



## VACANCY ANNOUNCEMENT

**Post Title:** Medical Doctor (Medical Director)  
**Number of Vacancies:** One (1)  
**Duty Station:** St. Theresa Mission Hospital – Isohe Ikwoto County - South Sudan  
**Contract length:** July – September 2018- 3 months (renewable)  
**Reports to:** Health Coordinator

### Organizational background

Caritas Torit South Sudan is a Social Development Wing of the Catholic Diocese of Torit. Its overall goal is to build a peaceful and reconciled society through integral human development. Caritas Torit South Sudan covers all the 8 (Eight) Counties of Torit State and Kapoeta State (formerly Eastern Equatoria State) with 6 (Six) Health facilities which includes 2 (Two) Hospitals, 4 (Four) PHCCs and Health Post in Melijo IDP camp.

Misereor/KZE has been supporting CDOT, through Caritas Torit South Sudan (CTSS), for over a decade with funding to support basic health care services. The most recent program phase is aimed to complement interventions of previous assistance and to further strengthen quality and access to primary health care services through the diocesan network of 6 health facilities in 3 areas of the former Eastern Equatoria State (EES) of South Sudan. The program targets the most vulnerable individuals and populations groups and specifically aims to reduce mother and child mortality.

Foundation Caritas Luxembourg (FCL) and Caritas Torit have since 2006, a common background in collaboration in implementing projects especially in Eastern Equatoria State (EES) in the areas of Water, Hygiene and Sanitation, Education (Vocational Training inclusive), Women Empowerment, Justice and Peace, Community Empowerment, Capacity Building for Non-State Actors, Health and Food Security (Veterinary & Emergency inclusive). The recent successfully implemented food security program was in ISOHE, Ikwoto County, and Torit State which has served to strengthen the foundation for food security improvement in the project area.

In 2016 Caritas Torit solicited funds from Foundation Caritas Luxembourg (FCL) for "**rehabilitation of health and nutrition services in Kapoeta South- South Sudan**". The objective of the project is to contribute to reduction of morbidity and mortality due to chronic obstetric and surgical conditions and improve the general health status as well as the quality of life of the people of Kapoeta South County.



## **MAJOR RESPONSIBILITIES:**

- Conduct assessment of patients/cases that require surgery
- Manage, plan and schedule the surgery procedures for the week and document. Copies of the surgery list to be shared with coordination office.
- Ensure that the theater is well prepared, equipped with surgical instruments required for the surgery available before any procedure (s).
- Provide all the information and risks associated with the surgery to the patient and relatives.
- Conduct surgical ward rounds, to ensure that all surgical patients are well managed with good patient history management profile.
- Prescribe pre-operative and post-operative treatments and procedures, such as sedatives, diets, antibiotics, and preparation and treatment of the patient's daily management.
- Have good skills to use the surgical instruments and examine instruments, equipment, and operating room to ensure sterility.
- Liaising with other departments especially lab and pharmacy for timely investigations and dispensing of drugs.
- Provide consultation and surgical assistance to the hospital medical team
- Have good tolerance levels, since; he/she may be expecting to undergo longer hours than scheduled.
- Refer patient with more complications for further medical or other practitioners when necessary.
- Demonstrate leadership skills, good decision-making power and ready to work in emergency situations under tremendous pressure.

## ***Key Responsibilities:***

- Ensure that service provision is in line with National guidelines.
- Maintain accurate and up to date health profile of Caritas Torit in the State and County respectively
- Initiate and support technical evaluations, surveys and situation analysis as required.

## ***Operations:***

- In charge of overall capacity development of staff in line with clinical and training protocol/guidelines
- Overall responsible for technical advice on commodities, drugs and hospital supplies;
- Provide close technical support in expanding surgical services in the Hospital.
- Ensure compliance on the usage of supplies and assets in accordance with donor regulations;
- Make appraisals for staff in the hospital.
- Participate in formulating and updating existing Health policies for Caritas Torit.
- Ensure monthly inventory of both theatres is conducted and documented.
- Make orders for supplies and equipment required in good time.

## ***Finance and Grant Management***

- Liaise with the Health Coordinator to ensure budget spending according to approved budgets
- Liaise with the hospital administrator to account for cash advanced to the hospital
- Oversee, authorize cash expenditures and cost sharing fees.

## ***Communication Representation and Reporting:***



Represent (or delegate) Caritas Torit in Inter-agency Coordination and Technical meetings at the State and County levels.

- Enhance Coordination and working relationship with the State Ministry of Health and County Health Department (CHD).
- Keep the Caritas Torit senior management team updated on all developments in the field.
- Lead and facilitate donor visits and other missions.
- Ensure proper and timely reporting of Health activities.

### ***Human Resources***

- Direct supervisor of all the staff in the hospital
- Suggest and recommend staffing needs at the hospital to the Coordination office for consideration and action.
- Directly responsible for recommendation of Caritas Torit staff health and medical evacuations.
- Guide staff to operate within their mandates and technical abilities

### ***Required Qualifications, Experience & Competencies***

- MBBS, from a recognized University.
- Registered with the relevant professional body.
- At least 2 years working experience
- Experience in working with NGO is desirable.
- Demonstrated report writing skills –Fluency in English is a **MUST** and knowledge of Arabic is an added advantage.
- Ability to work under pressure and multitask in unstable security environments.
- Culturally sensitive.

### **Application Procedure:**

- ✓ Application letter, comprehensive CVs, **MUST** be received at CARITAS TORIT/ CATHOLIC DIOCESE OF TORIT Human Resources office along Mission Road or along Torit – Katire road; not later than **Friday 15<sup>th</sup> June 2018 at 5pm**. Applicants are encouraged to submit their applications & CV's through our E-mail address [ohidejohn@yahoo.co.uk](mailto:ohidejohn@yahoo.co.uk) and CC: [w.apary@gmail.com](mailto:w.apary@gmail.com) indicating in the subject line the Post Title.
- ✓ Female candidates are highly encouraged to apply
- ✓ International allowances are not available for this position.

***Caritas Torit is an Equal Opportunity Employer. Only shortlisted candidates will be contacted for interviews.***

***Canvassing will lead to automatic disqualification***



Caritas Torit/Catholic Diocese of Torit, Mission Road e-mail: [info@caritas-torit.org](mailto:info@caritas-torit.org)