongovernmental and non-profit making organization; it was first established in Sudan in 2005 and was later extended to South Sudan in 2011. The establishment of NCDO was due to the great need of the marginalized Sudanese and South Sudanese people on areas of water, health and sanitation, education and many others that could best be met by a local organization at the grass roots for a change to be realized.

Currently, NCDO is providing humanitarian assistance (WASH, Protection and Education) in areas around Maban at the boarder of Sudan. In partnership with Trócaire, NCDO has planned a response to a rising health needs in neighbouring Maban areas.

Purpose

The Health Officer will be based in the field and will be responsible for the overall project management of all health projects in Blue Nile giving technical oversight to ensure successful implementation as per the required SoH, WHO, National and International Standards in close close collaboration with the Secretariate of Health (SoH) and other health stakeholders. He/she will coordinate County/Payam EPI Services/ activities and supervise community vaccinators and outreach teams, coordinate NIDs and campaigns to boost immunization coverage, forecasting, and logistics management of the immunization programmes. The Health Officer is expected to ensure the efficient and effective implementation of other integrated health and nutrition programme. In addition, the staff will continuously assess current health and nutrition needs and take lead in program development to secure funding for new projects from a range of donors. He / She will work in close coordination with other sectors in the organization to ensure the integration of interventions in organization's common areas of operations.

Safeguarding Programme Participants Policy:

NCDO is committed to Safeguarding people within our programmes from Exploitation and Abuse and has specific policies on this commitment (including staff Code of Conduct) which outlines the expected behaviour and responsibility of all staff, consultants, and other organisational representatives. Therefore, any candidate offered a job with NCDO will be expected to sign Safeguarding Policies and Staff Code of Conduct as an appendix to their contract of employment and agree to conduct themselves in accordance with the provisions of these documents.

Key Duties & Responsibilities

Programme Development and Management

- Provide health technical support and expertise to both Secretariat of Health (SoH) Health Care Workers and to partners' health team to ensure all national guidelines, protocols and policies are adhered to in all project areas and in line with acceptable SPHERE standards.
- Ensure health programmes adapt standardized protocols, policies, and guidelines according to the SoH and WHO and that relevant staff are trained in and conversant in the same.
- Ensure provision of good quality community health services in villages in Blue Nile.
- Encourage community participation in health activities to ensure long term ownership and programme effectiveness.
- Anticipate changing needs and engage in development of emergency preparedness plans, including disease surveillance and contingency planning.
- Liaise with NCDO logistics and other health actors in receiving of EPI supplies and equipment from Maban to main cold chain at SOH and Hubs in Counties.

'we exist to serve'



- Develop distribution plan and coordinate distribution of the received vaccines and other supplies together with SOH to the clinics.
- Work with County health supervisors to strengthen EPI activities at County and community level.
- Support County health supervisors in developing outreach plans for the Counties and mobile plans for health facilities to ensure EPI activities are running efficiently and effectively.
- Work closely with the Cold chain technicians to ensure that cold chains are efficiently managed.
- Provide supportive supervision that includes identification of gaps while providing on-job training in the areas of weakness in order to improve quality services to the communities.
- Work closely with SoH to develop quarterly Costed Workplan and ensure regular review to keep track on progress of all planned activities.
- Participate in the annual vaccines ordering projections and planning.
- Collaborate with SOH and other health partners in organizing mobile vaccination acceleration campaigns and response to outbreaks.
- Keep all the EPI and vaccines database and do monthly stock updates and share it the line manager.
- Participate in data audits for vaccination program.
- Liaise closely with Blue Nile State SOH at county and national level to promote ownership and integration of Epi services into existing medical systems including the development of a concrete plan of action for the programme at the health facilities.
- Maintain Christian values and witness God's love to the communities.

Reporting/Monitoring and Evaluation

- Liaise with SOH to ensure collection of monthly immunization reports, updating internal EPI database and timely reporting analysis and provide feedback on EPI activities.
- Pay regular field visit, monitor, document and report work progress to line manager on daily and weekly basis together with partners and SoH.
- Conduct regular project review meetings with partner staff to assess the level of achievement of project targets for the various health projects.
- Ensures timely preparation and submission of high quality monthly, quarterly, and bi-annual reports (both internal and external) for all active health/nutrition projects and any other report as requested/required and in accordance with appropriate guidelines.
- Preparation and submission of high-quality success stories, human interest stories and case studies on quarterly basis or as required.

Representation / Coordination

- Actively represent the organization at health/Nutrition/EPI coordination meetings as well as other relevant forums or meetings/workshops which are relevant to the project.
- Serve as a liaison with local health authorities both at regional and at County level on matters related to the project to ensure programmatic accountability.
- Ensure maximum visibility of NCDO amongst the NGO community in Blue Nile States.
- Contribute to the creation of a positive image and overall credibility of the organization, notably through the application of the organization's Code of Conduct, ethics, values and standpoint with regard to internal and external actors.

Training/ Capacity Sharing

- Participate and support in the partners health staff capacity strengthening plans (mentoring, on-the-job sessions as well as formal trainings) for effective and quality implementation of health projects.
- Conduct relevant training of health care workers, EPI Vaccinators and Community Health Volunteers in consultation with local health authorities (SoH).
- Train and build capacity of vaccinators in coordination with SOH and other health agencies on the immunization protocols.



- Ensure professional development for health care workers through assessment of training needs and capacity sharing activities to facilitate maximum use of their skills and full participation in primary health activities.

Other

Carry out any other responsibilities as requested by Area Coordinator and Country Director

Person Specification – The ideal person will have

(E) Qualification	<ul style="list-style-type: none"> • A bachelor's degree in medicine, nursing, public health, or other equivalent qualification.
(E) Experience	<ul style="list-style-type: none"> • At least two years' clinical experience and health programming in an international or national NGO. • At least one-year experience managing EPI programme. • Experience/knowledge of SoH systems, particularly at the regional and county level. • Knowledge/experience of the challenges of working with and through line ministry (SOH).
(E) Skills	<ul style="list-style-type: none"> • Possess excellent judgment and reliability. • Strong attention to detail. • Possess excellent oral and written communication skills • Ability to work under deadlines in a fast-paced and collaborative environment, • Be flexible and adaptable to changing circumstances and be willing to go the extra mile. • Organization and administrative skills • Computer competency in main Windows applications (Ms Word, Ms Excel, PowerPoint, Internet) • Written and spoken fluency in English. • Proficient in Arabic and English language
(E) Qualities	<ul style="list-style-type: none"> • Commitment to, and understanding of, NCDO's aims, values and principles.

Application Submissions Guideline

To apply: Qualified candidates are encouraged to submit their full CV, cover letter, copies of academic credentials and copy of nationality identification card. Apply by email to clearly marking the position title. Deadline for the submission is **29th March 2024 at 5:00 pm**. Send your applications to; info@ncdosudan.org and ale.peter@ncdosudan.org

NCDO is an Equal Opportunity Employer. NCDO considers applications on the basis of merit without regard to race, sex, colour and religion.

NB: FEMALE APPLICANTS ARE STRONGLY ENCOURAGED TO APPLY.

ONLY SHORT-LISTED APPLICANTS WILL BE CONTACTED FOR INTERVIEWS

