



**Our Vision for every Child, Life in all its Fullness; Our Prayer for every heart, the will to make it so
Building Brighter Futures for Vulnerable Children**

JOB OPPORTUNITY

World Vision is a Christian Relief, Development and Advocacy Organization dedicated to working with Children, Families and Communities to overcome poverty and injustice. World Vision serves all people, regardless of religion, race, ethnicity or gender. All employment in World Vision is conditioned upon successful completion of all applicable background checks, including criminal record checks where possible.

World Vision South Sudan is now seeking for a qualified and dynamic Individuals (**Man or Woman**) who are willing to share in our vision and promise to Children, to join us in the following role(s):

'Female applicants are highly encouraged to apply'

Job title: Driver x 3

Reporting to: Assistant Admin Officer

Location: Covering, 1 NBG (Aweil East), 1 WEQ (Yambio), 1 Warrap (Kuajok) and 1 CE (Juba)

Availability: As soon as possible

Position of the position:

The overall purpose of the position is to contribute to health improvement by ensuring that transportation is provided in an efficient and effective way to the project staff, facilitators and materials in order to achieve the project goal in a timely manner.

Major Roles and Responsibilities:

- Provide safe and reliable transportation to staff members and goods within various project sites.
- Driving World Vision vehicles for all official duties while ensuring timeliness and safety and security of the vehicle as assigned
- Maintaining high standards of cleanliness of the vehicle in custody
- Ensuring the vehicle assigned is well serviced and maintained as required.
- Maintaining up-to-date and accurate records of the vehicle logs and other data.
- Detecting and reporting malfunctioning on vehicle systems
- Safeguarding all the contents in the vehicle.
- Reporting any accidents/incidents involving the vehicle in custody.
- Performing any other relevant duties assigned by the Office /Manager
- Provide safe and reliable transportation to staff and goods within various project sites

KNOWLEDGE, SKILLS, ABILITIES AND EXPERIENCE REQUIRED

- Possess a valid driving licence
- Have a minimum of three years of experience in this field

- A minimum of Senior 4 certificate and good command of spoken and written English
- Must have a basic mechanical knowledge/training
- Should have good communication skills, be honest, be of high integrity, disciplined committed and punctual
- Ability to work under minimum supervision
- High level of flexibility because this work may require working over the weekend
- Project a neat and professional appearance

HOW TO APPLY

Interested candidates (**South Sudanese Nationals**) who meet the above criteria should submit their application, cover letter and an updated CV with at least three referees with their telephone and email contacts. Address your application to: **The Human Resource Manager, World Vision South Sudan**

Indicate the position you're applying for in the subject line.

Applications should be submitted to this email recruitsdno@wvi.org or hand deliver to any of our offices

Closing date for receiving applications is 19th February 2019 at 5:00pm local time.

Please note that only shortlisted candidates shall be contacted and documents once submitted will not be returned to the candidates.

