

N°	Criteria	Weighing factor (1-not essential) (2-minor significance) (3-significant) (4-very significant) (5-critical) To be multiplied with bidder performance (1-lacking) (2-insufficient) (3-sufficient) (4-good) (5-excellent)	Bidder 1	Bidder 2	Bidder 3	Bidder 4	Bidder 5	Bidder 6
	Technical Criteria							
1	Physical address in Juba with office location clearly marked and with sign posts.	5						
2	Ability to operate in hard to reach locations	5						
3	Cargo handling capabilities right from port of departure to port of arrival	4						
4	Ability to collect cargo from Medair warehouse in Juba and partner's warehouse in Bor locations	5						
5	Experience and ability to deliver shipments within a week.	5						
	Professional Criteria							
6	Quality certifications e.g. ISO 9001 and/or similar accreditations, awards, citations received by the bidder	4						
7	Staffing of the bidder (number, structure/levels)	4						
8	Social labour policy of the bidder	4						
9	Environmental policy of the bidder	4						
10	Years of establishment of the bidder	3						
11	List of customers or Evidence that the bidder worked successfully with at least two NGOs. Documentary evidence of any contracts awarded and served within the past two years.	5						
	Financial criteria							
12	Medair's contract should not represent more than 30% of the vendor's annual income	5						
13	The average of cash and cash equivalents at the beginning and end of year are positive	4						
14	Good financial standing and access to financial resources to perform the contract and all existing commercial commitments	4						
TOTAL POINTS		61						
Decision? (Y/N)		Y						
Evaluation Committee Members			Person 1	Person 2	Person 3			
Name								
Position								
Date								
Signature								