



Women Agency for Resilience and Transformation

Hai-Munuki Residential Area, Plot No 5, BK A, Off Bilpam road Behind Nile Petroleum, Juba-South Sudan Tel:
+211 918 842 541/+211 921 241 836

E: info.wartssd@gmail.com W: <https://wart-ssd.org>

VACANCY ANNOUNCEMENT



WART/VACANCY NUMBER JUBA/2024/01-PC

POSITION TITLE: Programs COORDINATOR (1 POST)

DUTY STATION: JUBA

REPORTING TO: Head of Programs

Duration: 6 Months

STATUS: FULL TIME

COUNTRY PROGRAMME OVERVIEW

Women Agency for Resilience and Transformation (WART) is a women-led NNGO non-political, non-profit organization established in **2017** to serve the needs of vulnerable women and girls in South Sudan.

WART is dedicated to building women's resilience to shocks and stressors that impact livelihoods, nutrition, health, and development through empowering and building the capacity of women in South Sudan.

WART is fully registered with the Relief and Rehabilitation Commission (RRC) under certificate No. **4174** per the 2016 NGO Act of South Sudan.

WART implements humanitarian assistance projects in GBV, Health, Nutrition, Food security and livelihood, Education, and WASH in various parts of the country in South Sudan.

WART is currently seeking qualified candidates for the position of **Programs Coordinator**.

PURPOSE OF THE POSITION

Support the overall program management and development of the South Sudan Agenda (clusters, donor meetings, and other relevant meetings program-oriented)

To manage and oversee the development of the assigned projects such as Health, WASH, Education, Protection, FSL, and Food Distribution

Approved by
Rose Abuk
Executive Director

18/01/2024





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KEY RESPONSIBILITIES

Major Duties and Responsibilities

Programme Management

- Develop and revise programme of activities for WART
- Develop and write new proposals
- Ensure that all projects are reaching high-quality performance by coordinating the implementation of the organization's tools and approaches
- Ensure ongoing learning on good practices and sectoral standards relevant to the assigned projects and monitoring systems and tools are developed and used by project managers and sector coordinators
- Promote teamwork and coordination across sectors to ensure integration and homogenous quality implementation of programs
- Enhance a positive identity of WART across all Programmes
- To build a strong collaborative network among partners and community in the spirit of the participatory approach of WART programs

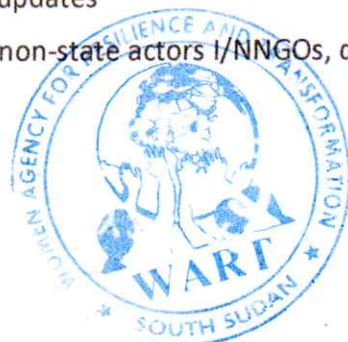


Program Quality

- Develop and update minimum standards for program implementation across strategies
- Ensure with the support of the GBV Manager that all sectors are considering Protection Mainstreaming actions and AAP in all activities
- Ensure strengthening of existing presence through complementary integration of WART sectors of intervention
- Ensure quality compliance on all the report sent to the donors.

Coordination

- Ensure 5W matrices are submitted to national clusters as agreed,
- Coordinate internal cross sector communication and updates
- Represent WART with national and state authorities, non-state actors I/NGOs, donors etc. in Juba





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Human Resources

- Ensure ongoing training of team, recruit where necessary
- support Area Managers in recruiting field staff

Education

- University degree at bachelor's level in relevant sectors and fields or demonstrated program management experience.

Professional Experience

- Experience (4 years) working in a complex context is required
- Knowledge of proposal development is mandatory
- Intersectoral experience or similar positions are an asset
- Experience managing integrated projects is an asset
- Knowledge of the different sectors of intervention is a must



Languages

- Excellent written and spoken English and Arabic are essential.

Personal requirements

- Willingness to live in the field temporarily and to accept basic living standards and movement restrictions
- Willingness to adapt and productively work in insecure, volatile, or harsh environments
- Strong team spirit
- Flexibility, stress tolerance
- Problem-solving attitude, solutions-oriented





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HOW TO APPLY

Qualified and interested candidates should send an application letter, CV with at least three referees, and copies of academic documents to recruitment.wart@gmail.com no later than 16th Feb 2024 at 5.00 pm local time.

The Staff will work under the terms and conditions for this job as discussed and agreed with the selected candidate.

NB: WART retains copies of application papers at the end of the recruitment process and therefore only copies of your academic documents and other testimonials should be submitted. Due to the urgency of the position, applications will be reviewed regularly and the position may be filled before the end of the expiry date of the advert.

Only shortlisted candidates will be contacted

Female candidates are encouraged to apply.

