

Approved
06/06/2022
[Signature]



CATHOLIC RELIEF SERVICES' JOB RE-ADVERTISEMENT

VACANCY NUMBER: DRR & Info/T/003

Job Title: DRR and Infrastructure Officer

Department: Program

Reports To: Senior DRR Project Officer, Torit

Country/Location: Torit, Eastern Equatoria state, South Sudan

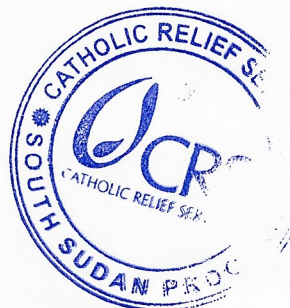
About CRS

Catholic Relief Services is the official international humanitarian agency of the Catholic community in the United States. CRS works to *save, protect, and transform* lives in need in more than 100 countries, without regard to race, religion or nationality. CRS' relief and development work are accomplished through programs of emergency response, HIV, health, agriculture, education, microfinance and peacebuilding.

Job Summary:

You will contribute to the implementation of Pathways to Resilience (P2R); disaster risk reduction (DRR), resilience and infrastructure rehabilitation/ construction activities by working directly with community members, local partners, established community structures including the CMDRR committees by providing technical guidance and support to the participants of CFA activity, and to service providers contracted by CRS to undertake construction and civil structural works in support of Catholic Relief Services' (CRS) work to serve the poor and vulnerable. Your service and community relations skills ensure that the local partners and communities feed into and benefit from the project that consistently applies best practices and continuously works towards improving its impact.

The DRR and infrastructure engineer will provide technical guidance, support DRR activities including the implementation of all P2R resilience activities with more focus on the design, planning, implementation, monitoring, and technical supervision of DRR and infrastructure activities undertaken by the community are meeting the required technical standards. The post will provide technical assistance to all P2R DRR projects to maintain high quality technical standards of infrastructure projects including water harvesting systems (water ponds), culverts installation, dyke construction, roads, school rehabilitation, etc. The post will also provide technical advice and supervision to the infrastructure activities for Kapoeta North and Budi Counties. The post is based in Kapoeta North and reports directly to the Senior DRR Officer with a close working relationship with FAC.



Roles and Key Responsibilities.

- Work with DRR team to design and plan and implement all community level Cash for Asset (CFA) activities for P2R in Kapoeta North and Budi Counties.
- Support the DRR team leader to plan, implement and monitor CFA projects at community level and provide effective supervision and guidance to communities,
- Ensure all DRR CFA projects (road, water ponds, schools, dykes, etc.) are implemented at high quality standards;
- Regularly monitor and provide technical assistance to community level rehabilitation and construction of infrastructure works such as road clearing, leveling, water harvesting ponds, shallow wells; etc.
- Ensure that all DRR and project and other rural infrastructure are implemented as per quality standards approved by GRSS and Eastern Equatoria State.
- Coordinate with the County physical infrastructure department on the technical standards for community-level construction and provide certification and proper reporting to the State Government on P2R's infrastructure works.
- Undertake periodic site visits and ensure that the work is implemented according to the design and the technical standards
- Receive a copy of the monitoring report of each project, monitor the progress, and make random visits to the sites to check the progress against delay and quality of the work.
- Support P2R and other CRS programs in water programming in Eastern Equatoria County, including water sources for livestock and for communities, borehole rehabilitation, irrigation for crop production, etc.
- In collaboration with the WASH team provide technical assistance in designs and develop BoQs and provide technical supervision for the maintenance of P2R infrastructure (offices, warehouses, etc.);
- Organize through local casual workers or contractor's necessary works required and provide site supervision and certification of works completed.
- Supervise and monitor all P2R supported infrastructure work to ensure quality control and standard.
- Ensure the proper financial, material and manpower resource management as per the agency and donor regulations
- Train the DRR and CFA staff on work norms, standards, and regulations.
- Serve as a focal person for any environmental impact assessment, analysis, and compliance
- Establish a map of all the project areas per Payam and Boma and develop construction activity database.
- Perform any other duties as assigned to him/her by DRR program team leader.



Basic Qualifications

- Bachelor of science from a recognized university in civil engineering with extensive experience in, road, school, dykes, rehabilitation, and structures construction.
- At least 3 years of experience in the design, planning, directing, and monitoring of rehabilitation and construction of DRR projects in an NGO setting.
- Demonstrated experience and capacity to work and live in remote field locations in Eastern Equatoria.
- Experience in working with local communities to plan and implement CFA projects and water services.
- Experience and capacity to design and supervise construction using traditional materials and techniques used in Eastern Equatoria.
- Fluent in English is essential.
- Knowledge and experience in using the MS office and architectural drawing and related packages to design and draw/ sketch structures for civil construction.
- Proven ability to design, plan, direct, and monitor rehabilitation and construction projects.

Language requirements: Excellent knowledge in both written and spoken English and knowledge in the local language toposa, didinga and buya is an advantage

Travel – Not less than 65% time traveling to surrounding Payams and Bomas to undertake program activities.

Knowledge, Skills and Abilities

- Analysis and problem-solving skills with the ability to make sound judgment
- Good relationship management skills and the ability to work closely with local partners and the community.
- Proactive, results-oriented and service-oriented
- Attention to details, accuracy, and timeliness in executing assigned responsibilities

Preferred Qualifications

- Adapts MEAL principles, approaches, systems, and tools, as needed, in emergency contexts.
- Documents and communicates project achievements, successes, challenges, and learning internally and with external stakeholders.
- Ensures quality in the management of ITT and other evaluation data.
- Involves community members in the design and implementation of MEAL systems in a way that increases project appropriateness and impact



Agency-wide Competencies (for all CRS Staff)

These are rooted in the mission, values, and guiding principles of CRS and used by each staff member to fulfill his or her responsibilities and achieve the desired results.

- Integrity
- Continuous Improvement & Innovation
- Builds Relationships
- Develops Talent
- Strategic Mindset
- Accountability & Stewardship

***Disclaimer:** This job description is not an exhaustive list of the skill, effort, duties, and responsibilities associated with the position.*

****Our Catholic identity is at the heart of our mission and operations. Catholic Relief Services carries out the commitment of the Bishops of the United States to assist the poor and vulnerable overseas. We welcome as a part of our staff people of all faiths and secular traditions who share our values and our commitment to serving those in need. CRS' processes and policies reflect our commitment to protecting children and vulnerable adults from abuse and exploitation.*

CRS' talent acquisition procedures reflect our commitment to protecting children and vulnerable adults from abuse and exploitation.

CRS is an Equal Opportunity Employer

- ❖ ***By accepting this job, I understand and acknowledge that CRS requires its staff to treat all people with dignity and respect and to actively prevent harassment, abuse, exploitation, and human trafficking. Further, I understand that if I am a successful candidate, I will be subject to a comprehensive background check, and my personal/professional references will be asked to evaluate my behaviors related to the above safeguarding-related topics.***
- ❖ ***Female candidates are HIGHLY encouraged to apply.***
- ❖ ***Only short-listed candidates will be contacted***

Application Submission:

*Interested Candidates should submit a **Non-refundable** application letter and CV together with the names of three professional referees not later than **July 21, 2022**.*

*Address your application letter and CV to Human Resource Department, Catholic Relief Services South Sudan program, Torit office in a sealed envelope marked "**Info/T/003**" **OR** by Email to **southsudanvacancies@crs.org** (Indicate vacancy No# "**Info/T/003**" in the email subject line)*

