



## JOB OPENING

### CONSTRUCTION MANAGER – (ROADS & AIRSTRIP) NORTHERN UPPER NILE STATE.

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| Job Title:    | <b>Construction Manager – (Roads &amp; Airstrip)</b> |
| Reports to:   | Area Coordinator                                     |
| Line Manages: | Construction Officer, Foreman and Construction Team  |
| Duty Station: | Maban -Northern Upper Nile State                     |

Action Africa Help International (AAH-I-I), an international non-profit making agency that implements humanitarian relief, recovery and development projects in Africa, seeks to recruit qualified candidate for the position of Construction Manager –Roads and Airstrip for its program in Maban South Sudan.

**Job Summary:** The Management and implementation of construction project activities with particular emphasis on Airstrip and Road projects within Maban Area of Operations

#### **Summary of Duties & Responsibilities**

- Produce designs, prepare bill of quantities and materials schedules for the road/airstrip construction activities.
- Assess, implement and monitor road/airstrip construction works in the identified locations and communities
- Supervise the construction sector in accordance with the national labour laws, and the AAH-I and UNHCR rules and regulations
- Assist the Area coordinator in the preparation of budgets
- Prepare weekly inputs to progress/implementation reports
- Supervise and guide the road/airstrip construction contractors and staff team.
- Contract and supervise contractors/sub-contractors.
- Support the Area Coordinator and Procurement manager in the tendering process,
- Keep close contact with the construction persons of UNHCR and AAH-I
- Represent the sector in the project towards the clients, other partners, local government administrations and visiting missions.

- Control and ensure conformity to the standard construction procedures and proper utilizations of tool, equipment, machines and materials
- Monitor activities by using standard monitoring tools to measure regularly (minimum monthly) the project construction performance
- Evaluate on a regular basis the quality and performance by utilizing the standard grid
- Take appropriate action to improve the construction performance in accordance with expected result and available means
- Consult external support and expertise if required under the approval of the Area Coordinator.
- Provide advice and solutions to improve the performance of the construction activities and contribute to the achievement of set goals
  
- **Reporting:**
  - Produce and submit to the management periodic activity reports and work plans, a standard construction monitoring report including the relevant analysis
  - Produce analysis, documents and reports upon the request of management or partner
  - Inform immediately management of any facts that can have serious impact on the construction activities
  
- **Coordination:**
  - Establish permanent working relations/coordination with other actors within the Camps, County and the State on construction sector
  - In liaison with the construction manager, being a representative of the project for the airstrip/road construction component towards UNHCR, other partners, local government administration and visiting missions.

### **Person specifications**

- Bachelor's degree in civil & structural engineering.
- Registered Graduate Engineer or Eligibility of Registration in any Engineering body.
- Five years in road/airport/airstrip construction projects in design office, field supervision and contract administration.

### **Skills and Competencies**

- Good Communicational skills (written and spoken)
- Good Organizational and managerial skills
- ICT specialty (email, spread-sheets, word, databases, job-related software, etc)

### **Application Instructions**

Interested candidates should email application letters and CVs (with 3 referees) addressed to [recruitss@actionafricahelp.org](mailto:recruitss@actionafricahelp.org) to be received by **January 20th, 2018** the email Subject Line must show the job title of the position and Location. AAH-I is an equal-opportunity employer. Only shortlisted candidates will be contacted.