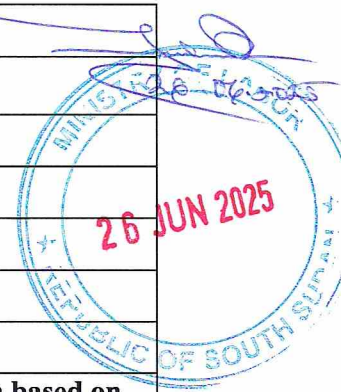


## JOB VACANCY ADVERTISEMENT

***International Medical Corps never asks job applicants for a fee, payment, or other monetary transaction. If you are asked for money in connection with this recruitment, please report to International Medical Corps at the website provided at the end of this document.***

Job Title:	<b>Nutrition Program Manager (Position 1)</b>
Country Program:	<b>South Sudan</b>
Location of Position:	<b>Aweil East (Northern Bahr el Ghazal state)</b>
Position Opened for:	<b>South Sudanese only (Internal &amp; External)</b>
Report To	<b>Nutrition Coordinator</b>
Desired Start Date:	<b>ASAP</b>
Advertised date	<b>26th June' 2025</b>
Duration/Status of the Contract	<b>Six Month Contract with Possibility of Extension based on funding availability.</b>
Status of the Position	<b>Relocatable</b>
Closing Date for Applications:	<b>16<sup>th</sup> July' 2025</b>



### Organizational Background

International Medical Corps is a global, humanitarian, nonprofit organization dedicated to saving lives and relieving suffering through health care training and relief and development programs. Established in 1984 by volunteer doctors and nurses, International Medical Corps is a private, voluntary, nonpolitical, nonsectarian organization. Its mission is to improve the quality of life through health interventions and related activities that build local capacity in underserved communities worldwide. By offering training and health care to local populations and medical assistance to people at highest risk, and with the flexibility to respond rapidly to emergency situations, International Medical Corps rehabilitates devastated health care systems and helps bring them back to self-reliance.

### Summary of Responsibilities:

The Nutrition Manager will support and guide the nutrition team by providing technical assistance and building the team's capacity to effectively plan, implement, and monitor International Medical Corps' nutrition program activities in Aweil East County. The Manager must have the ability to organize and oversee all aspects of the nutrition program, including coordinating with the Ministry of Health at national and sub-national



levels, the nutrition cluster, and other international and national agencies. He or she must be capable of providing technical backstopping, conducting nutrition training, and reviewing program reports, surveys, and monitoring and evaluation reports.

The Nutrition Manager will ensure that nutrition programs in Aweil East County are implemented in line with the Ministry of Health's guidelines, international humanitarian standards, and donor requirements.

### **ESSENTIAL JOB DUTIES / SCOPE OF WORK:**

#### **Program Implementation and Development**

- Collaborate with the Nutrition Coordinator to achieve program objectives and smooth implementation of the program.
- Ensure that IMC implementation of the CMAM and IYCF activities conform to internationally accepted standards and country guidelines.
- Support with the coordination and follow-up on nutrition programs implementation to review progress towards objectives through organizing regular review meetings, update and experience sharing meeting among staffs.
- In collaboration with the nutrition team, identify existing project implementation gaps and new opportunities for nutrition and nutrition-related projects and support with the development of concept note or proposal and ensure that proposed activities and programs align with best practice in the nutrition sector
- Support nutritional assessments and surveys in existing and in potential new areas, following the nationally approved survey protocol, for program expansion and feed assessments results into proposals if needed.
- Support with the development of a referral mechanism and communication strategies and train nutrition staff (IMC, MOH, CNVs) in case detection and referrals between Nutrition facilities adapted to the local context.
- Support the Nutrition Officers and nutrition assistants to ensure proper functioning of reporting systems data flow mechanisms for regular assessment, monitoring and evaluation of the program against its objectives and expected results. And conduct critical monitoring of all aspects of nutrition activities and identify areas of concern. Submit workable solutions for identified challenges
- Demonstrate understanding of multi-sectoral approach to malnutrition and provide support to nutrition project beneficiaries to ensure they are linked with other sector interventions and provide guidance to staff on the integration of a nutrition component into other sectors as appropriate such as food security, Health, WASH and disaster prevention and preparedness





### **Capacity Building**

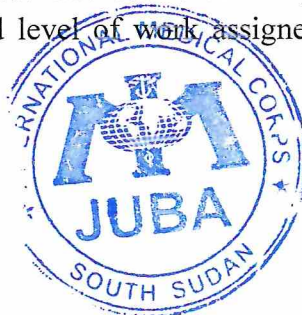
- Assess the training needs of nutrition staff; develop a training program to meet these needs; conduct nutrition training for project nutrition staff and MOH counterparts implementing nutrition programs, focusing on all aspects of community-based management of acute malnutrition (CMAM) and IYCF
- Coordinate with other sectoral program managers with IMC's program to ensure that other parts of the program are functioning to maximize nutrition intervention's impact
- Support with the development/adaptation of nutrition education training manuals and facilitator's guide based on existing national nutrition protocols and curricula including training follow-up
- Liaise with nutrition experts, provincials Nutritionists and others to ensure that specialized support is available at the field/district/activity level to increase coverage and overall efficacy of the program

### **Representation**

- Actively participate and represent International Medical Corps in nutrition sector coordination forums at national and sub-national level, discussions and activities, serve as an International Medical Corps nutrition resource person, and display technical and organizational leadership in sectoral activities.
- Create and maintain smooth relations and open collaboration with local government and local stakeholders and serve as the nutrition resource person

### **Program Finance, Logistics and Administration**

- Support with the implementation of planned activities according to the work plan adhering to the budget according to IMC standards and oversee program spending per budgets and pipelines
- Support and motivate program/logistics/administrative/finance staff in their work, by ensuring appropriate training, coaching and supervision by technical leads
- Assist in staff recruitment and training, conduct performance monitoring in collaboration with HR and Nutrition Coordinator, ensure that standards and protocols are adhered to
- Coordinate very closely with logistics in order to ensure that there is no break in nutrition program supplies.
- Organize and follow-up on all other procurements needed for the projects
- Perform other duties as assigned. The duties and responsibilities listed above are representative of the nature and level of work assigned and are not necessarily all inclusive.



### **Prevention of Sexual Exploitation and Abuse**

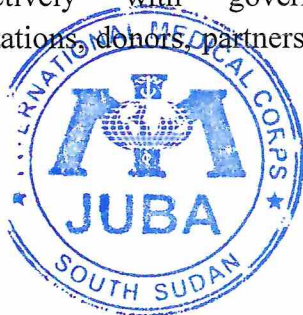
- Actively promote PSEA (Prevention of Sexual Exploitation and Abuse) standards within IMC and amongst, vendors-suppliers and beneficiaries served by IMC.

**Compliance & Ethics:** Promotes and encourages a culture of compliance and ethics throughout International Medical Corps. As applicable to the position, maintains a clear understanding of International Medical Corps' and donor compliance and ethics standards and adheres to those standards. Conducts work with the highest level of integrity.

**Ethical conduct for IMC Staffs:** The International Medical Corps maintains a code of standards of conduct that shall govern the performances of its employees engaged in the award and administration of contracts. No employee, officer, or agent shall participate in the selection, award, or administration of a contract supported/ by donor funds if a real or apparent conflict of interest would be involved. Such a conflict would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or about to employ any of the parties indicated above, has a financial or other interest in the firm selected for an award. IMC officers, employees, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, or parties to sub-agreement. These standards shall provide for disciplinary actions to be applied for violations of such standards by IMC officers, employees, or agents.

### **QUALIFICATIONS: EDUCATION, EXPERIENCE, AND SKILLS**

- Bachelor's degree in nutrition/food science with 7 years relevant work experience (minimum 5 years in CMAM intervention or emergency response setting) or master's degree in nutrition/public health and 5+ years relevant work experience (minimum 3 years in emergency response setting)
- Proven experience in emergency nutrition settings including CMAM, IYCF, SBC
- Good knowledge on budget and administration logistics and Human Resources management
- Knowledge on writing / developing project proposals including implementation reports
- Fluent in written and spoken English and local language.
- Ability to provide technical support for IMC staff and government staff on proper implementation of CMAM, IYCF, SBC and other nutrition activities.
- Knowledge in designing and implementing appropriate and effective holistic nutrition programs including ensuring that the nutrition program is integrated with food security, health and WASH programming where appropriate.
- Ability to read, analyses and interpret data and familiarity with nutrition surveys (Coverage, SMART and KAP surveys).
- Ability to work effectively with government, community leaders, international/national organizations, donors, partners and other International Medical Corps relationships.





- Demonstrated experience and skills in ensuring community participation and gender issues in humanitarian programming
- Advanced proficiency in the use of MS Office, and other computer applications
- Ability to cope with stress; hardship; patience and flexibility and willingness to work additional hours to meet tight deadlines.
- Ability and willingness to travel to field sites and nutrition facilities
- Familiarity with international humanitarian operations, coordination structures, and the mandates of donors, UN agencies, and NGOs preferred.
- Profound cross-cultural awareness and insight into healthcare issues.
- Ability to exercise sound judgment and make decisions independently following consultative processes.
- Strong communication skills, able to effectively present information clearly and respond appropriately to questions from senior managers, counterparts and government staff
- Must be able to demonstrate cross-cultural awareness and maintain a positive working relationship with clients and colleagues with professionalism and integrity.
- Demonstrated skills in creative problem solving particularly in limited resource settings.
- Experience in managing, training, and motivating multiethnic and multicultural teams.
- International Medical Corps is proud to provide equal employment opportunities to all employees and qualified applicants without regard to race, color, religion, sex, sexual orientation, national or ethnic origin, age, disability, or status as a veteran.

### HOW TO APPLY

Interested candidate who meets the above criteria, should submit their application (cover letter) indicating daytime, contact numbers, copies of Updated CV with at least three referees, their telephone and email contacts, South Sudanese Nationality ID Card or Passport, Birth Certificate, Academics Certificates, addressing to Human Resource Department IMC. Please submit your application through email to [SS-Recruiting@internationalmedicalcorps.org](mailto:SS-Recruiting@internationalmedicalcorps.org).

**Note:** Clearly indicate the position you are applying for on subject line of your e-mail.

**Please note the applications received will be reviewed on a rolling basis and this position might be filled before the closing deadline.**

**Female Candidates are Strongly Encouraged to Apply**



We appreciate your applications; however, Only Shortlisted Candidates will be contacted for interviews.

Website for reporting misconduct: [www.InternationalMedicalCorps.ethicspoint.com](http://www.InternationalMedicalCorps.ethicspoint.com). Please do not submit your CV or application to this website, it will not be considered for review

