

CALL FOR QUOTATION

Background

Action Africa Help International (AAH-I) is a nongovernmental and nonprofit making Organization operating in South Sudan with a mission to support disadvantaged Communities to sustainably improve their standard of living through Community empowerment approach in partnership with stake holders. AAH-I implements Primary Health Care, Agriculture, Humanitarian aid projects and Capacity Building.

The organization is calling for quotations from competent and reputable construction companies for provision of labour and materials to construct a perimeter wall at way-station warehouse as per the Bill of Quantities provided.

Interested contractors are requested to submit their quotes based on the provided BOQ which can be downloaded from South Sudan NGO Forum & AAH – I website, while a hardcopy can be picked from AAH Juba Logistic Base.

REQUIREMENTS

Administrative requirement

1. Valid Certificate of Incorporation as a Business in South Sudan
2. Valid Certificate and License to Operate as a contractor in Sudan
3. Registration with Tax Agency
4. Complete and certified Article and Memorandum of Association

Technical requirement

1. Demonstration of competence and capacity to satisfactorily carry out and complete the work.
2. Proof of handling similar or larger projects in the past 12 months
3. Contractor's Banker's recommendation Letter stating the financial capacity of the Contractor during the last 18 Months
4. Work completion schedule showing time to be taken to complete the work

Financial requirement

Complete bills of quantities detailing the costs

Inspection of site

The bidder is advised to visit and inspect the site(s) of works and its surrounding and obtain for himself, at his own expense, all information that may be necessary for preparing the tender and entering into contract. The bidder shall be fully responsible for the reliability and accuracy of all information so obtained.

Price and Currency: The prices shall be in **United States Dollars (USD)**.

Submission of Quotes

The quotations shall be submitted in **Hard copies in sealed envelopes**, and there shall be no submission of quotes in soft copies. Contractors must adhere to this instruction to avoid inconveniences.

Submission Address

The bids shall be submitted to:

**AAH-I/UNHCR Logistic Base Juba South Sudan
Near JIT Supermarket, the envelope should be labeled
“Construction of a perimeter wall”
AAH-I South Sudan.**

Registration for submission:

Please ensure that, you register your hand delivered quotation with the Procurement department and drop it in the bid box yourself, before you leave the Procurement department.

Request for clarifications

Any request for clarification must be made in writing through the email:

procurement.southsudan@actionafricahelp.org, Strictly and must be received not later than **Friday the 17th of November 2017 at 4:00 pm Local Time.**

Deadline for the submission of the quotation

The deadline for the submission of the quotes will be strictly on **Tuesday the 21st November, 2017 at 4:00 pm Local Time.**

Notification of the results

Only the successful and competitive bidder will be notified, and if you do not receive email communication within two weeks after the expiring of the deadline, consider your bid not successful.

Award of the Contract & Bid validity

The Contract agreement shall be awarded to the selected bidder not later than **30th November, 2017**, your bid should remain valid until that day.

Language for the bids

The language for the bids shall be **English** only.

Selection Criteria for contract award

A Comprehensive Criteria will be followed in evaluating the quotations submitted in accordance with the guidelines prescribed above. The criteria will follow a weighting system advised below:

i.	Administrative compliance	10 points
ii	Technical Compliance	70 points
iii.	Financial Proposal	20 points

Disclaimer

This is only a Call for quotations and AAH-I South Sudan reserves the right to either amend or cancel it at any time with or without notice. In such cases, AAH-I South Sudan shall accept no liability whatsoever. The prospective bidder is wholly responsible for any and all costs related to the preparation and submission of their quotations. The decision of the AAH-I South Sudan Procurement Review Committee shall be final.