



CONSULTING ADVERTISEMENT

Background / Rationale

National Christian Development Organization (NCDO) is nongovernmental and non-profit making organization; it was first established in Sudan in 2005 and was later extended to South Sudan in 2011. The establishment of NCDO was due to the great need of the marginalized Sudanese and South Sudanese people on areas of water, health and sanitation, education and many others that could best be met by a local organization at the grass roots for a change to be realized.

LM International and National Christian Development Organization (NCDO), successfully implemented of UNICEF WASH activities in South Kordofan State (SPLA-N) controlled areas since 2020. Currently, it is evident that the need to provide additional WASH facilities and services is critical not only in South Kordofan State but also in Blue Nile State. For the purpose of sustainability there is need to strengthen the Institutional WASH governance and systems in SPLM-N controlled territories in the Two Areas.

Given the scale of the practice of open defecation in communities, LM International and National Christian Development Organization (NCDO) will create awareness in rural communities to understand and realise the negative effects of poor sanitation and empowers them to collectively find solutions to their inadequate sanitation situation. In collaboration with the Secretariat of Health, LM International and national Christian Development Organization (NCDO), will engage the communities in hygiene promotion campaign activities. This requires relevant and high-quality communication materials.

Purpose Of the Assignment

The incumbent will design and produce quality and relevant print, audio and video WASH communication materials.

Objective/S

- Produce relevant and professionally high-quality WASH communication materials (print, audio and video).
- Render report on the design and production of the materials.

Estimated Duration of Contract

14 days (1st — 14th June 2024) covering the project locations. Extension of the duration of the contract will be upon the agreement of the two (2) parties in writing.

Major Tasks to Be Accomplished

Under the guidance and direction of the Country Director and WASH Officers, the incumbent will carry out the following tasks:

- Produce relevant professional high-quality WASH communication print materials;
- Produce relevant professional high-quality WASH communication audio materials;
- Produce Relevant professional high-quality WASH communication videos.
- Render a report on the design and production of the print, audio and video communication materials.

Expected outputs and deliverables



Under the supervision of the Country Director — Area Coordinator, the consultant will work on various aspects of print, audio and video production, including the following deliverables;

- Relevant professional high-quality WASH communication print materials designed and produced;
- Relevant professional high-quality WASH communication audio materials designed and produced;
- Relevant professional high-quality WASH communication videos designed and produced.

The timeline for deliverables (including deadlines) will be agreed upon with the supervisor before signing of contract.

Possession of high-quality equipment is a requirement for selection; selected candidates will need to use their own high-quality audio-visual equipment. NCDO will not provide any equipment.

Working arrangements and payments

- The consultant will be engaged on as 'contract' basis. In other words, the consultant will only be engaged for the period in the contract as signed; Financial commitments will only be established before the signing of the contract and will be clause in the contract / agreement.
- Corresponding payments shall be made based on NCDO policy on consultancy, 30% before actual services requested and 70% after provision of the accepted services.

Responsibilities of NCDO

The National Christian Development Organization will be responsible to:

- Provide payment for the consultancy cost agreed.
- Provide/ assigned staffs for coordination on planning of the assignment.
- Provide vehicles to facilitate the movement of the consultant
- Provide flights/ transport to and from field location.
- Provide materials deemed necessary for the assignment,
- Identify the relevant stakeholders for the assignment
- Provide relevant security briefings and organize relevant travel permits if required.
- Provide accommodation and meals to the consultant at the field.

Qualifications / Specialized Knowledge / Experience

Competencies

Functional competencies

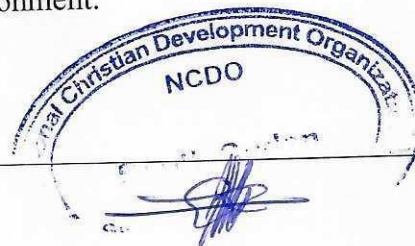
- Demonstrated ability to design and produce professional quality print materials;
- Demonstrated ability to design and produce professional quality audio materials.
- Demonstrated ability to design and produce professional quality videos materials.
- Have knowledge of different video formats and video file conversions;

Core competencies

- Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability;
- Ability to travel and work in a remote environment.

Required skills and experience

Academic qualifications



- Bachelor's Degree (added advantage) is in a related field or at least one to 2 years of professional experience.
- Diploma / certificate in photography / videography or mass communication / journalism with relevant experience in media engagement.

Experience

At least 1-2 years of working experience in design and production of print, audio and video communication materials.

Language

Fluency in English, required; knowledge of other South Sudan languages (Arabic) an asset.

Technical Evaluation Criteria - With Weights for Each Criteria

Technical Evaluation Weightage 80%	Financial weightage - 20%	Total weightage - 100%
• Qualification – 15%		
• Experience of similar work - 25%		
• Written test – 15%		
• Interview - 20%		
• Sample of documentation - 5%		

The candidate who gets a minimum score of 70% out of 80 marks (56 marks) will be qualified in the Technical and the financials will be opened.

Application Procedure

1. Qualified female/male candidates are requested to please indicate their ability and availability to undertake the terms of reference above. We request you to please inform us where you have seen this advertisement.

Please forward your application to by 12 noon, 10th June 2024 with subject line “WASH CONSULTANT” to: banjahellen@gmail.com; CC: ale_lomichael@yahoo.com

2. Your online application should have all the attachments
 - A cover letter explaining in brief the motivation for applying and how your qualification and skill set make you suitable for this position.
 - CVs of the persons who will be performing the tasks.
 - A narrative technical and financial proposal in PDF

Note:

- Any attempt to unduly influence NCDO’s selection process will lead to automatic disqualification of the applicant.
- Joint applications of two or more individuals are accepted.
- Please note that NCDO does not charge any fee during any stage of the hiring process.

Any Case of Query

For any clarifications, please contact:

NCDO

Supply & Procurement Section

Email: banjahellen@gmail.com; CC: ale_lomichael@yahoo.com

