AAH-I South Sudan Country Programme
Hai Gabat, Opp. JIT Supermarket (behind SSD Customs)
Juba Town, Republic of South Sudan

EXTERNAL JOB VACCANCY

NATIONAL CONSULTANT

Who We are:

Action Africa Help International (AAH-I) is an African-led non-governmental organization committed to supporting vulnerable communities and bridging the gap between humanitarian aid and long-term development to sustainably improve livelihoods and well-being. With over 30 years of experience, AAH-I operates in South Sudan, Kenya, Somalia, Uganda, Zambia, and Ethiopia, focusing primarily on populations affected by conflict, including refugees, internally displaced persons (IDPs), and host communities.

In South Sudan, AAH-I works across several regions including Greater Equatoria, Jonglei, Greater Upper Nile (Upper Nile state, Unity State and Ruweng Administrative Area). The organization implements a diverse range of projects such as the Humanitarian Logistics, WASH, and Shelter Project funded by UNHCR in Ajoung Thok, Maban, Yei, Wau, and Yambio; the South Sudan Health Sector Transformation Program (HSTP) funded by UNICEF in Fashoda and Manyo; and the Asset Creation, Livelihoods, and Smallholder Agriculture Market Support (ACL/SAMS) project in Juba County. Additionally, AAH-I runs the Digitization (BMR) project funded by WFP in Renk, Malakal, and Bentiu counties, and the South Sudan Livelihood and Resilience Project (SSLRP) funded by IFAD, in Kajo-keji, Magwi, Torit, Bor, and Terekeka and AAH-I enterprise initiatives.

AAH-I South Sudan Seeks to recruit a qualified South Sudanese National only as **national consultant** to fill the below position as detailed.

Job Title:	Auto Electrician– (**Consultant**)
Ref No:	AAH-I/UNHCR/LOG/OCT/2026-012
Supervisor:	Workshop Manager
Duty Stations:	Maban, Upper Nile State, South Sudan
Contract Duration:	Two (2 months)
Eligibility:	South Sudanese National only, **FEMALES** and **PEOPLE WITH DISABILITIES** are Strongly encouraged to apply.
Submission Deadline:	13th November 2026

OVERALL JOB PURPOSE:

Auto-Electrician is responsible to repair and maintain vehicles and generators electrical systems in line with workshop SOPs. Auto-Electrician will work closely with other technicians to ensure that all repairs & maintenances are done according to the diagnosed faults. Auto-Electrician will train other technicians to perform basic electrical repairs and make routine adjustments.

KEY DUTIES & RESPONSIBILITIES:

- Responsible to repair and maintain electrical systems for vehicles, generators and offices.
- Diagnose, inspect, and test vehicles/ offices' electrical systems to verify system compliance with plans and specifications and to detect and locate malfunctions/ short-circuits.

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- Carry out wiring and installations according to the manuals.
- Initiate electrical spare parts request from store and ensure that they are fitted correctly to avoid damages or other incidents.
- Ensure that correct sizes/gauges/thickness of wires are used during installations.
- Test electrical circuits and components for continuity, using electrical test equipment.
- Check, fix or change broken/cut wires or cables.
- Be able to troubleshoot electronic components and replace as required.
- Motor rewinding of generators, alternators, etc.
- Carry out major repairs/installations requiring perfect understanding of schematic diagrams and lay-out
- Responsible for maintenance of office/residence household appliances/equipment such as heaters, pumps, washing machines, dryers, fans, water dispensers and others.
- Contribute to the ordering of electrical spare parts according to types and models.
- Ensure the proper use of tools and workshop equipment.
- Ensure that time spent on different electrical jobs is correctly registered on timesheet.
- Ensure that safety measures are applied while performing various electrical repairs or installation.
- Ensure cleanliness of workspace and safekeeping of assigned tools
- Maintain workshop records appropriately (job-cards, manuals, etc.)
- Any other duties as may be assigned by the line manager from time to time.

Expected Results

- High quality of electrical/ electromechanical repairs and maintenance
- Electrical Repairs/Installations done as per the repair manuals.
- Proper use of tools and safekeeping of various gases
- Workspace clean, safe and no work-related accidents
- Other workshop staff trained on how to handle electrical repairs and maintenance.

Qualifications

- Diploma in electrical engineering or comparable training.
- Minimum 2-year professional experience in similar position.

Skills and Competencies

- Technical skills
- Very good knowledge of English, widely used in the country.
- Ability to use various electrical repair manuals and spare parts catalogues.
- Wide knowledge and skills in electrical/electronic troubleshooting
- Communication skills to transmit technical knowhow to others.
- Wide knowledge in manipulating high voltage components.
- Willingness to up-skill as required by the tasks to be performed.

SAFEGUARDING STATEMENT:

Children and vulnerable adults who come into contact with AAH-I as a result of our activities must be safeguarded to the maximum possible extent from deliberate or inadvertent actions and failings that place them at risk of abuse, sexual exploitation, injury, and any other harm. One of the ways that AAHI shows this on-going commitment to safeguarding is to include rigorous background and reference checks in the selection process for all candidates.

ACCOUNTABILITY WITHIN AAH-I

Alongside our safeguarding policy, AAH-I is an equal opportunities employer. we consider all applicants regardless of race, age, ability, ethnicity, nationality, religion, gender identity, sexual orientation, or marital status and has a set of integrity policies.

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Any candidate offered a job with AAHI will be expected to adhere to AAHI's policies and procedures with respect to safeguarding, code of conduct, health and safety, confidentiality, do no harm principles and unacceptable behavior protocols.
Report any concerns about the welfare of a child or vulnerable adult or any wrongdoings within our programming area and report any concerns about inappropriate behavior of AAHI staff or partner.

APPLICATION SUBMISION INSTRUCTIONS:

How to Apply:

1. **Submission**
   - Submit your CV maximum 3 pages along with the following documents:
     - A one-page motivation letter expressing your interest.
     - Clear photocopies of non-returnable academic certificates
     - A copy of your national ID or passport

Place all documents should be sealed in an envelope clearly marked "***Application*** – **AAH-I/UNHCR/LOG/OCT/2026-012**

   - Deliver your sealed application to the AAH-I Maban Field Office. Drop your application in a lock box and register your names after submitting your application before leaving.

Or

Alternatively, submit your application online via email recruitss@actionafricahelp.org with ***Application*** – **AAH-I/UNHCR/LOG/OCT/2026-012** as subject of your email.

2. **Additional Instructions:**
   - Only shortlisted candidates will be contacted for interviews.
   - **Important:** Due to the urgency of this recruitment, applications will be reviewed on a rolling basis. Interested candidates are strongly encouraged to apply as early as possible, as the position may be filled before the closing deadline.
   - Failure to follow above instruction shall lead to disqualification from the recruitment proces

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