

## TERMS OF REFERENCE

<b>Position:</b>	<b>Child Protection Officer Extenders</b>
<b>Locations:</b>	2 Juba, 1 Malakal
<b>Length of contract:</b>	3 Months' probation and extension based on performance.
<b>Application start:</b>	13/09/2023
<b>Application end:</b>	02/10/2023

### OVERVIEW OF CTG GLOBAL

CTG staff and support humanitarian projects in fragile and conflict-affected countries around the world, providing a rapid and cost-effective service for development and humanitarian missions. With past performance in 17 countries – from the Middle East, Africa, Europe, and Asia, we have placed more than 20,000 staff all over the world since operations began in 2006.

CTG recruits, deploys, and manages the right people with the right skills to implement humanitarian and development projects, from cleaners to obstetricians, and mechanics to infection specialists, we're skilled in emergency response to crises such as the Ebola outbreak in West Africa. Key to successful project delivery is the ability to mobilise at speed; CTG can source and deploy anyone, anywhere, in less than 2 weeks and have done so in 48 hours on a number of occasions.

Through our efficient and agile HR, logistical and operational services, CTG saves multilateral organisations time and money. We handle all our clients' HR related issues, so they are free to focus on their core services.

Visit [www.ctg.org](http://www.ctg.org) to find out more.

### OVERVIEW OF THE POSITION

#### *Purpose of Activity/Assignment:*

- To extend the geographic scope and quality of Child Protection and GBV services throughout South Sudan
- To provide technical, operation and administrative assistance throughout the programming process for CP programs in South Sudan

#### *Background & Rationale:*

South Sudan is a country with a weak and fragile protective environment, making vulnerable populations such as women and children susceptible to abuse, neglect, deprivation, and exploitation. The transition from a protective environment founded on armed struggle to one based on laws and policies intended to safeguard citizens' rights is challenging. This transition requires social change, led by South Sudanese citizens, to build a peaceful protective environment. The organization is working with the government and civil society organizations to prevent all forms of violence, mitigate the worst effects of violence, and respond with services for survivors. The program will recruit Child Protection Officers who will respond to quick onset emergencies, implement evidence-based methodologies to change social norms, providing case management, mental health and psychosocial support services to traumatised children, and engaging in policy and legislative enhancements to build durable child protection systems. Ultimately, the program aims to move beyond the evils of war and violent conflict towards a South Sudan that protects every vulnerable group.

*Scope of Work:*

The Child Protection Officers will provide technical, operational, and administrative assistance throughout the programming process for child protection programs/projects within the Country Programme. The Officer will work under the technical supervision of the Child Protection Specialist and the day-to-day supervision of the Chief Field Office. The Officer will be responsible for the implementation of child protection in emergencies and GBV programs and activities. They will work closely with partners and stakeholders to ensure the delivery of high-quality services that are responsive to the needs of children and women affected by emergencies.

## **GENERAL FUNCTIONS**

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**Main Duties and Responsibilities:**

→ Support to program development and planning

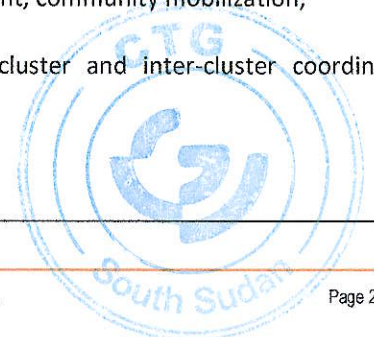
- Update and analyze situation for child protection programs, including development trends and data for planning, management, monitoring, and evaluation.
  - Contribute to sectoral program goals, strategies, and results-based planning through research and analysis.
  - Provide technical and operational support for programming processes, including administrative transactions and documentation, to support planning and monitoring of results.
  - Prepare program documentation and data for review and approval.

→ Program management, monitoring, and delivery of results

- Collaborate with colleagues and partners to address implementation issues, make recommendations, and capture lessons learned.
- Participate in monitoring and evaluation exercises, program reviews, and sectoral reviews to assess programs and report on required actions.
- Monitor and report on sectoral program resources, verifying compliance and reporting critical issues to management and stakeholders.
- Prepare regular reports on program progress for management, donors, and partners.

→ Technical and operational support to strengthen and scale up the organization's Child Protection Programming

- Provide technical and operational support to the Organization's partners and counterparts for improved Child Protection service delivery.
- Support the CP Area of Responsibility and operationalization of the sectoral and the organization's plan on MHPSS, GBV prevention and response, and identification, family tracing, reunification, and reintegration of vulnerable children.
- Provide technical and operational support to monitor and report child rights violations and support programs for victim assistance and reintegration of survivors.
- Support the professionalization of social workforce for improved case management, community mobilization, and timely response.
- Contribute to emergency coordination and represent the organization in cluster and inter-cluster coordination mechanisms.



→ Networking and partnership building

- Build and sustain close partnerships with government counterparts and stakeholders through information sharing and capacity building to achieve results in child protection.
- Participate in inter-agency meetings/events to collaborate with partners on operational planning and integration of the organization's position and strategies.
- Draft communication and information materials for program advocacy, awareness building, and fundraising for child protection programs.

→ Innovation, knowledge management and capacity building

- Identify, capture, synthesize, and share lessons learned to build stakeholder capacity and knowledge development.
- Apply innovative approaches and promote good practices to support sustainable program results.
- Research and report on best practices for knowledge product and system development planning.
- Participate in capacity building initiatives as a resource person to enhance the competencies of stakeholders.

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## ESSENTIAL EXPERIENCE

### Knowledge/Expertise/Skills required:

- A university degree (bachelor's degree) in international development, human rights, psychology, sociology, international law, or a related social science field is required.
- Additionally, a minimum of two years of professional experience in social development, with a focus on child protection in emergency contexts is also required. This experience should include capacity development, partnership building, and providing technical support to governments, NGOs, and other relevant stakeholders to implement child protection policies, programs, and interventions.
- Prior experience in child protection program development within a UN agency or organization is an asset. Having experience in both development and humanitarian contexts is also an advantage.

**Enter Disciplines:** International development, human rights, psychology, sociology, international law, or a related social science field

**Languages:** English and the main local language used in the applied state

### Expected results / Key function, accountabilities, and related duties / tasks.

- Quarterly child protection workplan. Specific deliverables articulated in this workplan.
- Monthly report on activities, results achieved through the deployment.
- Support for donor reporting and monthly situation report as per guidance from the organization's Child protection supervisor.
- Programmatic visits reports provided for monitoring including human interest stories and effective documentation on interventions (that demonstrate cases where we were able to protect children as well as those cases where we were unable to protect children – critical feedback on poor outcomes is critical).
- Participation in professional learning and development sessions as guided by the organization.
- Participate at the Child Protection Working Group (CPWG) meeting convened by the State Ministries of Gender, Child and Social Welfare.

- Support to partners in reporting, financial liquidation, implementation of core policies and SOPs, particularly in respect of PSEA.
- Support to low-capacity civil society organisations, particularly women led organisations in administration and meeting the organization’s administrative requirements.
- Preference will be given to candidates already based in the named duty station locations.

**Other relevant information:**

- **Qualified female candidates are encouraged to apply for this role.**

In order to apply for this role please send your CV and Cover letter most preferably by email to the address: [southsudan@ctg.org](mailto:southsudan@ctg.org) - Please make sure the subject of your email states “**Child Protection Officer Extenders**”, or your application might be overlooked

For hardcopy applications, please deliver to CTG Office in Juba in Rock City.

**IMPORTANT REQUEST**

- Please note to name your CV by name e.g., “**Mary Deo- CV**” or “**CV- John Smith**”
- Kindly avoid naming CV as CV, Updated CV, by Job tittle or organization name
- For hard copy deliveries kindly include position applied for on the envelope.

