



South Sudan

JOB VACANCY

Position Title: Nutrition Assistant-Stabilization Centre (1 position)

Location: Melut Hospital

Reports to: Nutrition Officer

Supervises: None

Contract Type: Incentive

Vacancy Number: RI-SSD-HR-2026.01-JB007

About RI:

Relief International is an international non-profit organization that partners with communities impacted by conflict, climate change and disaster to save lives, build greater resilience and promote long-term health and wellbeing. People living in fragile settings face complex, interconnected and deep-rooted crises that often tear a hole in the social fabric of communities. When this happens, our teams work closely with community leaders; first focusing on critical health needs, and then, as communities recover, focusing on both health and wellbeing programming that helps reweave the social fabric for greater resilience in the future. Our team of more than 7,000 staff and local volunteers work in 15 countries across Africa, Asia, and the Middle East, providing Health and Nutrition, WASH (Water, Sanitation, and Hygiene), Education and Livelihoods programming that is safe, truly local, conflict sensitive, climate smart, evidence based, and reaches those in need. Relief International is a 60-year-old international NGO alliance that is the product of mergers and alliances between four organizations. Today, Relief International is comprised of Relief International, Inc., Relief International-France, Relief International-UK and Relief International-Europe, all of which are led by a single senior leadership team.

Position Summary:

The Nutrition Assistants will provide nutritional care to malnourished children and pregnant and lactating women following national guidelines and protocols. This includes services at targeted supplementary feeding programs (TSFP), Outpatient therapeutic programs (OTP), and referral to in-patient therapeutic feeding programs (ITFP/ stabilization center) respectively.

The Nutrition Assistants will be responsible for building and maintaining strong relationships with caretakers of malnourished children and patients; assisting in the high-quality delivery of nutritional care and treatment; supporting medical care and patient monitoring; ensuring that cases are admitted and discharge as per CMAM and MIYCN guidelines

Key Responsibilities

- Nutrition Assistants will be responsible for:
- Providing nutrition services in adherence with CMAM and MIYCN guidelines,



- To screen children for malnutrition from the static site and community outreaches.
- Enrolling the children who are severely and moderately malnourished in the OTP/TSFP program
- Recording the beneficiaries' anthropometric measurements in the register.
- Conducting medical assessment of all OTP and TSFP U-5years identified cases during admission and in all follow-up days,
- Keeping all records for OTP/TSFP admission, treatment, and outcome status and updating on work daily basis,
- Ensures the availability of MIYCN/CMAM guidelines, job aids/ lookup tables,
- Participate in nutrition survey, mass MUAC screening, VASD campaign based on planning,
- Lead health and nutrition education session at the nutrition sites based on a planned messaging calendar,
- Monitor and supervise the CNVs, lead mother and MtMSG groups' activities
- He or she ensures nutrition supplies management at the nutrition site by timely ordering, keeping a record of each of the stock, and ensuring stock control plus reporting,
- Directing and informing caretakers during their visits to the OTP/TSFP sites. This includes:
 - The location of the toilets, showers, washing room, playing place, etc.;
 - How the activities are organized during a day (MUAC & weight measurement, etc.), and to whom caretakers should address their problems;
 - What will be the caretakers' participation toward their relative (feeding, hygiene body and clothes washing, stimulation) and their participation to the child ware fare while in the program;
 - What they will receive (e.g. food for their child etc.);
- Ensuring drinking water and water for hand washing is always available and well-identified
- Ensuring proper referral of beneficiaries is conducted between different components of a nutrition program (Community mobilization-OTP-TSFP) in all program target areas.
- Conducting data quality assessment every week
- Ensure the quality nutrition services meet the expected standards
- Respecting the dignity of the patients and care-takers
- Any other duties as assigned from time to time
 - **Systems Compliance and Improvement (5%)**
RI South Sudan specific finance, logistics, IT, security, communications and human resource/administration policies and procedures.
 - Any new procedures and guidelines designated in circulars from the program manager or Country office.

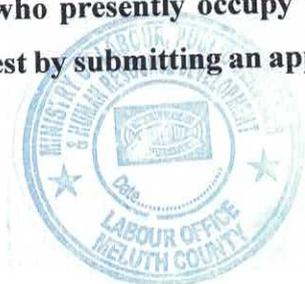
Qualification, skills, and experience

Qualification

- Should have completed basic medical training (CHW) with a nursing certificate or diploma from a recognized institution,
- Attended training of CMAM and MIYCN,

GENERAL CONDITIONS:

- Applicant must not be a person with bad records or have been convicted of Sexual Exploitation and Abuse (PSEA), Sexual Harassment and Child Abuse cases.
- **RI will conduct this recruitment on rolling basis, and employees who presently occupy the same role/position within RI will be retained, provided they indicate interest by submitting an application.**



We would like to share Relief International's values with you:

- We uphold the Humanitarian Principles: humanity, neutrality, impartiality, and operational independence. We affirmatively engage the most vulnerable communities. We value:
- Inclusiveness
- Transparency and Accountability
- Agility and Innovation
- Collaboration
- Sustainability

APPLICATION SUBMISSION CRITERIA

HOW TO APPLY:

- Aspiring potential interested applicants should submit motivational letter, CV and copies of academic documents to:
recruitments@ri.org (all documents as one attachment, less than 5mbs) Subject line clearly marked with the, Vacancy number: RI-SSD-HR-2026-JB007 and the Position Title
Or
All above mentioned documents in a sealed envelope to Relief International office in Juba Na-Bari Plot 347, Block 2-K or field offices Longechuk/Mathiang, Maiwut, Jikmir, Maban, Renk, Melut.
- Because this position is urgently needed to be fill, short listing shall be conducted before the deadline/as applications are being received (On rolling basis)
- **Deadline: 15th Feb 2026-4:30 pm SSD local time**
- Only shortlisted applicants will be contacted within two weeks of closing date.

