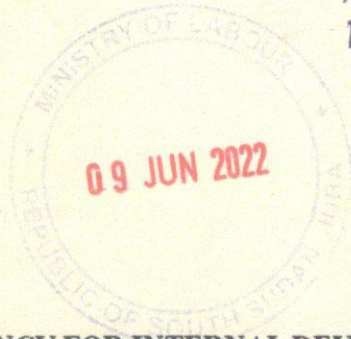


SD-H-3
Approved by
Labour Inspector
9/6/2022



SOUTH SUDAN AGENCY FOR INTERNAL DEVELOPMENT
"Serving The People Empathetically"

Date 9/6/2022

JOB VACANCY

Position:	One
Project:	COVID-19 Emergency Response and Health System Preparedness (CERHSP)
Job Title:	County Health Coordinator
Duty Station:	Ulang Field Office with frequent visit to health facilities

BACK GROUND:

South Sudan Agency for Internal Development (SSAID) is a nonprofit organization dedicated to implementing health care programs in South Sudan. The accomplishment of its mission is made possible by highly motivated and dedicated employees, committed to the mission, vision, goals and objectives of SSAID. Accordingly, SSAID recognizes that its employees are responsible for its past accomplishments and provide the foundation for continued future service to those in need. SSAID is a donor funded organization; therefore, terms and conditions of employment are subject to available project/program funding. An awareness of SSAID's purpose and goals will enable employees to benefit from their employment, share a common purpose, and more effectively meet their work responsibilities.

RESPONSIBILITIES AND ESSENTIAL FUNCTIONS:

Job responsibilities are as follows:

- Organize orientation workshops for field staff and other stakeholders on behalf of the organization.
- Organize community progress debriefing of SSAID with the community, development partners and the government.
- Supervise and coordinate the day-to-day activities in the Seven Health facilities in Ulang.
- Developing of the project strategic plan for future implementation.



- Coordinate the progress in the field on behalf of the executive director and other relevant officials of the organization.
- Attend to county coordination meetings in the County and State.
- Represent both the organization and Lot 5 consortium in the County/State Health Cluster meetings.
- Ensure that all the documentation including but not limited to recordings of only positive outcomes are kept.
- Shall feed the head office with weekly, Bi-weekly and monthly activity reports.
- Defend the integrity of the organization at all times.
- Shall be ready to undertake any other assignment in line with his profession as shall be assigned by the executive director.
- Collaborate with physicians, nurses, and other hospital professional staff to establish standards for running a medical/health facility
- Oversee the hiring, orienting, and training of PHCU, PHCC and hospital staff
- Ensure compliance with all external and internal health laws, policies, and procedures
- Oversee the preparation and management of outreaches budgets, as well as the incentives for health facilities staff.
- Design and implement processes necessary for smooth work operations
- Ensure proper storage and maintenance of patient medical records
- Oversee the performance and quality of services delivered
- Carry out inspections to determine the operational condition of clinical utilities and equipment
- Schedule and oversee the repair and maintenance of medical equipment and devices
- Oversee the cleaning and upkeep of healthcare facility premises and environs
- Maintain an up-to-date knowledge of a healthcare establishment activities and operations in order to take effective decisions
- Oversee the purchase and replacement of medical equipment and stock
- Assign and schedule work tasks for medical and administrative staff in a healthcare organization
- Analyze the financial status of the field office to proffer recommendations to management on steps necessary for improved finances
- Develop and implement strategies for quality assessment of treatment services and general field operations.

QUALIFICATIONS:

- BSc/Master's degree from a recognized health training school/institution.

EXPERIENCE AND SKILLS:

- Minimum 2-5 years working experience of relevant professional experience in Primary Health Care, Nutrition, outreach, vaccination and acute watery diarrhea/cholera management.
- Strong understanding of community, cultures and customs.



- Strong interpersonal and communication skills.
- Ability to work as part of a team and demonstrate flexibility, motivation and maturity.
- Ability to work in a stressful and changing environment with limited resources.
- Willingness to live and work with basic amenities.
- Able to recognize and respect confidential matters.
- Concern for the wellbeing of children and interest in child rights.
- Must be computer literate with all the basic packages.
- Fluent written and spoken English and Arabic.
- Knowledge of local language will be added advantages.

ADVANTAGE:

Previous experience working in Upper Nile Region, particular Ulang and Nasir County where this project being implemented.

APPLICATION PROCESS:

Please send copies of your academic documents to this email: ssaid.ulang@gmail.com before 2:00 PM, of 14 June ,2022.

CLOSING DATE: June 27,2022

