



Women for Justice and Equality - South Sudan (WOJE)

Job Advertisement for Communication Officer

Job Title: Communication officer

Reporting: Operations Manager

Location: Juba and Roving Field

Period: 6 Month with a possibility of extension depending on availability of resources.

Opening Date: 20th August 2024

Application Deadline: : 30th September 2024



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23-08-2024

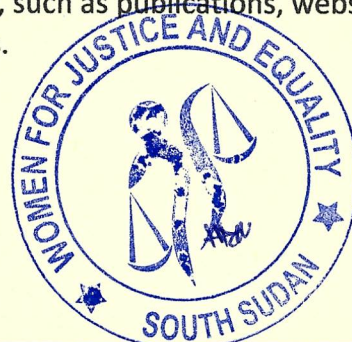
BACKGROUND

Women for justice and equality (WOJE) is an advocacy organization working towards strengthen and advocating for the rights of women in the marginalized communities in the Republic of South Sudan, WOJE focuses on protection of women and girls, Policy advocacy, Economic empowerment, Education, WASH, FSL and hoping to grow into a vibrant advocacy movement for the rights of women and girls across Africa in future. The organization is legally registered, as a National Non-Governmental organization with the Relief and Rehabilitation Commission of the Republic of South Sudan under the Reg. No 1972

Purpose of the position

WOJE is seeking to recruit a highly motivated and experienced Communication officer to join its program team. The successfully candidate will be expected to contribute to the development and delivery a high support and commitments to ensure that vulnerable women and girls benefit equally from developed effort.

In order to promote the work of Women for Justice and Equality, the office is seeking recruit a Communications Officer, who will be expected to promote the visibility of WOJE to stakeholders and the general public, within the frameworks of WOJE's Strategic Plan. WOJE's relationships are built on effective communications to inform, persuade and engage our stakeholders, partners and audiences in the intersecting arenas of the wellbeing of women and girls. To maintain a brand's generally they create content, such as publications, website context, press release, annual reports and other visibility materials.





II. Objectives

To design a communication and visibility plan for the WOJE, as well as to work closely with the WOJE's field staff to increase awareness of the work and achievements of WOJE in the communities they serve and promote greater knowledge among key stakeholders.

III. Scope of work

- i. The overall objectives to be achieved are:
- ii. Increase awareness of the work and achievements of WOJE in the various projects implemented by the organisation.
- iii. To promote the organization's mandate and areas of work under the Strategic Programs, in the framework of WOJE's
- iv. Develop a corporate communication policy and Strategy for WOJE.
- v. To foster greater information and knowledge exchange with key stakeholders, development partners, NGOs and Civil Society.

IV. Activities

- i. The consultant will carry out the following activities:
- ii. Develop a communication work plan for Women for Justice and Equality.
- iii. Create and/or update the Representation database including press contacts, international institutions and organizations that could work with WOJE.
- iv. Perform roles in managing the media relations and counterparts.
- v. Develop and implement risk communication and community engagement plan for running projects including details of anticipated protection measures
- vi. Prepare local messages and pre-test through a participatory process, specifically targeting key stakeholders and at-risk groups.
- vii. Support preparation, production and dissemination of educational material including print, electronic media on issues related to WPS.
- viii. Document lessons learnt to inform future preparedness and response activities.
- ix. Produce and disseminate newsletter highlighting areas of technical cooperation
- x. Ensure that all products, documents, materials and events carried out in the execution of the agreements and projects comply with the established institutional and intellectual property policies of the organization, and that they are also in accordance with the requirements that counterparts and donors' request.
- xi. Implement and maintain the social communication activities required in relation to the projects of the Representation, especially collaborating with media for specific campaigns of prevention and protection, including the development of strategies for communicational intervention in populations at risk.
- xii. Develop, maintain and update a digital photo record
- xiii. Assist with the dissemination of results of programs, projects and activities undertaken by the Representation, as part of the Organizations' contribution to community development.



- xiv. Provide guidance for exhibition planning and assist in the preparation and set up of the booth and displays for WOJE Stall at major events.
- xv. Create visual products and design graphic products in keeping with organizational standards.
- xvi. Any other required activity to fulfill the objectives



QUALIFICATIONS EXPERIENCE AND COMPETENCES

- A University Degree in Communications, Journalism or equivalent.
- Previous employment experience (minimum 3 years) in communication, journalism, print media, research documentation and report writing.

VII. Technical Competences

- Fluent in English. Working knowledge of English is desirable.
- Excellent in written and verbal communication
- Familiarity with local media, and established network of concepts with local journalists.
- Ability to express clearly and concisely ideas and concepts in written and oral form
- Competent in the use of computer and internet information software, use of desktop publishing software

How to apply

Interested applicants should submit their applications, together with updated CV including telephone and email contacts of at least 3 references as well as your daytime telephone contacts numbers to WOJE South Sudan jobs to wojehumanresource@gmail.com and a hard copy to Human Resource, Women for Justice and Equality (WOJE) office, Gurei Opp L.City Bar and Restaurant, indicating the position and location you have applied for on the subject line of your email.

PLEASE NOTE THAT HAND DELIVERY IS HIGHLY ENCOURAGED

1. Deadline for receiving application for this position is the 30th September 2024
2. WOJE South Sudan promotes gender equality and encourage qualified female candidates to apply
3. Only shortlisted candidates will be contacted for assessments
4. Please note phone calls are not encouraged

NOTE THE DATELINE IS ON 30th SEPTEMBER 2024

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