



ADVERTISEMENT FOR PREQUALIFICATION OF FIRM/ INDIVIDUAL TO PROVIDE LEGAL ADVOCATE ON RETAINERSHIP BASIS FOR CARE SOUTH SUDAN FOR THE PERIOD 1ST JULY 2018 -30TH JUNE 2019.

EOI NO. PREQ/CARESS/004/2018/2019

CARE SOUTH SUDAN Country office in Juba would like to prequalify and register firm/individual who can offer legal advocate service on retainer ship basis for the period 1st July 2018 – 30th June 2019. Interested and qualified firm/individual should share with us the following information and documents to help us understand your firm and enable us to make a decision. **“PLEASE NOTE, THIS PREQUALIFICATION IS FOR BOTH NEW AND CURRENT SERVICE PROVIDER PREVIOUSLY IN THE LIST”.**

1. Updated company Profile
2. Certificate of Registration/ incorporation.
3. Valid Advocate License.
4. Certificate of appointment as a commissioner of oak.
5. Organization chart with number, names, type and education of profession staff at all levels- please attached resumes of your key staff.
6. List of client(current)
7. Evidence of past performance with other INGO –Please attached copies of recommendation.

Please note, this is a prequalification process intended to identify qualified legal firm/individual who are interested in doing business with CARE South Sudan for the period 1st July 2018 -30th June 2019 and does not guarantee award of work, award of contract would depend on evaluation of your (technical and financial proposal) submitted at later stage by the selected and prequalified firm/individual.

Interested and eligible firms/individual can submit their documents in sealed plain envelope and clearly marked **“ Prequalification of Firms/Individuals to provide Legal Advocate for CARE South Sudan for the period 1st July 2018 -30th June 2019** dropped into the Tender box at the reception 1st floor at CARE SOUTH SUDAN Country office located at NPA Building, 3rd Floor Martyrs Street opposite UNCIEF Office.

The closing date for submission of your documents is 21st June 2018 before 12.00pm. Documents submitted after the closing date and time will not be considered for review and selection.