



## JOB OPENING

# LIVELIHOODS AND ENVIRONMENT MANAGER RUWENG STATE.

Job Title:	Livelihoods and Environment Manager
Reports to:	Area Coordinator – Jamjang With technical reporting line to the Livelihoods and Environment Coordinator
Line Manages:	Livelihoods Officer, Environment Officer
Liases with:	<i>Internally</i> – Heads Of Departments
Duty Station:	Jamjang, Ruweng State

Action Africa Help International (AAH-I-I), an international non-profit making agency that implements humanitarian relief, recovery and development projects in Africa, seeks to qualified candidate for the position of Livelihoods and Environment Manager for its program in Ruweng, South Sudan. Under the overall leadership of the Area Coordinator, the post holder will be responsible for leading and managing AAH-I Livelihoods and Environment interventions.

**Job Summary:** To provide technical leadership in the development, planning, management, implementation and monitoring of project activities ensuring that the project achieves its overall goal on time with effectiveness and conformity to donor and AAH-I policies.

### **Duties & Responsibilities**

- The Livelihoods and Environment Manager will be responsible for ensuring that quality reports are done on time in accordance with the donor specifications.
- Monitor progress of the initiatives undertaken, inform on progress and give technical advice on any programmatic changes he/she deems necessary.
- Be responsible to maintain good working relationship with partners.
- Ensure that the Area Coordinator, UNHCR and partners stay informed about progress and ensure continued support and buy-in from all stakeholders if any changes are envisaged

### **Person specifications**

- Bachelor's degree or equivalent qualifications in Environment, Agriculture, Social Sciences, Project Management, or relevant discipline with further training in management

- At least 4 years of progressive responsible programme, of which at least 3 years closely related to implementing refugee camp management activities or community settlements.
- Demonstrate impeccable top level negotiation and persuasive skills in programming with donors while appreciating the desired flexibility.
- Possess proven practical knowledge of the program development cycle and design and management qualities.
- Demonstrated strengths in relationship management; able to work with diverse groups of people in multicultural, team-oriented environment;
- Skilled in influencing and obtaining cooperation of individuals and groups;
- Able to manage relationships to achieve results.

### **Desirable Skills**

#### **Skills and Competence:**

- Communicational skills (written and spoken)
- Organizational and managerial skills
- ICT specialty (email, Spread-sheets, MS-word, Databases, etc.)
- Team-work and participation
- Level of self-supervision and ability to take initiative
- Degree of accuracy and attention to detail
- Technical side of the job (numeracy, report-writing, critical thinking, leadership, etc.)
- INGO experience and understanding of humanitarian sector
- Commitment to and understanding of AAH-I's vision, mission, and values.

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### **Application Instructions**

Interested candidates should email application letters and CVs (with 3 referees) addressed to [recruitss@actionafricahelp.org](mailto:recruitss@actionafricahelp.org) to be received by **December 6, 2017** the email Subject Line must show the job title of the position and Location. AAH-I is an equal-opportunity employer. Only shortlisted candidates will be conducted. South Sudanese Nationals are specifically encouraged to apply.