

Communications and Advocacy Officer

Job Title: Communications & Advocacy Officer
Reporting to: Head of Program
Job Department: Programs
Job Location: Juba
Job opening: 25th. 04. 2023
Job Closing Date: 15th 05. 2023

58-H-3
Approved by *Semir*
MOL IRSS IJI
Chant 24/04/2023



INFORMATION ON THE CONTEXT OF THE MISSION

HI has been operating in South Sudan since 2006, implementing emergency and development actions aimed at improving the protection, quality of life, and promotion of rights of vulnerable individuals, including people with disabilities. HI's current portfolio adopts an integrated and multi-sectoral approach which includes interventions centered on MHPSS, Protection, Functional Rehabilitation and livelihoods with disability inclusion a cross-cutting theme across all programming. In 2021, HI established a base in the greater Unity, which remains among the most conflict and disability affected states of the country. The operational context in South Sudan today is considered largely humanitarian/emergency while phasing in resilience programming. The ongoing peace initiatives if they succeed might result in huge population movements of returnees (both IDPs and refugees) across the country.

HI current programs are funded by MOFA Luxembourg, South Sudan humanitarian Fund (SSHF) and the French Centre de Crisis. As part of its strategy, HI South Sudan is prepositioning to deepen programming in Protection, expand program interventions in Health (MHPSS, reproduction health and physical rehabilitation) as well as inclusion in humanitarian action, and livelihood, and to undertake innovative programming in Education in an emergency. HI works in close collaboration with the South Sudan Humanitarian Clusters (Health, Protection, Food Security & Livelihoods, and Education), UN agencies and Government departments (Health, Agriculture, Education, Gender and Youth, and Relief & Rehabilitation Commission). HI is also an active member of the South Sudan NGO Forum. The mission currently employs 08 international and 60 national staff, working from the coordination office in Juba, field office in Yei, Morobo, Pibor, and Panyijar, and a mobile response team covering multiple locations across the country, based in Juba.

The Communications Officer is expected to take advantage of the space offered for experience gathering, self-development, while providing quality service to Humanity and Inclusion (HI) South Sudan.

Job Purpose:

Under the line Management of the Head of Program and in collaboration with the project teams, the Communications Officer will develop and implement internal and external communication actions that meet the expectations of Handicap International in South Sudan and its donors.

He/she contributes to improving the visibility of the projects internally with the staff and Headquarters, and externally to its partners and beneficiaries, the general public, donors, national and local authorities.

The Communications Officer will be responsible for assigned communications roles including supporting the execution of the organization's communications strategy, social media strategy, managing

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Location: Juba

S/he will liaise with the Different Project Managers/Area Manager in providing support for the different thematic functions on publications: social media, publicity & press relations to drive the advocacy arm of Handicap International.

Mission 1: Support Campaigns and Communications activities:

- Help design, implement and review HI's media and communications strategy;
- Provide support and participate in monitoring, documentation, dissemination and encouragement of critical debate, and mainstreaming of public policy advocacy;
- Draft and collect case studies related to HI's programming in the field
- Collect data evidence / testimonies to support advocacy initiatives

Mission 2: Assist the team in institutional communication and donor relations

- Support in the development of internal and external communication materials (success stories, press releases, factsheets, Presentations, Strategic documents lay out, leaflets, videos etc.)
- Participation in communication actions under the supervision of Head of programme: coordination of activities and events (content, logistics)
- Draft of a Newsletter about project activities
- Propose internal information channels and tools for the dissemination of the communication products
- Support the Head of programme in the organization of field visits and accompany field visits when necessary for taking pictures, videos...

Press relations:

- Creation of a database of contacts: donors, press files, partners
- Publish relevant contents on Handicap International website and on social networks (Facebook, YouTube...)
- Creation of an email list for sending institutional communications

Profile required:

Education/ Qualification:

- An applicant must have 3 years relevant working experience in the field of Organizational communication and Advocacy both internally and externally.
- The candidate MUST have a Bachelor's degree in communications, journalism, or public relations. A master degree in the same or related fields is an added advantage

Skills/ Abilities:

- Content production; video, graphics design and photography experience is essential
- Experience working in Digital and Mainstream Media sector is desirable
- Strong communication and writing skills (contents, production/Photography skills)



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- Good computer skills especially in the use of publishing tools (Photoshop, Word Press highly desirable)
- Multi-tasking skills is essential
- Excellent planning and prioritization skills is essential

Personal Qualities:

- A person of integrity
- Creative and takes initiative
- Knowledge of new information and communication technologies, web and editorial trends and in particular social media
- Able to work effectively in a diverse team environment
- Effectively promote HI's mission, values and objectives

Application Submission

A hard copy delivery application must be submitted to Recruitment & Mobility Officer-Humanity & Inclusion Country Office located in Thong-Ping Block 3K South, Juba Na Bari Adjacent to Embassy India or by E-mail to recruitment@southsudan.hi.org

Please note that this is an urgent recruitment and all applications will be reviewed on a rolling basis. Women and persons with special physical conditions are highly encouraged to apply



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