



ACTED



JOB TITLE: Agriculture Team Leader
 Department: FSL
 Location: Gendrassa Maban County
 Date of Advert: 05/01/2017
 Date of Closure: 24/01/2017
 Reporting to: FSL Program Manager



JOB PURPOSE

Under the direct supervision of Food Security and Livelihood Manager, the Agriculture Team Leader will oversee implementation of agriculture sector activities through proper planning, follow-up and provision of technical support to sector team to ensure project set objectives are achieved in a timely manner. He/she will coordinate and monitor the work of all officers dedicated to these activities and will be responsible for a qualitative and regular reporting on various components of the project. With support from program Manager, s/he will assist in collection of data through conducting needs assessment and identify potential gaps for new project development.

CHAIN OF COMMAND

Under the authority of:

- Livelihood Program Manager

Line Management:

- Agronomists
- Food Security and Livelihood Officers
- Field Extension Workers
- Community mobilizers

WORKING RELATIONS

Internal:

- Livelihood department
- Coordination
- Other departments (camp management, community mobilization, GBV and AME etc)

External:

- Partners working in Maban (UNHCR etc)
- Local Authorities (RRC and CRA)
- Community leaders

OBJECTIVES

- To lead the implementation of agriculture sector activities through proper planning, follow up, technical backstopping and working closely with agronomists and other field officers to ensure project objectives set objectives, goals and indicators are achieved in line with donor requirement

Duties /responsibilities

- To work closely with Food Security and Livelihood Program Manager in development of project implementation strategy and building the capacity of staff and farmer groups and pastoralist communities.
- To proactively plan the project implementation process through development of monthly and weekly plans according to project approved work plan
- Produce detailed agricultural training materials and support in building the capacity of agronomists and other field officers

- To support field staff in establishment of farmer cooperatives and building their capacity to become strong farmer institutions
- To support and promote activities that link agriculture such as vocational skills sets, tree nursery, private sector works and value chain networks
- Support the sector agronomist in training of community extension agents and monitoring their activities in the communities.
- Support the sector agronomist in production of agricultural videos on best agriculture practices and disseminating the information to farming communities.
- Providing technical support to the FSL Team in the field to maximize the impact of the trainings (based on ToT methodology);
- Support in conducting needs assessments and writing detailed report of the findings
- Working closely with logistic department to check the qualities of agricultural inputs, tools, equipment and plan the distribution of agricultural inputs to project beneficiaries;
- Support the development of appropriate visibility material for the project;
- Support assessments, monitoring and evaluation activities as required by the project;
- Provide clear and complete information and technical advices to the Food Security and Livelihood team on agricultural related activities;
- Performs other duties under project as requested by Program Manager
- Supervise all the agriculture sector activities and provide regular technical backstopping and reporting
- Carrying out assessments of agro pest management practices and post-harvest management of villages or any food security issues when required;
- Participate in community sensitization of any community activities related to food security livelihoods and environment
- Support in documentation of success stories of the project and share it program manager and program development department
- Working closely with the FSL team to plan the day to day activities to ensure that program goals are achieved and submit weekly plans and reports;
- Represent the organization in FSL cluster meetings in absence of FSL Program Manager and provide regular updates to the Area Coordinator
- Under take regular appraisal of immediate subordinates and submit results to human resource office
- Assist the PM and FSL team in developing BoQs / budget about any training and/ or workshop and constructions concerned with livelihoods (granaries / tree nurseries/ demonstration plots);

Person Specification

- A university degree in **Agriculture**, horticulture, crop production, agronomy, organic agriculture or related fields
- **At least 3 years of experience in implementing Food Security and Livelihood programs with a local or International NGO.**
- Experience with capacity building and training of field staff, farmers / community members
- Basic awareness of logistics / financial procedures.
- Ability to work independently and as part of a team, with strong interpersonal and communication skills is required.

- Strong problem solving, analytical, reporting and communication skills
- A demonstrated ability to multi-task, prioritize and process information into action.
- Ability to work with Microsoft Word, Excel, Power Point and Outlook.
- Fluency in English (Oral and Written). Knowledge of Mabanese and Arabic language is an asset.
- Valid riding/driving permit is an added advantage

KEY PERFORMANCE INDICATORS

- % of projective indicators successfully achieved
- Number of needs assessment conduct in a year
- % of milestone completed on time as per original plan
- Availability of project records(distribution, attendance sheet etc)
- Number of farm demonstrations successfully established
- Number of work plans and reports submit per year
- % of farmers supported who are saving seeds for next season planting
- Number of planned activities successfully conducted in a year
- Number of agricultural training materials developed for trainings
- Number of agricultural messages developed and disseminated to the community
- Number of community sensitizations conducted per year
- % of farmers supported who able to increase production
- Number of success stories recorded/documentated from the community in a year
- Number of weekly work plans and reports submitted per month.
- % of PoCs who are able to improve their nutrition and income
- Number of participants who are regularly attending agricultural training sessions
- Number of technical support visits conducted per month
- Number of community review meetings conducted per year

Applications

- Applications should be submitted in English, and should include:
- detailed CV
- cover letter
- photocopy of all university degrees
- photocopy of national ID card,
- photocopies of work certificates related to past jobs
- All applications should be submitted to the ACTED Country Office in Juba (Hai Malakal, and ACTED Office in Maban (Doro Compound) in hard copy by January 24, 2017. Or by mail to juba.hrofficer@acted.org; gendrassa.administration@acted.org; stephen.mawadri@acted.org
- Shortlisted candidates will be contacted by ACTED Human Resources Department within two weeks of the application deadline.
- Application materials are not returnable, therefore applicants are strongly recommended not to submit original documents.
- Note: This position is open to South Sudan Nationals & Women are encouraged to apply