

AAH-I South Sudan Country Programme
Hai Gabat, Opp. JIT Supermarket (behind SSD Customs)
Juba Town, Republic of South Sudan

MINISTRY OF LABOUR
REPUBLIC OF SOUTH SUDAN
23 AUG 2023
JOB VACANCY



HEAVY PLANT MECHANIC – (1 Post)

Background:

Action Africa Help International (AAH-I), an African-led non-governmental organization that supports livelihood-challenged communities and bridges the humanitarian–development divide to sustainably improve their well-being and standards of living. With Country Programmes in South Sudan, Kenya, Somalia, Uganda, Zambia and Ethiopia, AAH-I has over 30 years' experience working with communities in conflict and post-conflict situations, including refugees, internally displaced persons and host communities.

In South Sudan, AAH-I works in Greater Equatoria, Greater Jonglei, Greater Upper Nile and Greater Unity State, with field offices in Juba, Yei, Maridi, Yambio, Mundri, Bor, Wau, Ajong Thok, Maban and Malakal.

Context:

As AAH-I continues with its humanitarian logistics operations in Ruweng Administrative Area, its portfolio has increased and now undertaking management of WFP Food Warehouse management in the in Yida, Ajong-Thok and Pamir in support of the food provisions for refugees and IDPs.

JOB TITLE: Heavy Plant Mechanic – (1 Post)

Reports to: Workshop Manager /Field Officer

Liaises with: Workshop Technicians /Fuel Officers /Operations Officer

Supervision: Directly supervise and technically guides Assistant technicians

Duty Station: Maban – Upper Nile State

Contract: Fixed term – TBC

Job Summary

The **Heavy Plant Mechanic** will be responsible for general maintenance and repairs of all plant equipment's and trucks. Carry out of all major repairs, proper diagnosis, fault finding, overhauls the engines, gearboxes, Differentials, and other mechanical components in a proper procedure.

Duties & Responsibilities

- Perform proper repair on the plant equipment such as Mechanical/Electrical accessories, airmatics system and check thoroughly any signs of malfunctioning.
- Carry out all major breakdown, fault finding, overhaul engines, Gearboxes, differentials and any other mechanical components
- Recover broken down machineries and trucks
- Updating maintenance schedules for plant equipment's, trucks and generators.
- Ensure safe keeping and proper use of all workshop tools and equipment's.
- Distinguish between uneven worn tyres.
- Ensure high quality of workmanship and use of proper parts for the repair of the plant equipment's.
- Ensuring the working area is always kept clean and in order.
- Ensure safety precautions are observed in the workshop during repair to avoid risk of injury to self and other staff.



- Always Liaise with workshop manager for maintenance of the plant equipment's and trucks
- Provide proper record to the workshop manager always of the parts utilized and any other repair carried out to the plant equipment's
- Ensuring lubricants and other liquid solution are filled to the right quantity
- Carry out fabrication/rebuilding and welding repairs as necessary with minimum cost but effectively.
- Carry out tests and repair of injector nozzles, Injector pumps, air systems and engine components.
- Carry out protective maintenance of the assets.
- Open Job cards for every service request raised
- Keep proper records of the consumed parts from the spares store
- Supervise and offer guidance to the assistant plant mechanics.
- Will perform and carry out any other duty as assigned by the supervisor.
- Develop skill and mentorship of the assistant plant mechanics
- File the workshop Job cards and parts issuing voucher for future reference.

Expected Results

- Have Job cards closed in good time.
- Repair is done in time to avoid inconveniencing operations of the infrastructure project.
- Inform the office on the need for replenishment of the spare parts stock.
- Plant equipment's are well maintained and up to standard
- Maintain proper service records and share with the workshop manager
- Technically fit to drive and comply with all the heavy plant machinery rules, policies and regulations.
- Safeguard the machinery removable parts and assistant who on the heavy machinery
- Highest maintenance standard and interval are observed.
- Daily inspection of the heavy plant machinery before starting the engine. Checking leakages, lubricant and water levels. Checks wheels and tighten all the bolts and nuts.
- Ensuring the vehicle tools /equipment and all official documents are kept properly.
- Ensure tachometers are in working conditions and report immediately faulty parts to the Logistics/immediate supervisor.
- Vehicles' log book is always completed correctly and conscientiously in accordance with AAH standard.
- Assist with any other work assigned by the management.

Qualifications and Skills Requirements and Experience

Essential

- Diploma in Mechanical Engineering of Heavy Plant Machinery /Advance Auto Technician Certificate /Craftsmanship or equivalent
- Minimum of 3 – 5 years' work experience in repairing Trucks, buses and Heavy Plant machinery e.g. Excavators, tractors, backhoes, bulldozers, cranes, and forklifts.
- Hold valid driving license
- Working knowledge in operations of Heavy Plant machinery.
- Familiarity working in a busy plant workshop and working knowledge of logistics and warehouse management of spare parts and auto-consumables.
- Experience having worked for an infrastructure project would be an added advantage.
- Computer literate with good working knowledge of ICT and Diagnostic toolkits (e.g. Jalfest, etc.)
- Ability to operate technologies used such Diagnostics toolkit for heavy trucks.
- Good discipline and workplace values of punctuality and Integrity
- Willingness to up skill as required by the tasks to be performed
- Ability to work extra-hours if need be.



Desirable

- Commitment to and understanding of AAH-I's vision, mission and values as well as AAH South Sudan strategic plan
- Appreciation of the aims and objectives of AAHI.
- Willingness to travel and work in remote areas of South Sudan.
- Knowledge and experience of working in South Sudan will be an added advantage.
- Very enthusiastic and able to work extra hours to achieve the objectives of the programme.

Language Requirement: Fluency in English and Arabic.

Safeguarding

- Children and vulnerable adults who come into contact with AAHI as a result of our activities must be safeguarded to the maximum possible extent from deliberate or inadvertent actions and failings that place them at risk of abuse, sexual exploitation, injury and any other harm. One of the ways that AAHI shows this on-going commitment to safeguarding is to include rigorous background and reference checks in the selection process for all candidates.

Accountability within AAHI

- Alongside our safeguarding policy, AAHI is an equal opportunities employer and has a set of integrity policies.
- Any candidate offered a job with AAHI will be expected to adhere to AAHI's policies and procedures with respect to safeguarding, code of conduct, health and safety, confidentiality, do no harm principles and acceptable behavior protocols.
- Report any concerns about the welfare of a child or vulnerable adult or any wrongdoings within our programming area.
Report any concerns about inappropriate behavior of AAHI staff or partner.

APPLICATION INSTRUCTIONS

AAH-I is an equal-opportunity employer. Interested candidates should submit the following;

- Application addressed to the HR Manager AAHI South Sudan and position clearly indicated on the envelope
- Application should be complete with;
 - Cover letter and CV (with 3 reference contacts)
 - Plus photocopies of key documents (*National ID, Academic Certificates and Relevant work certificates*)
- Hard copies applications can be hand delivered in sealed envelope at the AAH/UNHCR Logistics Base in Juba Town (next to South Sudan Customs office).
- Online Applications should be emailed to recruitss@actionafricahelp.org; and Job Vacancy in the Subject

DEAD LINE:

All applications must be submitted latest by **Monday 11th September 2023 COB (4.00PM)**.

KEY CONSIDERATIONS.

Please take note of the following considerations

- **This position is for Sudanese Nationals Only.**
- **Female candidates are highly encouraged to apply.**

