



External /Internal Re-Advertisement

Oxfam GB is an international non-governmental organisation with a mission of working with others to alleviate poverty, suffering and distress. Oxfam GB has been working in South Sudan since 1983. Our Programmatic Strategy concentrates on Saving lives, Resilient Livelihoods, Advancing Gender Justice and Good Governance and Active Citizenship through a full spectrum platform that includes humanitarian response, recovery and resilience, long term development and policy and advocacy. Oxfam currently operates via eleven area offices in nine states (Upper Nile, Unity, Jonglei, Lakes, Eastern Equatoria, Central Equatoria, Western Equatoria and Western Bahr-el Ghazal, and Northern Bahr el Ghazal.

Position: MEAL Officer
Location: Lankien Field Office, South Sudan
Grade & Level: D Zone 2
Contract Type: Fixed Term
Number of post: 1 (One)

DIMENSIONS:

- Delegated authority to supervise junior staff and/or volunteers and delegated projects/activities.
- Problems vary and include a combination of routine and some complex.
- Work pattern is a mixture of reactive and project work.
- Required to make sound judgements regularly within agreed processes using a good understanding of the team and the facilities of the team.
- Communication is largely with internal staff, (including internationally) also with some external contacts and target audiences to support operational work.
- Analysis and communication of some complex information at a simple level is required to a wide audience to promote and influence.

KEY RESPONSIBILITIES:

- Work with the project team in designing a monitoring and evaluation framework, accountability and learning tools, conducting field MEAL exercise and data management and analysis
- Work with program staffs in designing the tools on MEAL and in implementing the MEAL plan at each field location.
- Support the program teams on the designing of project logframe (project outcome/output indicator tools) and designing of MEAL strategies.
- Coordinate all the MEAL activities for the EFSL, Protection, Gender and WASH teams in Lankien Field Office.
- Participate with the communication team in the dissemination of a communication strategy for public accountability purposes, for ensuring that the MEAL system will produce the basic information required.
- Ensure that accountability mechanisms and a complaint system are developed and utilised according to agreed principles.
- Develop complaint and feedback reporting mechanisms and ensure that complaint/feedback data base is in place.
- Assist field teams linking their respective monitoring, evaluation, learning and accountability activities to a general and common frame.
- Ensure that timely pre/post distribution market assessment is conducted, and analytical reports are generated.



- Ensure that timely food distribution exit interview and PDM is conducted and quality analytical reports are generated and submitted as well as information is dissemination to concerned stakeholders.
- Ensure the analysis of the information collected, the production of materials as well as the dissemination among stakeholders.
- Support specific MEAL initiatives ensuring affiliates participation as well as a good dissemination of the information produced.
- Support on Oxfam learning events where appropriate and to ensure the learning is disseminated to ensure systematic learning across different programs in the field (gather best practices, advise teams to conduct learning activities etc)
- Provide MEAL related on job training and technical support to MEAL assistants and other program staffs.
- Prepare quality standard and timely reports of project deliverables and accountability dimensions.

SKILLS AND COMPETENCE:

- Bachelor's degree in Economics, Statistics, Agricultural Economics, and related social sciences from a recognised university.
- 3 Years' experience of humanitarian emergency work in NGO and an understanding of MEAL needs
- Strong interpersonal skills and able to communicate in English clearly both verbally and in writing and with all levels of staff (communications)
- Experience of assessing the staff MEAL capacity and plan and deliver training
- Systematic and organised in approach, with ability to work on own initiative.
- Capacity to adapt a MEAL strategy based on the response programme
- Experience in managing heavy data, conducting qualitative and quantitative researches and skill on different data analysis tools (SPSS, STATA, KoBo, etc).
- Gender and cultural sensitivity, commitment and an understanding of the values of Oxfam and the principles of equal opportunities.
- High degree of flexibility to carry out other actions if the need arises.

Desirable:

- Experience in MEAL tools, strategies for food assistance and related food security and livelihood programmes in Jonglei state is essential.
- Practical experience and deep understanding in Nyirol, Uror and Akobo counties of Jonglei state.

This position is open to south Sudanese Nationals Only, and **women** are strongly encouraged to apply.

We are committed to ensuring diversity and gender equality within our organization.

Only short-listed candidate will be contacted.

Deadline for submission of applications is 05 May 2022.

Interested Applicants should send soft copies of their CVs and Cover letters to

Hrsouthsudan@oxfam.org.uk and cc AEhwiyo@oxfam.org.uk or drop hard copies of their CVs to Lankien base.

Oxfam is committed to safeguarding and promoting the welfare of children, young people and adults and expects all staff and volunteers to share this commitment. Oxfam expects all staff and volunteers to share this commitment through our code of conduct. We will do everything possible to ensure that only those that are suitable to work within our values are recruited to work for us. This post is subject to a range of screening checks.

Note: All offers of employment will be subject to satisfactory references and may be subject to appropriate screening checks, which can include criminal records and terrorism finance checks

NB: CVs and cover letters are not returnable once submitted for the post applied

