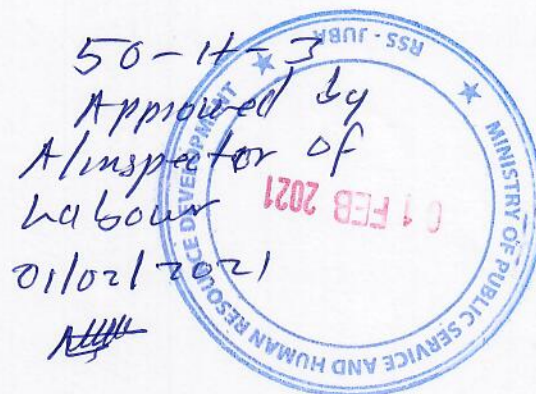


## Job Vacancy Advertisement

Department: GFD  
 Position: Agriculture Officer FFA (1 Vacancy)  
 Contract duration: Six (6) months  
 Location: Maban, Upper Nile State  
 Eligibility: South Sudanese National only  
 Opening date: 01 February, 2021  
 Closing Date: 19<sup>th</sup> February, 2021



### Background ACTED

ACTED is a French humanitarian NGO, founded in 1993, which supports vulnerable populations, affected by humanitarian crises worldwide. ACTED provides continued support to vulnerable communities by ensuring the sustainability of post-crisis interventions and engaging long-term challenges facing our target populations, in order to break the poverty cycle, foster development and reduce vulnerability to disasters. Our interventions seek to cover the multiple aspects of humanitarian and development crises through a multidisciplinary approach which is both global and local, and adapted to each context. Our 3,300 staff are committed in responding to emergencies worldwide, to supporting recovery and rehabilitation, towards sustainable development.

### Job Purpose

Under the direct supervision of the FFA Programme Manager, s/he performs a variety of specialized technical tasks in the field of agronomy. Organizes schedules of land and equipment use, assesses field site characteristics, select field locations and plans for land preparations, coordinates provision of agricultural inputs and tools, maintain records of beneficiaries, distributions and s/he will provide overall technical support to farming community through trainings, experiments and developing production methods to improve household food production and income of Host communities.

#### CHAIN OF COMMAND

Under the authority of:

- FFA Manager

Line Management:

- Field Extension Workers.

#### WORKING RELATIONS

Internal:

- GFD department
- Coordination
- Other Departments (AME, WASH, CCCM Logistics etc.)

External:

- Partners working in Maban (WFP, UNHCR etc.)
- Local Authorities (RRC, and County Ministry of Agriculture)
- Community leaders

### Objectives

To support in imparting skills and knowledge to communities in best farming method/practices through trainings and result-based experiments in order to improve food production and household income of targeted project beneficiaries





## Duties and Responsibilities

- To work closely with the Programme Manager in building the capacity of pastoralist communities through increased agricultural production and productivity.
- To help with the supervision and establishment, household kitchen and permaculture gardens, Farmer Field Schools demonstration gardens
- To impart trainings to the local community in income generating activities and agriculture;
- Produce detailed agricultural training materials and delivery of trainings to the community.
- To support with the establishment of farmer groups and building their capacities to increase agricultural production
- To support and promote activities that link agriculture and community assets, DRR, private sector works and value chain networks.
- Support in building the capacity of Agricultural Extension Workers and community-based extension agents and monitor their activities in the communities.
- Support in production of agricultural radio scripts on best agriculture practices and disseminating the information to farming communities
- Providing technical support to the field extension workers to maximize the impact of the trainings (based on ToT methodology);
- Ensure effective organization of groups, trainings and meetings;
- Support distribution of agricultural inputs to project beneficiaries;
- Support the development of appropriate visibility material for the project;
- Support assessments, monitoring and evaluation of activities as required by the project;
- Provide clear and complete information and technical advices to the field extension workers on agricultural related activities;
- Motivating, mobilizing and involving community leaders in on-going projects;
- Training farmers on the correct methods on the various stages of cultivation and maintaining an agricultural technique demonstration farm and post-harvest management
- Supervising the activities in demonstration plots and individual beneficiary farms and gardens
- Carrying out assessments of agro pest management practices and post-harvest management practices or any food security issues when required;
- Participate in community sensitization of any community activities related to food security and livelihoods
- Working closely with the Programme Manager to plan the day to day activities to ensure that program goals are achieved and submit weekly plans and reports;
- Developing training plans and monitoring their implementation by field extension workers;
- Assist the Program Manager and FFA team in developing BoQs / budget about any training and/ or workshop and constructions concerned with Haffirs and dykes and demonstration plots);
- Coordinate activities with beneficiaries, relevant county authorities and other agencies in Maban.
- Performs other duties under the project as requested by FFA Program Manager.

## Professional Qualifications

- A university degree in Agriculture, horticulture, crop production, agronomy, organic agriculture or related fields
- At least 3 years of experience in implementing Agronomy programs with a local or International NGO.
- Experience with capacity building and training of farmers / community members/ field workers.
- Basic awareness of logistics / financial procedures.
- Ability to work independently and as part of a team, with strong interpersonal and communication skills required.







# ACTED

- Strong problem solving, analytical, reporting and communication skills
- A demonstrated ability to multi-task, prioritize and process information into action.
- Ability to work with Microsoft Word, Excel, Power Point and Outlook.
- Fluency in English (Oral and Written) and Arabic language is an asset.

## Submission of Applications

Interested and motivated candidates are encouraged to submit their applications in English, together with copies of updated CV, cover letter, academic documents, National ID card and three references with their contacts to ACTED Country Office at Hai Cinema, Plot No. 64, Juba located behind Concord Hotel. You can also submit your application to Maban Field Office located behind UNHCR Office in Doro Compound to the attention of Senior Human Resources Officer or by e-mail to [juba.hrofficer@acted.org](mailto:juba.hrofficer@acted.org); or [gendrassa.administration@acted.org](mailto:gendrassa.administration@acted.org)

Please Indicate the position you applied for clearly on your envelop, your contact address and names.

*Female candidates are encouraged to apply.*

We appreciate your application however, only short listed candidates will be contacted for interview. If you have not been contacted within two weeks of the closing date, we regret that your application has been unsuccessful.

