



SERVICE PROVIDERS ENGAGEMENT LETTER (TERMS OF REFERENCE (TORs). ES HUBS FACILITATION

HAYATNA BACKGROUND

Hayatna South Sudan started in March 2024, as a follow on to the ACHIEVE project which was implemented by Jhpiego from April 1, 2020 to March 31, 2024. The **goal** of the Hayatna activity is **to improve HIV and health for children adolescents and families in the epidemic and reduce new HIV infections among AGYW**, through comprehensive prevention and case management services for vulnerable adolescent girls and young women (AGYW) and Orphans and Vulnerable Children (OVC).

The **DREAMS** activity targets **AGYW** with comprehensive services including life skills education in safe spaces using the Empowerment and Livelihood for Adolescents (ELA) curriculum, economic strengthening including vocational training in different short- and long-term courses and risk screening and referrals for secondary services such as post GBV services, HIV testing, PrEP, PEP, Family Planning, basic literacy education and sexually transmitted infections (STIs) screening and treatment.

Jhpiego is implementing Economic Strengthening Training Centers known as “ES Hubs” in Juba, Kator, Rajaf, Jopa, Gurei and Munuki. These are centers where AGYW will converge and receive trainings on short and long courses. The project will identify ES Hubs facilitators from the targeted community and TVETs to provide the training services.

Economic Strengthening/Empowerment Training.

DREAMS activity will target Active Adolescent Girls and Young Women (AGYW) from the 3 Town blocks/payams – in Juba, Kator, Rajaf, Jopa, Gurei and Munuki, to under a training course on the Short and Long term. Short-term courses are training that takes a few days/months to complete. Whilst, long term courses are training that takes 3 months. And at the end of the course, the trainees will be able to engage in Income Generating Activities (IGAs).

The Scope of Work:

In the ES hubs, the trainer will conduct a three (3)-week training on **Bar soap making, liquid soap and shampoo making for AGYW** to gain practical knowledge, skills, and competencies, to become motivated and engaged in doing viable and sustainable income-generating businesses (IGAs). The training will have a specific emphasis on marketing and customer care skills, list of local material suppliers.

Deliverables.

1. The trainer should fully understand that AGYW DREAMS participants are from Jhpiego South Sudan, and only AGYW participants referred are trained in the ES Hubs.
2. The trainer is expected to provide a detailed Curriculum Vitae (CVs) or description of attained courses or work experiences.
3. The Trainer should be qualified and have operation license and certificate of registration from the Ministry.
4. The trainer should be able to train AGYW on **Bar soap making, liquid soap and shampoo making**.
5. Conduct a three (3) week training on both theoretical, practical and technical skills.
6. Provide a detailed schedule of activities for the assigned subject(s) or course(s).
7. Facilitate sessions for the assigned subject(s) or course(s)

8. Undertake regular course evaluations and maintain a record of trainee performance.
9. Conduct effective practical skills.
10. Long courses, to prepare and present monthly reports to Jhpiego, to support payments.
11. Short Courses, submit completion Report to Jhpiego, to support payments.
12. The trainer can be asked to deliver content as required or necessary to impact the training processes/progression.
13. The trainer will move to all project locations (town blocks) as directed by Jhpiego Team and with target allocations. This training will last as per training schedules.
14. The trainer will provide weekly supervision support to ES hubs in Juba, Jopa, Gurei, Kator Rajaf and Munuki.
15. Jhpiego will provide list of eligible AGYW will be referred for the tailoring training.
16. Jhpiego will provide training materials and any formats, forms or any necessary material for effective trainings processes.

Expected Outcomes:

At the end of the training, the trainees will:

1. Demonstrate understanding of appropriate skills and knowledge in doing small income-generating activities.
2. Certification of AGYW after course completion
3. Demonstrate understanding of the active engagement of customers and required skills to handle different tastes, orders, and quality services.
4. Trainees will be able to understand the business environments, business setup, locations, and target customers.
5. To link trainees to multiple suppliers of raw materials to support their businesses.
6. Understand the complexity of the specific businesses, dynamics, and areas of interest for improvement.
7. Should be able to understand the basic knowledge and skills, the concepts of profits, loss, and seasonal demands and supply.
8. Understand personal skills that are prerequisites to a successful business and good returns.
9. Be able to prepare daily projections, profits, losses, and reinvestments.
10. Will be paid in full to cover for all training related costs and materials.

PART II: ENGAGEMENT AGREEMENT.

This part is to engage a trainer/business entity/service provider to carry out the above-mentioned tasks, as required by Jhpiego South Sudan. It also underlines to provide mutual understanding between the service providers/Trainer or Business entity to execute the content of this ToR as subjected. In section, the service provider should have read thoroughly the Terms of Reference (ToR),