

SD-H3
24 JUL 2017



South Sudan
Plot 592, Block 3K, Airport Road
Tomping, Juba (UNMISS ROAD)
Central Equatoria

24th July 2017

VACANCY ANNOUNCEMENT

POSITION TITLE: Community Health Supervisor
DUTY STATION: Magwi County.
REPORTS TO: County Coordinator
STATUS: Full Time

COUNTRY PROGRAM OVERVIEW

The overall objective of the ARC South Sudan program is to assist the South Sudanese to respond and react to community needs. To achieve this objective, ARC implements a multi-sectoral program that includes primary health care, tertiary care, Nutrition, WASH and Gender based violence prevention and response activities. ARC currently works closely with the County Health Departments in large scale county wide health and nutrition programming. ARCs GBV programming is expanding its outreach mechanisms and introducing innovative new initiatives. ARC has program activities in Central and Eastern Equatoria, Northern Bahr Gazal, and Upper Nile.

PRIMARY PURPOSE OF THE POSITION

To provide support to ARC's program in Magwi County. The post holder will be responsible for mobilizing community to increase access to quality reproductive, maternal, neonatal, child health and nutrition services.

MAJOR AREAS OF ACCOUNTABILITY PRIMARY DUTIES/RESPONSIBILITIES:

The responsibilities of the community health supervisor include but are not limited to the following:

- Coordinate / Supervise and support Home Health Promoters (HHP) and other community based health volunteers to mobilize community in the ARC targeted areas to increase access to quality reproductive, maternal, neonatal, child health and nutrition services of the target population in Magwi counties.
- Closely work with HHP to increase access to PMTCT, Reproductive health, Immunization coverage IYCF, WASH and Family Planning information and services.
- Participate in developing and dissemination of culturally appropriate IEC&BCC materials in the ARC, targeted facilities in the county.
- Work with community leaders and CHD in selecting, training and deploying of HHP.



- In collaboration with ARC health team, CHD and the community develop key messages for health and hygiene promotion.
- Organize and provide training to Home Health Promoters and other community based health agents such as TBAs and BHC based on the identified training needs.
- Participate in refresher training of HHP and other community based health agents in collaboration with the CHD.
- Contribute to increasing immunization coverage to hard-to-reach areas using the RED strategy.
- Work very closely with CHD, health facility staff and CBOs/ FBOs in increasing EPI coverage of the ARC targeted communities in all the payams.
- Maintain record of activities accurately, consistently and complete for timely reporting and flow from community based intervention to the health facilities, CHD and then to ARC field office.
- Participate in defaulter tracing for Polio and other vaccine preventable diseases.
- Encourage the CBOs and women social networking group to support the IYCF activities.
- Link the community health services to other services in the county such as WASH and Nutrition.
- Support and strengthen the referral system in the county.
- Participate in Monthly HHPs networking meetings.
- Participate in conducting health and other health related surveys.
- Mobilize community for community based nutrition outreach screening, EPI and site specific health education.

Responsibilities: *Supervision and Training*

- Liaise with County Coordinator and the CHD for regular supervision of HHP and other community based health agents in ARC targeted areas.
- Provide written and concise reports for all supervision visits made with HHPs.
- Conduct monthly review meeting with HHP and other community based health agents.
- Participate actively in the monthly planning of supervision and monitoring activities; and in the monthly debriefing with action plans and recommendations.
- Provide on-the-job/ on spot training for HHP based on the identified areas for improvement.
- Maintain a log of Family planning commodities Reproductive health supplies, Nutrition supplies and IEC materials.
- Organize community based nutrition outreach to screen malnourished children and for appropriate action and referrals.
- Encourage community accountability for increasing service utilization and uptake of PMTCT / PICT at HCT sites



- Organize EPI outreach campaign in the specified location in consultation with ARC health team, head of facilities and CHD.

Collaboration with the CHD:

- Responsible to work with the CHD & health facilities head to update HHP knowledge and replenish necessary supplies as needed.
- In collaboration with ARC County coordinator, strengthen the communication between the CHD, health care facilities in charges and community resource persons to ensure proper referral mechanisms are in place for health emergencies.
- In collaboration with the CHD and ARC health team, ensure that there is good uptake of PMTCT, PICT, RH, nutrition, WASH, FP, EPI and HCT services at the health facilities.
- Carry out the compilation of quality data for community based activities report, and provide feedback to HHP and other community based health agents.

Program Development, Representation and Reporting:

- Participate in health planning and assessment of health needs in the county
- Participate in health and hygiene promotion and community events
- Submit reports based on pre-defined indicators as outlined in the project proposal
- Maintain open and regular communication with the rest of the ARC health team in order to ensure information sharing, team cooperation and consistency of programs.
- Liaise with County coordinator when appropriate, to ensure standardisation of health & nutrition key messages.

Others Duties:

- Undertake any other duties as directed by the County Coordinator for the improvement of the health status of the target beneficiaries.
- Act and communicate at all times in a polite manner with respect for others to fit the image of ARC
- As ARC is working in a constantly changing humanitarian aid environment, reasonable specific duties may be requested that may not fit into the above job description, but which will help to achieve over all programmes goals and aims. Similarly while work on weekends will not normally be required, requests to do so should be regarded as falling within the 40 hr working week stipulated within ARC's national staff hand book, of which this job description forms a part.



EDUCATION, TECHNICAL SKILLS & KNOWLEDGE REQUIRED

- This position is open to South Sudanese nationals only.
- Degree /diploma from recognized university with Public health/ Education and/or social sciences
- Prior experience in implementing community based interventions
- Experienced in capacity building and facilitating training.
- Fluent and clear English speaker with good writing skills.
- Computer skills including Ms Excel / Word and Email.
- Experience of working in a team.
- Experience in writing clear and concise reports.

Desirable: Qualifications, experience and competences

- Two or more years of proven practical experience in implementing and managing Community based health and hygiene promotion activities.
- Experience in health promotion and health education materials design and development.
- Computer skills including Excel, Word, Outlook, etc.
- Motorbike rider with license.

HOW TO APPLY

Qualified and interested candidates should submit their letters of interest plus CVs to ARC South Sudan office located at Tong ping next to Canada house along American residence road. The ARC office is located on Plot No. 277 Block no. 3K South Tong Ping between UN Women and Malaria Consortium offices. Applications can also be submitted to the following email address: ssvacancies@arcrelief.org and ARC Office in Magwi or Nimule.

Please note that ARC retains all applications and the files will not be returned to the applicants at the end of the recruitment process. Due to the urgency of the position, applications will be reviewed on regular basis hence these positions may be filled before the expiry date of the advert. **Only shortlisted candidates will be contacted for an interview.**

The Deadline for receiving applications is 14th August 2017 at 5:00 pm local time.

