

JOB VACANCY ADVERTISEMENT

International Medical Corps never asks job applicants for a fee, payment, or other monetary transaction. If you are asked for money in connection with this recruitment, please report to International Medical Corps at the website provided at the end of this document

Job Title:	Clinical Officer- Team Leader (1Position)
Country Program:	South Sudan
Location of Position:	Manyo
Report To	Medical Doctor
Position Opened for:	South Sudanese only (Internal/External)
Desired Start Date:	1/July/2024
Advertised date	10/May/2024
Closing Date for Applications:	29/May/2024
Status	Relocatable



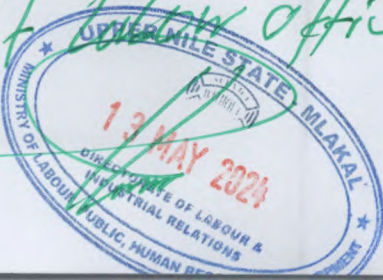
Organizational Background

International Medical Corps is a global, humanitarian, nonprofit organization dedicated to saving lives and relieving suffering through health care training and relief and development programs. Established in 1984 by volunteer doctors and nurses, International Medical Corps is a private, voluntary, nonpolitical, nonsectarian organization. Its mission is to improve the quality of life through health interventions and related activities that build local capacity in underserved communities worldwide. By offering training and health care to local populations and medical assistance to people at highest risk, and with the flexibility to respond rapidly to emergency situations, International Medical Corps rehabilitates devastated health care systems and helps bring them back to self-reliance.

Summary of Job Description

Under general supervision of Emergency Response Manager, the Clinical Officer will ensure effective delivery of the health care services at the emergency response sites by ensuring nurses, CHWs, midwives, and mental health workers are working together

*Approved by Director
of Labour office*



effectively to provide quality care. Ensure rational use of medicines and medical supplies including facility's medical stock management.

Duties and Responsibilities

- Participate in daily morning meetings and health awareness sessions at the PHCC.
- Hold weekly meetings at his/her health post with the staff and forward issues to the Supervisor.
- Do consultations under 5 or above 5 of age and prescribe drugs according to the guidelines of MOH.
- Supervise service delivery [MCH, EPI, Nutrition, HIV/AIDs, FP etc. at the PHCC
- Participate actively in the daily ward round before opening the OPD.
- Examine patients daily in the ward.
- Organize continuous medical education sessions to the health facility staff.
- Refer medical cases which cannot be managed at PHCU/PHCC level.
- Ensure patient registers are well filled and legible.
- Ensure disease monitoring charts are updated!
- Certify and submit the weekly and monthly morbidity reports for emergency sites.
- Certify and submit PHCC drug orders and consumption reports.
- Develop duty roster and ensure it is followed according to the schedules.
- Carry out minor procedures when necessary.
- Ensure health education is undertaken periodically.
- Coordinate Staff leave plans and ensure uninterrupted service delivery at the PHCU/PHCC.
- Supervise health facility to ensure effective use MOH guidelines and implementation of IPC best practices at the emergency sites.
- Supervise the general hygiene at the PHCU/PHCC emergency facilities.
- Participate in clinical review meetings and general staff meetings.

Prevention of Sexual Exploitation and Abuse

- Actively promote PSEA (Prevention of Sexual Exploitation and Abuse) standards within IMC and amongst, vendors-suppliers and beneficiaries served by IMC.

Compliance & Ethics: Promotes and encourages a culture of compliance and ethics throughout International Medical Corps. As applicable to the position, maintains a clear understanding of International Medical Corps' and donor compliance and ethics standards and adheres to those standards. Conducts work with the highest level of integrity.

Ethical conduct for IMC staffs: The International Medical Corps maintains a code of standards of conduct that shall govern the performances of its employees engaged in the



award and administration of contracts. No employee, officer, or agent shall participate in the selection, award, or administration of a contract supported/ by donor funds if a real or apparent conflict of interest would be involved. Such a conflict would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or about to employ any of the parties indicated above, has a financial or other interest in the firm selected for an award. IMC officers, employees, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, or parties to sub-agreement. These standards shall provide for disciplinary actions to be applied for violations of such standards by IMC officers, employees, or agents.

Equal Opportunities

International Medical Corps is proud to provide equal employment opportunities to all employees and qualified applicants without regard to race, color, religion, sex, sexual orientation, national or ethnic origin, age, or disability.

Personnel Requirements (special training/experience required, provide 6-13 requirements): Minimum requirements are:

- Diploma or degree in the clinical medicine from a recognized institution
- Ability to write in English with proper community communication.
- Two years of experience in the same field as clinical officer or Medical Assistant.
- Previous work experience with humanitarian organization in the same field.
- Strong organizational skills that reflect ability to perform and prioritize multiple tasks seamlessly with excellent attention to detail.
- Very strong interpersonal skills and the ability to build relationships with stakeholders, and the community.
- Expert level written and verbal communication skills.
- Demonstrated proactive approaches to problem-solving with strong decision-making capability.
- Emotional maturity.
- Highly resourceful team-player, with the ability to also be extremely effective independently.
- Proven ability to handle confidential patient's information with discretion, be adaptable to various competing demands, and demonstrate the highest level of customer/client service and response.
- Demonstrated ability to achieve high performance goals and meet deadlines in a fast-paced environment.
- Stress management skills and time management skills.
- Must maintain strict confidentiality and must demonstrate sound work ethics in performing the duties and in maintaining patients' information.



HOW TO APPLY

Interested candidate (**South Sudanese Nationals**) who meets the above criteria, should submit their Application (cover letter) indicating daytime, contact numbers, copies of Updated CV with at least three referees, their telephone and email contacts, South Sudanese Nationality ID Card or Passport, Birth Certificate, Academics Certificates, (**Documents are not returnable once submitted**) addressing to Human Resource Department IMC. If you are submitting your application through email, please submit to SS-Recruiting@internationalmedicalcorps.org. Hand delivered applications should be submitted to Plot No 320 Block 3K, 2nd Class Residential areas, Pope Francis Road, Thongpiny Juba, Central Equatorial South Sudan), Fashoda & Manyo Office.

Note: Clearly indicate the position you are applying for on the back of your Envelop OR on subject line of your e-mail.

Closing date for receiving application:
30/May/2024

Please note applications received will be reviewed on a rolling basis and this position might be filled before the closing deadline.

We appreciate your Applications; however, Only Shortlisted Candidates will be contacted for interviews.

Website for reporting misconduct: www.InternationalMedicalCorps.ethicspoint.com. Please do not submit your CV or application to this website, it will not be considered for review

