## OFFER FORM ACTED SOUTH SUDAN

Tender N° (filled in by ACTED): T/32FOD 5JPMEE/Consultancy Services/JUBA/03-04-2024/442

Order ID (filled in by ACTED): OF/32FOD/5JPMEE/JUBA/MEAL/03-04-2024/442

Date (filled in by Bidders):

## To be Filled by Bidder (COMPULSORY)

|  |  |
| --- | --- |
| **Company’s Name**  (as per registration documents) |  |
| **Company Authorized Representative’s Name**  (as per registration documents or duly signed Power of Attorney) |  |
| **Company Registration Number** |  |
| **Registration body** |  |
| **Company’s mailing address**  Shop/Office/Building No  Street name  City  Governorate/province/district  Country |  |
| **Commercial representative for the bid**  (if different from authorized representative) |  |
| **Phone contact number**  Landline  Mobile No |  |
| **Email address** |  |

I undersigned (to be filled in by Bidders) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

agree to provide ACTED, non-profit NGO, with items answering the following specifications, according to the general conditions and responsibilities that I engage myself to follow.

**Unit and Total prices must be inclusive of all costs (accommodation, travel, per diem, applicable taxes, etc.).**

**Please attach any technical proposal as per attached terms of reference.**

**Lot 1:** *Consultancy for value chain and climate vulnerability assessment*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **To be filled in by ACTED** | | | **To be filled in by the Bidder** | | |
| **N°** | **Description** | **Unit[[1]](#footnote-1)** | **Quantity**  **(1)** | **Proposed methodology**  (if applicable and different from the terms of reference) | **Unit Price including all costs & taxes**  ***(USD)***  **(2)** | **Total Price including all costs & taxes**  ***(USD)***  **(1) x (2)** |
| 1 | *Consultancy of Acted's BHA-funded projects in the previous 3 years.*  *Summative Evaluation – External Consultation*  *Humanitarian Coordination & Provision of CCCM-Integrated Responses to Displacement-Affected Populations in South Sudan -as per attached TORs* | No | 01 |  |  |  |
| **Grand Total price** **including all costs & taxes *(USD)*** | | | | | |  |

**Delivery conditions:**

|  |  |  |
| --- | --- | --- |
|  | **Delivery conditions requested by ACTED** | **Delivery conditions offered by the Bidder** (if different) |
| **Delivery date**  (either X days/months from contract signature or fixed date DD/MM/YYYY) | **As per TORs** |  |

**Bidder’s Conditions:**

|  |  |  |
| --- | --- | --- |
|  | **General conditions recommended by ACTED** | **General conditions offered by the Bidder** (if different) |
| **Validity of the offer** | *3 months min; ideally 6 months* |  |
| **Terms of payment** |  |  |

Name of Bidder’s Authorized Representative: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Authorized signature and stamp: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Please note that ACTED service contracts are base on an obligation of result, and not based on time consumption. Therefore, ACTED will not consider offers based on man-days as a unit. Offers must be submitted all costs and taxes inclusive for each deliverable.** [↑](#footnote-ref-1)