



ORGANIZATION FOR AGRICULTURAL OPPORTUNITIES (OFAO)

Head Office At Hai Gabat Residential Area, Yei Town Payam, Yei County
Central Equatoria State - South Sudan

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*Approved by
Head of office
05/03/2026
[Signature]*

JOB ADVERTISEMENT

Organization Background

Organization For Agricultural Opportunities (OFAO), formerly known as Organic Farming Advisory Organization, is a National Non-Governmental and Non-profit Organization founded in 2015 and legally registered with the SSRRC (Reg No: 1060). OFAO is committed to supporting vulnerable groups through food security, livelihoods, and climate-smart agriculture. With the upcoming **SMAC+ Project**, OFAO is strengthening its financial management systems in Juba to provide robust support to our operations in Yei, Terekeka, Torit, and Magwi.

Project Summary

The **SMAC+ project** utilizes a Market Systems Development (MSD) approach combined with Natural Resource Management (NRM) and peacebuilding. It aims to increase the productive capacity, income, and climate adaptation of smallholder farmers in Eastern and Central Equatoria through the "Triple Nexus" approach.

Position Overview

SECTION	DETAILS
Job Title:	Project Accountant
Project Name:	Strengthening Market Actors and Communities (SMAC+) Project
Number of Positions:	01
Department:	Finance & Administration
Reports to:	Finance & Admin Officer
Duty Station:	Juba (with occasional travel to project field sites)
Desired Start Date:	09 th - April - 2026
Duration:	6 Months (including probation) with possibility of extension
Application Deadline:	19th March 2026



Key Roles and Responsibilities

Responsibility Area	Key Activities
Financial Management	Lead the project financial planning; oversee all bookkeeping, bank reconciliations, and financial reporting for the SMAC+ project.
Donor Compliance	Ensure strict adherence to EU and SDC financial guidelines; monitor "Triple Nexus" funding allocations to ensure no comingling of funds.
Budgetary Control	Conduct monthly BvA (Budget vs. Actual) analysis; provide the Project Manager with detailed expenditure forecasts and variance explanations.
Audit Coordination	Lead the preparation for project-specific audits; ensure all field documentation (from Yei, Torit, Magwi, Juba and Terekeka) is audit-ready and centralized.
Field Supervision	Supervise and provide technical support to Finance Assistants in field locations; conduct periodic internal spot checks at field offices.
Grant Management	Track multi-donor installments and ensure financial reporting deadlines are met; monitor sub-grantee expenditures where applicable.
IT & Digital Systems	Oversee the migration of project data into specialized accounting software; ensure data integrity and cloud-based security for financial records.
PSEA & Transparency	Champion zero tolerance for fraud, bribery, and corruption; ensure that PSEA costs are appropriately budgeted and tracked in project activities.
Gender & Conflict	Evaluate the financial inclusivity of the project; ensure women-led youth groups and cooperatives receive timely and transparent payments.
Admin & Governance	Manage project asset registers; ensure insurance and statutory compliance (Tax/Social Security) are handled for all project-related personnel.

Required Qualifications, Skills, and Experience

Category	Requirements
Education	Bachelor's Degree in Commerce (B. Com), BBA, Finance, or Accounting. Professional certification (CPA, ACCA, or equivalent) is highly desirable.
Experience	Minimum years of professional experience as an Accountant, with at least 03 years specifically managing EU, SDC, or UN-funded NGO projects.
Technical Skills	Expert knowledge of QuickBooks or similar ERP systems; advanced MS Excel skills; deep understanding of South Sudan Tax Laws.
Analytic Skills	Strong ability to analyze complex financial data, identify trends, and provide strategic advice to the Project Manager.
IT & Language	Proficiency in digital financial management tools. Fluency in written and spoken English is mandatory. Juba Arabic is an asset.



Application Process

Instructions	Detail
Submission	Interested candidates should submit their detailed CV, a cover letter summarizing qualifications, and contact information for three professional references.
Email and Non-Subject	Must clearly state: " Application for Project Accountant – SMAC+ Project "
How to Apply	<p>South Sudanese Nationals are encouraged to apply. Please send your application including your cover letter, CV and copies of academic papers and testimonials as one PDF document to the Human Resource Department through ofao-recruitment@ofao.org.ss , clearly indicating the preferred duty station.</p> <p>OR; Hand-deliver your hard copy application to the following offices nearer to you in the respective locations:</p> <ol style="list-style-type: none"> 1. Juba: OFAO Office at Hai Tarawa. 2. Yei: OFAO Office at Hai Gabat
Important Note	<ol style="list-style-type: none"> a) The Job title MUST be clearly mark in the application and on the envelope. b) Only short-listed applicants will be contacted for interview. c) All the applications submitted including scanned or photocopied documents are non-returnable. d) OFAO reserves the right to cancel the recruitment process at any time. e) OFAO is an Equal Opportunity Employer. Qualified female candidates are strongly encouraged to apply.

