



ICRC

International Committee of the Red Cross
ICRC Compound, Ministries Road, Amarat Juba, South Sudan



JOB OPENING IT TECHNICIAN III Based in Juba

The International Committee of the Red Cross (ICRC), an impartial, neutral and independent organisation striving to protect and assist the victims of war and internal violence, has been working in South Sudan since 1986. The ICRC is looking for an enthusiastic and motivated person for the above position based in Juba.

Main Duties & Responsibilities:

- Assists in the installation and maintenance of ICT infrastructure according to ICRC procedures and guidelines.
- Assists in the deployment of institutional projects.
- Ensures that all ICT systems are compliant to the latest standard.
- Assist proper management of ICT service's subscriptions.
- Manages ICT material purchases, respecting internal procedures and guidelines.
- Assists with the proper management of ICT Material.
- Assist that the IS Inventory is up to date and according physical location off all items.
- Manages the ICT Material transfers to other sites and arrange repairs locally or to GVA.
- Files all important documents concerning ICT Department.
- Maintains in contact with service providers, suppliers and authorities.
- Assists, in cooperation with IT Technician I and ICT Responsible, the monitoring of all ICT Systems in the country, in order to mitigate potential problems.
- Assist the ICRC standard and guidelines are respected at all level.
- Carries out the troubleshooting or escalates any potential issues to the next level if necessary.
- During field visit, do briefing to Management on arrival about objectives to be done and debriefing about what has been done, including challenges during the visit and pending
- After field visit, writes reports to management and puts necessary follow-up
- Provides basic support to the users and junior IT Technicians
- Represents the Helpdesk for the users in Juba and Sub delegations.
- Briefs and trains the users.
- Actively cooperates with regional colleagues, and participates in regional seminars, if selected.

Minimum Required Knowledge & Experience:

- Technical college or University degree in IT
- 3-5 years work experience in a similar field
- Basic knowledge of radio equipment (HF and VHF)
- Conversational in English and Arabic
- Intermediate level in computer skills
- Skilled in the following competencies: Adapting & Learning; Planning, Organization & Assessment; Communication (Ability to express views and ideas); Analysis & Synthesis;

Interested candidates should submit their application clearly marked "IT Technician III- Juba" (including C.V. written in English and copies of certificates) at latest **Tuesday, 5th September 2017** to the **HR Manager**.

either At the ICRC reception : **Juba, Wau, Bor and Rumbek**
or By email to : jub_recruitment_services@icrc.org



Only short-listed candidates will be contacted. Application files not retained will not be returned.