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Advertisement, Senior M&E Manager

USAID/South Sudan Monitoring, Evaluation and Learning Support Activity, South Sudan

Project Summary:

Implemented by Integrity Global, Inc. and MSI, the Monitoring, Evaluation, and Learning Support activity (MELS) supports USAID/South Sudan through tailored monitoring and evaluation services to enhance Mission programs. In a dynamic operating environment, MELS provides the Mission with flexible, demand-driven technical, analytic, and advisory support that 1) helps the Mission internalize and integrate concepts under Collaborating, Learning, and Adapting (CLA), 2) strengthens knowledge management and improves institutional memory, 3) advises on and produces fit-for-purpose MEL products, 4) enhances organizational effectiveness and operational efficiency, and 5) strengthens data-driven decision making through Geographic Information Systems (GIS) and other innovative spatial analyses.

Project Background:

The MELS activity serves as the Mission's primary mechanism for monitoring, evaluation, and learning and adaptive management services for ongoing activities and programs. In a dynamic operating environment, MELS provides USAID/South Sudan with flexible, demand-driven technical, analytic, and advisory support in order to strengthen collaboration, learning and adapting (CLA); promote institutional memory; produce monitoring, evaluation, learning products as appropriate; strengthen knowledge management and organizational learning (KMOL), organizational effectiveness and operational efficiency; and strengthen data-driven decision-making through an efficient use of GIS and other innovative spatial analysis.

Position Summary:

The Senior M&E Manager will be responsible for managing the implementation of MELS monitoring and evaluation functions including all reporting functions. S/he will also be responsible for collection and analysis of performance metrics for USAID/South Sudan's activities. The Senior M&E Manager will report directly to the Deputy Chief of Party (DCOP).

Responsibilities:

- Support the implementation of USAID/South Sudan's Performance Management Plan (PMP) including the design of data collection tools and techniques in collaboration with technical staff ensuring compliance with ADS201.
- Develop protocols for data collection ensuring standard operating procedures and ethical standards in data collection and reporting.
- Conduct on-site monitoring of USAID/South Sudan's activities collecting both qualitative and quantitative data including monthly spot checks to ensure data have been accurately collected from program beneficiaries and client-directed data quality assessments.
- Assist in the generation of reports, data tables, graphics, maps, and other visual tools/aids that support USAID activities and results for required deliverables as well as for special meetings where data are required for decision making.
- Provide training to staff, partners, and other relevant stakeholders on M&E systems, policies, procedures, data collection techniques, and performance monitoring.
- Assist in providing concise, summarized reporting against indicators for quarterly and annual progress reports.
- Assist the Deputy Chief of Party with documentation and presentation of MELS activities and results.
- Supervise M&E Specialists and ensure quality and timeliness of their work.
- Perform any other activities as assigned by the Deputy Chief of Party.





Qualifications:

- Bachelor's degree in social science, statistics, or related field.
- 5+ years of experience implementing monitoring, evaluation, and learning systems on USAID programs.
- Excellent organizational and team management skills.
- Demonstrated ability to communicate clearly and effectively with all levels of staff.
- Demonstrated technical writing ability.
- Working knowledge of data management using Microsoft Word and Excel software programs.
- Ability to effectively respond to continuously evolving priorities.

Integrity and MSI is an equal opportunity employer that values diversity and inclusion. We strive to develop and maintain a culture that honors the perspectives and identities of our employees, our communities and those impacted by our work. We encourage applications from suitably qualified and eligible candidates, regardless of gender, race, disability, age, sexual orientation, religion, marital or parental status. We will respect your confidentiality and abide by data protection laws.

****Please note: Only South Sudanese citizens are eligible for this position****

Closing date: March 21st, 2023

How to Apply:

If you are interested in applying for this position, please complete the application form at <https://tinyurl.com/joinSSMELS> and attach a CV and Cover Letter, explaining why you are suitable for and want the role. **Applications submitted without a cover letter will not be considered.** OR hand deliver and addressing your application to Integrity Global MELS Human Resources and Administrative Manager, Goshen House, Gate 1 or by email: ssmels.recruitment@integrityglobal.com

