



**Consultancy Assignment for an Endline Survey Study in Juba, South Sudan
for Smartcard Cash Transfer Pilot Project**

Terms of Reference

1. Introduction.

The protracted conflict in South Sudan since December 2013 has resulted in substantial loss of life, properties and the displacement of over 2.3 million people. About 2 million people have been internally displaced from their homes to the neighbouring countries (i.e. Uganda, Kenya, Sudan, Ethiopia, DRC and CAR) while over 200,000 others are seeking safety in UN civilian protection sites and other located across the country.

Persistent insecurity and armed conflict has disrupted livelihood activities, thus affecting market functionality, limited physical access to different social services including food and nutrition, health and education.

Tearfund is a Christian international relief and development agency working globally to end poverty and injustice and to restore dignity and hope in some of the world's poorest communities. Since 1978, Tearfund has been working in South Sudan through local partners and in 1998, it began direct programmes implementation in the sectors of nutrition, WASH, food security and livelihoods.

2. Project Background

Given the current humanitarian situation in the country, which is being characterized by massive displacement of civilian population, loss of social assets, disruption of livelihood activities and markets across the country, Tearfund responded to the needs of the people in September 2018 by launching a cash intervention project in Gumbo area (outskirt of Juba town) to increase vulnerable host community's access to basic needs. This project builds upon Tearfund's work in South Sudan since 1978, and seeks to contribute in addressing food and nutrition gaps among the host communities of Gumbo by increasing their access to cash through smart cards, thereby their food and nutrition security status, strengthening local markets and build resilience. Similarly, the project seeks to strengthen participation of the project beneficiaries in PCM (post conflict management) through reporting any issue during the project life time and beyond.

2.1. Project Summary

Project Name:	Smart card pilot project in Gumbo host community
Project Location	Gumbo-Shirkat of Rajaf county, Jubek state
Report to :	Cash Programme Manager
Project Goals and Outcome	Goal: Tearfund seek to conduct final evaluation to assess the performance of the smart card pilot project in order to document learnings and recommendations that



	<p>will be used by Tearfund and other for all relevant stakeholders. This evaluation will clarify the suitability, cost-efficiency and value added of the use of Smart card and electronic technology compared to other methods for cash transfers programming in Juba, South Sudan.</p> <p>The Evaluation Consultant will assess the success and quality of the response. Success refers to whether and to what extent the goals of the innovation programme component have been achieved, considering any changes in context or needs over the life of the response, while ensuring quality through globally accepted paradigms for quality relief in humanitarian contexts, such as Sphere and CHS.</p> <p>Outcomes:</p> <ol style="list-style-type: none"> 1. Vulnerable households have access to cash and immediate basic needs through smart cards. 2. Ensure participation of and accountability to project beneficiaries at all stages of the project and generate tangible learnings
<p>Direct and Indirect Project Beneficiaries Targeted</p>	<p>Direct Project Beneficiaries Targeted 500 vulnerable households</p> <p>Indirect Project Beneficiaries Targeted 2500 persons</p>
<p>Estimated life of the Project</p>	<p>7 Months (1st September 2018 – 31st March 2019)</p>

3. Project Area

The survey study will be undertaken in all villages (i.e. Gumbo centre, Hai Adodi, Hai Gome, Hai Kadara, Hai Zarawi, Don Bosco and Shirkat) of the project locations in Gumbo boma of Rajaf payam. Gombo is located few kilometres in the outskirts of Juba town across the Nile river along the Juba-Ugandan boarder highway.

4. The Survey Objective

4.1. Overall Objective

The main objective of this End-line survey study is to measure the status of the project outcomes and impact levels in the project area as per the indicators provided in the project logframe and report on the achievement of the intended project outcomes for the smart card project from a monitoring and evaluation perspective.

4.2. Specific objectives

The specific objectives of the survey are:



- To establish the situation at project Endline using the indicators as defined in the project logframe and to determine the impact that has taken place as a result of the smart cards project.
- To establish the effectiveness and efficiency of the smartcards delivery mechanism, particularly looking at the perception of the technology by both beneficiaries and local authorities as compared to other approaches used by other organisations with similar programs.
- **Relevance** – How well is the innovation programme component suited to the context of the target group and how consistent are the outputs with the project’s aims and objectives?
- **Effectiveness** - An assessment of to what extent the innovation project component objectives (below) were achieved, and what factors influenced the achievement or non-achievement of these set targets. (Incl. whether the system contributes to strengthening existing community capacities, structures & systems)
- **Efficiency** - An assessment of the cost-effectiveness of the smart card technology, specifically looking at how cost efficient the innovation component was (e.g. Is the use of the system more efficient compared to alternatives? What is the relative cost-saving achieved? Is the system easy to use for beneficiary communities? Etc.
- **Sustainability** - This measures whether the impact and benefits of the innovation project component have (or are likely to) continue after the project is completed. In assessing sustainability, identify factors that have (or could) contribute to the sustainability (or non-sustainability) of this project component.
- **Equality and Inclusion**– Assess how the project was able to promote inclusion of marginalized groups (women, people living with disabilities, and other relevant individuals and groups) with a specific focus on gender equality and gender awareness
- **What Key learning** has come out of the project (What went well, what could have been done better and how? what are some of the good practices coming out of this, etc.)

5. The Scope of the assignment

The consultant will be expected to:

1. Conducts a desk review including an analysis of project documents, assessment/survey reports and any relevant reports to the project and develop survey methodology.
2. Conduct data/information collection through field visits and interviews with the representatives of the project beneficiaries, vendors and local authorities
3. Consults with all the project stakeholders and describes the general situation in the area with estimation of the level of impact related to the implementation of the project and lessons learned from it.
4. Capture and document all learning stories of the beneficiaries from the use of the smartcard mechanism

6. Proposed Methodology

The survey will use both qualitative and quantitative methods depending on the data requirement of the proposed indicator. In order to ensure that the data collected is of high



quality, all quantitative data will be collected using Digital Data Gathering Devices if possible. A statistically representative sample will be taken from the 500 HHs registered and validated list of beneficiaries. The survey tools and methodologies and findings of this study must be reviewed and approved by Tearfund prior to finalizing their execution. Primary data collection should involve mix methods like questionnaires, FGD and interviews while secondary data will review existing materials such as the project proposal/logframe, baseline survey reports, PDM reports, project implementation plans and any relevant statistics and reports to address the agreed indicators. The most important stakeholders in this project that must be consulted include: Households of the beneficiaries, individual registered beneficiaries, project contracted vendors and local authorities (i.e. Village chiefs).

7. Key Deliverables

The consultant will present to Tearfund program department the following key deliverables at the end of this assignment:

1. **An inception report** in preparation of the field work, in which the consultant establishes:
 - a detailed methodology for implementation of the survey exercise (including data-collection tools, samples size, enumerators list and training plan if necessary, etc.);
 - a detailed schedule plan for the survey;
 - work plan that sets out the preparatory activities and specific deliverables as well as timeline related to the TOR.
2. **A draft report that addresses** the consultancy objectives. A soft copy of the draft report will be shared with relevant programme staff. *(This will be agreed upon during the approval of the inception report)*. The draft report is to be no more than 15 pages, excluding cover page and annexes.
3. **A final report** not exceeding 15 pages (excluding cover page, summary and annexes) after incorporating comments provided by the programme staff.
- Annexes to be included
 - Relevant photographs from the the study areas
 - Bibliography of consulted secondary sources
 - Data collection tools/Instruments

8. Required qualifications

The consultant must have:

1. Post graduate degree (Masters or above) in a related field of study (Development studies, FSL, Agricultural economics, Monitoring and evaluation, Statistics) with a strong research and evaluation knowledge.
2. Practical, demonstrable and relevant experience in conducting similar surveys with multidisciplinary indicators.
3. Proven professional expertise and experience in the area of monitoring and evaluation with extensive use of quantitative and qualitative research methods.
4. Experience and expertise in the fields of FSL, Agribusiness, Economics and humanitarian assistance in a fragile contexts, preferably in South Sudan
5. Strong communicative skills and cultural sensitivity

