



**Malteser
International**

Order of Malta Worldwide Relief

Malteser International Europe · 51103 Cologne · Germany

Country Coordination Office
Plot No: 445 Kololo Road 3k South
Tong Ping, Juba Town
South Sudan

Juba, 26.10.2016

INVITATION TO BID

ITB/JUB/2016/0108

**Supply of 1 (Toyota Land Cruiser Pick up Double Cubin, 4 Doors
Model: HZJ79L-DKMRSV)**

This is an Invitation to Bid for the above mentioned supply contract.
Please find enclosed the following documents, which constitute the
tender dossier:

- A. Specification of Bidding
- B. Appendix 1: Bill of Quantity
- C. Appendix 2: Specifications

The whole Specification for bidding dossier (digital version) can be
down loaded here on the South Sudan NGO Forum's website.

We look forward to receiving your quotation by or before the
submission deadline on 04.10.2016 at before: 3:30 PM at the
addresses specified in the documents.

Thank you for your cooperation.

Sincerely Yours,

Name:

John Njeng

Sign:

[Handwritten signature]

Malteser International Europe
is the European regional branch
of the worldwide relief agency of
the Sovereign Order of Malta for
humanitarian aid and legally a
division of Malteser Hilfsdienst e.V.
Köln VR 4726

President:
Karl Prinz zu Löwenstein

Director:
Ingo Radtke

www.malteser-international.org

Specification of Bidding

Related to our advertised Invitation to Bid (1 TOYOTA LAND CRUISE PICK UP DOUBLE CABIN 4 DOOR MODEL HZJ79L-DKMRSV) Malteser International herewith calls for tenders concerning the supply of 1 Toyota Land cruiser Pick UP double Cab, 4Doors (Model: HZJ79 LHD) under the following reference number:

Donor project number: 1281-JUB
Malteser International project number: 1281-JUB

1) Description of the organization and its activities

Malteser International is the worldwide humanitarian relief service of the Sovereign Order of Malta and legally a division of Malteser Hilfsdienst e. V. based in Cologne, Germany. Malteser International is a charitable organization and recognize as a relief organization according to the Geneva Convention. In South Sudan, Malteser International is running basic health care programs, a sleeping sickness control program and supporting people affected by leprosy. In addition Malteser International supports Rumbek Health Science Institute (RHSI). Following the crisis in South Sudan, which erupted in mid-December 2013, Malteser International further provides humanitarian assistance to IDPs in Western Equatoria State and Wau in Town

2) Objective of Call for Tender

In accordance with the overall targets of above mentioned operations, Malteser International plans to procure

1 Toyota Land cruiser picks up double cabin 4 Door Model HZJ79L-DKMRSV)

The technical specification of the vehicle required are detailed in Annex 2 (Specifications) which is part of this Call for Tenders.

The supplier is invited to present an offer complying with the requirements here below specified:

3) Offer Presentation

- The offer shall be delivered in a sealed envelope to Malteser International Country Office Juba (Plot No. 445 Tong Ping Kololo Road Juba, South Sudan)
- The deadline for the delivery of the offer is: 04.11.2016 at 3:30 PM



- The offer shall be written in English
- The envelope must state the following information:
 - Reference to the Tender Procedure
 - Address to which the offer is being submitted
 - The words “**Not to be opened before deadline**” written in English
- The offer should be valid until 1 month after the deadline
- The format BoQ can be used or a separate one depending on suppliers choice

4) General Conditions

- The offer shall be typed or written and signed on each page by the legal representative of the supplier
- The winning supplier might be requested to provide catalogues, pictures, technical descriptions and/or samples of items at the order stage when required
- The prices of the offer will be expressed in United States Dollars. The prices must be on unit price basis as well as by totals
- The prices will be considered fixed whereas Malteser International will process Tax exemption and Terms of shipment must be indicated clearly which should include Incoterms, Insurance terms of shipping vehicles and mode of transportation and port of entry should be indicated separately on BoQ or suppliers quotation. No additional change of whatsoever nature and type will be accepted by Malteser International
- Malteser International reserves the right to accept or reject all quotations depending on prevailing condition at the time.
- Terms of Payment: The payment will be done in United States Dollar by bank transfer or cheque as specified below:
- There is no down payment required and payment is only fully granted when 100% of the delivery is made an upon presentation of commercial invoice and export documents and satisfactory reception of the vehicle through a checklist approved and signed by MI. The payments will be done within 45 days of completed delivery.
- Terms of Delivery: The delivery of the vehicle should be completed latest within 4-6 weeks period upon order should the supplier consider this delivery time inadequate, he has to clearly state it in the offer suggesting a different deadline for the delivery.
- The supplier has to deliver the items according to the terms and condition as mentioned above. In case of a delivery delay, a deduction of 0.2 % per day will be applied, calculated on the overall value of the contract and nothing will be due to the supplier. Malteser International reserves the right to sue for damages.
- Delivery Site: Malteser International Country Office at Plot No 445,Block 3K Tong Ping Kololo Road Juba, South Sudan
- The supplier has to deliver the items according to the terms and condition as mentioned above. MI reserves the right to sue for damages and/or return these goods if not compliant with her specifications.

a) Particular Conditions:

The supplier is required to provide, together with the offer, the following documentation:

- Company Profile
- Certificate of Incorporation (local or international level)
- Authorization license from Manufacturer to act as an agent
- Chamber of Commerce Membership
- Tax identification Certificate/no. (from the country of origin or business establishment)



- Past Performance in supplying similar items for INGO's with references focusing on value of contract and delivery period
- Certificate of Operation
- Financial References
- Bank details

b) Opening Bids Procedure/Evaluation:

- There will be opening ceremony contacted at Malteser International Country Office and bidder's representatives will/will not be invited to attend or participate in the process if so wished to; a tender committee will open the quotations and evaluate their content behind closed doors on 02.11.2016. If the bidder does not receive written confirmation, the offer has then not been considered as successful.

c) General Offer Evaluation

Malteser International will evaluate the offers on the basis of the following criteria:

- Based ratio quality/price
- Delivery time
- Capacity to supply
- Price responsiveness
- Compliance with international quality specification standards

d) Specific Technical and Financial Evaluation Criteria to standards:

- Comparative Bid Analysis and justification basing on responsiveness of the selected supplier by internal committee
- Purchase Order will directly be issued to the selected supplier upon approval

e) Cancellation of Tender

Under no circumstances, Malteser International will be reliable for damages whatsoever their nature, in particular damages for loss or profit; or in relationship to the cancellation of this tender, even if Malteser International has been advised of the possibility of damages.

The publication of the procurement notice in the media does not commit Malteser International to implement the project announced nor to procure the materials. Nothing will be due to the supplier in case this procurement needs to be cancelled due to whatsoever reason.

On behalf of Malteser International

Name: John Njengs
 Position: Country Administrator
 Signature: John Njengs
 Date: 26/10/2016



ITB/JUB/2016/0108

Annex 1: Bill of Quantity

Malteser International

No	Item	Specifications	Unit	Quantity	Unit price	Currency	Total price
	1 Toyota Land cruiser Pick UP double Cab, 4Doors (Model: HZJ79 LHD)	Please see the specific vehicle specifications attachment as part of this BoQ	pc	1		USD	



**Toyota Land Cruiser HZJ 79 Pickup 4.2L Diesel double cab specification
LHD Four Doors (4) Year: 2016/**

Model code	HZJ79L-DKMRSV
Drive	4x4
Transmission	Manual
Speed	5
Front suspension	Coil
Rear suspension	Leaf
Front brakes	Disc
Rear brakes	Drum
Number of doors	4
Number of seats	6
Seat material	Vinyl/Fabric
Color	White
Engine model	1HZ
Displacement	4164
Number of cylinders	6
Maximum power (kw/rpm)	96/3800
Maximum torque (Nm/rpm)	285/2200
Electrics (volts)	12
Fuel Type	Diesel
Fuel tank capacity (Liters)	130
Engine related standard features	
70 amp-hour battery (12v)	Fuel sedimentary with fuel filter
80 amp alternator (12v)	Full-floating rear axle
Air Cleaner: cyclone with snorkel	High altitude compensator
Brake control valve (Load Sensing Pressure Valve)	Power assisted steering
Engine oil cooler integral	
Number of seats	6
Front seating arrangement	1+2 forward facing
Front seating type	Bench
Raer seating arrangement	3 Forward facing
Rear seating type	Bench
Weights (kg)	
Kerb weight	2260
Gross Vehicle Weight	3200
Payload	940
Dimensions (mm)	
length	5245
Width	1790
Height	1960
Wheelbase	3180
Ground clearance	235
Front tyres	7.50R168-PRLT



Rear tyres	7.50R168-PRLT
Tyre type	Radial
Interior features	
Air cleaner warning	Odometer: digital
Ashtray	Oil pressure warning light
Assist grips	One touch 2-4WD selector
Brake fluid level warning	Parking brake warning light
Cigarette lighter	
Power door lock	
Clock: digital	Radio/CD with 2 speakers
Dash silencer (interior only)	Seat belts: front x 3 (2 x 3 point & 1 x 2 point)
Door ajar warning	Seat belts: rear x 3 (2 x 3 point & 1 x 2 point)
Floor silencer (under front seat)	Speedometer km/h
Footrest	Steering column-Tilt & Telescopic & Collapsible
Fuel gauge	Steering wheel lock
Fuel level warning light	Sun visors x 2
Glove box: w/o lock	Timing belt replacement warning light
Headrests: front and rear (2+2)	Trip Meter
Heater: front	Vinyl floor covering
Interior Lamp	Voltage meter warning light
Interior rear view mirror (day and night)	Water temperature gauge
Exterior Futures	2 Air bags (Driver & passenger)
Deck guard frame	Mudguards: Front and rear
Exterior rear view mirrors	Rear pintle hook
Front stabilizer bar	Rear step bumper
Front towing eye	Semi-sealed halogen headlamps
Green laminated windshield	Side steps
High/Low 2-speed windshield wipers (inc. mist)	Spare wheel mounted behind the cabin, lockable
Bull bar TJM T13 Bull Bar	1
Brakes	Front and Rear LSVP/ V. Disc/Drum
Lockable fuel cap	
Security	
Winch	1
Tool Kit & Jack	



Basic Spares Pack for Land Cruiser

- 1 X Tire Tubes fixed with the reams
- 2 x Pad Kit, Disk Brake Front
- 3 x Premium Diesel Oil 15W40 5L
- 3 x Element Air (Air cleaner)
- 3 x Element Assembly Fuel (Fuel filter)
- 2 x Blade, front wiper
- 3 x Gasket Sump Plug
- 3 x Oil Filter
- 1 x Bulb / Fuse kit H4-Type 1
- 1 x Full set V-Belts
- First Aid Box

Delivery instructions:

Delivery Incoterms: DDU (Delivery Duty Un-paid) – Malteser International, Plot No:445, South Hai Thong ping Kololo Road in Juba South Sudan Country Program)

