



Vacancy Announcement

Job Title:	RECOVER Roving MEAL Officer
Job Location:	JUBA
Reporting To:	MEAL MANAGER
Posting Date:	18 MARCH 2019
Closing Date:	31 MARCH 2019

Overall Objectives of the position:

Purpose of the Position To support the process of planning, design, and implementation of Monitoring, Evaluation, Accountability and Learning plans and systems across project areas. Responsible for the effective performance of projects (QA) as well as integration/harmonization of the project MEAL systems with those of other projects within the wider RECOVER programming.

Roles & Responsibilities

- Project conceptual theory and framework
- Review project results chain from activities, processes, inputs, outputs, outcomes to and impacts; review of project vertical and longitudinal logic; and generation of knowledge from the same to inform project process, studies, assessments and appraisals;
- Reviewing existing program M&E and management information systems for projects uniformity and harmonization;
- Determining information needs of project management, implementing staffs, partners and stakeholders as may be advised;
- Identification and design of performance questions, key indicators and targets for each project component, level of the objective hierarchy and developing of data and information collection formats, as well as designing the format of progress reports;
- Support the development of MEAL systems;
- Initiate the development and review of MEAL & Research plans;
- Lead Field based staff in developing FSL program plan and baseline study including their TOR's;
- Facilitate and conduct capacity building on M&E: Program Accountability & Learning System to all field staff;
- Support the establishment and strengthening of community-based M&E systems;
- Facilitate the development of objectives and indicators for GOAL projects;
- Facilitate integration of programs in generating and sharing lessons learnt and best practices and the M&ER activities (evaluations, reviews, quarterly reports, Annual Participatory Program Review, Country Program Progress Report);
- Facilitate capacity-building on M&E to staff (New) and partners in M&E and production of quality M&E Reports (Quarterly Report);
- Participate in the process of annual program review and planning;
- Support the update, review and report on the Risk management matrix (Risk management).
- Render periodic accountability reports.

Approved



- Documentation, Analysis and Communication
- Development of M&E plans for each project component as well as whole projects, and facilitating project staff to implement the M&E plans;
- Continuous revising and updating performance questions, indicators, methods, formats and analytical processes;
- Analysing reports prepared by projects and preparing consolidated M&E reports in accordance with approved reporting formats;
- Managing continuous collection of social and economic data from project areas to provide useful and timely programming data and information;
- Drawing up Terms of References for data collection and processing to support programming.

Evaluation, Research and Learning

- Collaborate in developing the ToR and supervising the work of organizations/ that may be subcontracted to implement specific surveys or studies required for formative and summative evaluations;
- Collaborating with partners and stakeholders to carry out data, information and methodology review and analysis events to generate learning for improved programming;
- Conducting training needs analysis, designing and facilitating learning events for program personnel.

Technical Backstopping

- Contribute to the development of MEAL system at country level as well as discharging supporting duties that may be tasked and or delegated by the supervisor.
- Developing and deploying MEAL systems including training;
- Developing indicators for RECOVER projects.

Job Specifications

- Relevant qualification, preferably first Degree/ Diploma in Statistics, Economics with competency in statistical analysis or Mathematics.
- Previous M&E experience in the humanitarian and development sector
- Previous experience of conducting FSL, nutrition, mortality and multi-indicator surveys following SMART guidelines in an emergency context preferred.
- Proven report writing skills in English (required) and at least a basic understanding of statistical analysis
- Previous experience with DHIS, NIS, SPSS, ENA and Epi Info and Excel preferred; familiarity with basic computer packages essential
- Proven ability to give attention to detail.
- Ability and willingness to travel to and stay in remote locations
- Strong interpersonal skills and ability to work effectively and independently within a multi-cultural team with differing areas of expertise.
- Ability to speak, read and write in English (required)

Equal opportunities

GOAL practices and does not discriminate because of ethnic background, color, age, disability, marital status, religion or gender and will practice positive gender employment as far as possible however female candidates are encouraged to apply.

Child protection

GOAL recognizes the rights of all children within our care to be protected from harm in accordance with the United Nations Convention on the Rights of the Child (CRC). GOAL takes seriously its duty of care and it undertakes to create an organization that is safe for children where all efforts are made to prevent abuse. GOAL sees the best interests of the child as paramount.

Interested candidates who meet the above conditions should forward their CV and covering letter (which should include the contact details for at least three professional references from previous employers to: Human Resources Department GOAL South Sudan, Juba, Munuki. Or alternatively email your application to goaljobs@ss.goal.ie before the application end date listed above. Please note that only shortlisted applicants will be contacted. Do not submit original documents.