



DIALOGUE AND RESEARCH INITIATIVE

Job announcement

Date 21 May 2017

Closing date 31 May 2017 (only candidate who met criteria should apply, only shortlisted candidate will be informed)

Job title: Program Coordinator

Location: Juba with field travels

Report to: Executive Director

Duration contract: Six month with possibility of extension, subject to funding

Qualification:

Bachelor's degree in (Peacebuilding, Reconciliation, Human rights, and humanitarian law, governance, law and or political science). Additional training program management, monitoring and evaluation is desired.

About DRI: The Dialogue and Research Initiative (DRI) is policy and advocacy organization. Its major works includes peace-building, human rights advocacy and policy in around the country and the region as well as community mediation, transitional justice, peace and reconciliation and healing. For more information see www.dri-ss.org

Position summary:

Candidate works experience: the candidate must have (3-5) years progressive work experience in program designs, project implementation, management, coordination, peacebuilding, community mediation, humanitarian and protection. He/she must have been working with IDPS, refugee or local communities in the region or in South Sudan. Must be able to facilitate community dialogues in transitional justice, peace building, reconciliation and healing or experiences with traditional justice mechanism with solid knowledge with access to justice project and the rule of law and traditional reconciliation, community dialogues. Candidates with previous project management skills, research and community level mediation can apply.

Person specification:

- Excellence in proposals design and drafting skills

- Must be able to designs, implement and write report to donors and partners in timely and professional manner.
- Be self-starter and must demonstrate ability to organize workshop, events, public dialogues and prepare reports and policy talking points to various interlocutors such as donors and national institutions.
- Must be able to prioritize deadlines and be very proactive to suggest or recommend better approaches towards programming at local community level.

Team management:

- Must be able to lead and work in a team member
- Must participates or initiates programs activities including development of research or leading community perceptions' surveys in professional manner.
- Must be flexible and manage diverse team with minimal supervision.
- Must have experience in community awareness raising, outreaches and health and legal aid referral.

Conflict mediation and reconciliation skills:

- Be able to facilitate community dialogue meetings, mediations and reconciliation and healing and produce reports of those meetings, meetings' resolutions and recommendation.
- Have excellent presentation skills and knowledge in access to Justice and rule of law
- Be creative in community mediation and be keen in issues of restorative justice and people 2 people dialogues mechanisms
- Promote advocacy and gender empowerment at communities level
- Be team players and excellent work with internally displaced person, IDPs, (Women and children, Civil Societies Organizations, (CSO) community Based organizations (CBOs) and the national and state authorities) as well as the persons with special needs at project sites.

Policy and Advocacy:

- Must be diplomatic, aware of regional and national contexts including political and humanitarian situation in the country.
- Must have skills in drafting policy papers and policy briefing

Networking with partners:

- Must work with partners such as communities/ donors/government and local authorities
- Must have analytical skills.

Financial management:

- Solid experience in financial management and donors' reporting is desired. He/she must work with the team to achieve tight deadlines, results driven and be able to account for all project resources at field and head office levels.

All applications (CVs) must be sent electronically to the following email address:
drihelpssudan@gmail.com

Shortlisting and interviews will be conducted on rolling basis.

Female are encouraged to apply.