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Approved

**Vacancy Announcement**  
For South Sudanese Nationals Only  
**Food Security & Livelihood Officer**



**General information:**

- Organization: Polish Humanitarian Action (PAH)
- Position: Food Security & Livelihood Officer
- Supervisor: Food Security & Livelihood Coordinator
- Number of Position: One (1) for Wau
- Direct Report: FSL Project Assistant (Fisheries); FSL Project Assistant (Crops)
- Location: Wau - South Sudan
- Closing date: April 27<sup>th</sup>, 2018
- Starting date: ASAP

Polish Humanitarian Action (PAH) is a non-governmental organization employing people who want to make the world a better place. For over 20 years, we have been providing relief in big and small emergencies worldwide alongside with running missions in several countries in crisis. Our interventions of both humanitarian and development character have been carried out in 49 countries so far. We concentrate on ensuring sustainable and stable development of regions suffering consequences of war and/or natural disasters. We possess long-standing expertise in Water, Sanitation and Hygiene (WASH), but also implement projects in Food Security and Livelihoods (FSL), as well as Shelter. For more information, please refer to [www.pah.org.pl](http://www.pah.org.pl).

**PAH in South Sudan:**

PAH has been working in South Sudan since 2006 as one of the first NGOs established in Jonglei State. We are a small team of committed individuals aiming at delivering tangible and sustainable change in the largest, most populous and most conflicted state of South Sudan. We are needs- and community based, hence aside drilling and repairing boreholes, developing accompanying O&M structures and innovative approaches to sanitation and hygiene promotion, we have also been developing our emergency response capacity. Our Emergency Response Team (ERT) mainly reacts to WASH and NFI needs of populations affected by conflicts and natural disasters, which have been on the increase for the past three years. Thanks to the expertise gathered over the years, we were also appointed to lead WASH Cluster in the state: we coordinate WASH emergency response with partners and hence make sure all vulnerable communities are served at the time of crisis.

**Who PAH is looking for:**

PAH in South Sudan is looking for an external Candidate for a Food Security & Livelihood Officer. The person will hold the following responsibilities:

Objective/role of the position:

- Implementing food security and livelihood activities for programme beneficiaries according to the standards set up by PAH.

Possible promotion /development path: within the same unit:

- Project Coordinator





Scope of work:

Regular visits to the areas where food security emergencies occur and responding to these emergencies through:

- Planning and carrying out needs assessments, baseline surveys that will be food security-specific
- Designing of an appropriate approach to food security and livelihoods responses
- Planning and conducting FSL registration and verification of beneficiaries and distributions
- Build the capacity of FSL Assistants and Community FSL Team Leaders through mentoring and offering trainings in food security and livelihoods program implementation
- Cooperation with local leadership, local authorities and local communities
- Facilitating appropriate community involvement in the design and delivery of food security and livelihood activities
- Managing documentation and monitoring of FSL interventions
- Implement FSL activities in close cooperation with the Project Coordinator
- Maintaining an accurate record and taking proper care of all PAH field equipment and programme material stocks
- Keeping proper records of field expenditures and reporting accordingly
- Writing reports on field activities as required and sharing these with the Project Coordinator
- Together with the Monitoring and Evaluation team, develop monitoring and evaluation plans and tools for tracking the progress, outputs and outcomes of FSL activities
- Lead on FSL technical assessments in coordination with other sectors within PAH/other external sector agencies
- Design or review of beneficiary targeting criteria for FSL interventions
- Coordinate with FSL sub-national cluster and partners in the field locations, attending sub- and sometimes national cluster meetings to get or share updates
- Develop and maintain positive relationships with local leadership, local authorities, other NGOs, UN agencies and any other stakeholders, projecting a positive image for PAH and ensuring good cooperation and partnerships
- Ensure purchase requests for materials are shared with logistics in a timely manner and material specifications are clear to aid efficiency and effectiveness in material procurement
- Follow PAH financial and quality management procedures
- Ensure that minimum standards of PAH and FSL Cluster humanitarian relief are maintained in accordance with SPHERE and FSL cluster standards
- Contribute towards the development of the PAH FSL Strategy and new FSL proposals as may be required







Minimal required experience & qualifications:

- Bachelor degree in Agriculture (Crop Science, Animal Science, Soil Science, Agronomy, Agricultural Economics or equivalent) or Diploma in Agriculture with extensive field experience
- Good command of written and spoken English
- At least 2 years of experience in similar activities in the past will be an asset

Language skills:

- Proficiency in English
- Knowledge of Arabic will be an added advantage

The said list is not exhaustive and PAH may require the Employee to perform other duties as assigned by the Employer.

**Application Submission Criteria:**

Please send a covering letter outlining how your skills and experience meet the Person Specification along with your CV to Human Resources at [recruitment.ssud@pah.org.pl](mailto:recruitment.ssud@pah.org.pl) or submit your application hard copies to PAH Compound South Sudan near Nile Fortune Hotel, Tomping - Juba or Malaria Consortium Wau Office.

Please indicate the position you are applying for in the subject line i.e. ***“Application for the position of Food Security & Livelihood Officer”***

**Note:** due to urgent need to fill this position, short listing may take place before the advertisement dead line.

**We appreciate your application however, only short listed candidates will be contacted. If you have not been contacted within the closing date we regret that your application has been unsuccessful.**

