

**INTERNAL/EXTERNAL VACANCY ANNOUNCEMENT**  
**Vacancy No: MBN-2017/3/2/4**

*RHC*  
*APP 2017*  
  
*SDH 2*  
*06 FEB 2017*  
*[Signature]*

**Who we are?**

The Danish Refugee Council (DRC) is a private, independent, humanitarian organization founded in 1956 currently working on all aspects of the refugee cause in more than twenty five countries throughout the world. The aim of DRC is to protect refugees and internally displaced persons (IDPs) against persecution and to promote durable solutions to the problems of forced migration, on the basis of humanitarian principles and human rights. DRC works in accordance with the UN Conventions on Refugees and the Code of Conduct for the ICRC and NGOs in Disaster Relief.

The protection and assistance to conflict affected population is provided within a long-term, regional and rights-based approach in order to constitute a coherent and effective response to the challenges posed by today's conflicts. Assistance consists of relief and other humanitarian aid, rehabilitation, support to return and repatriation as well as promotion of long-term solutions to displacement and its causes. In addition, support and capacity building of local and national authorities and NGOs form an integral part of DRC's work.

**Country and Project Background:**

The Danish Refugee Council/Danish Demining Group (DRC-DDG) has been working in Sudan since 2004 and was subsequently present in South Sudan when it gained independence in 2011. DRC-DDG South Sudan programme's current focus is on supporting forcibly displaced and conflict-affected people, including refugees, internally displaced persons (IDPs) and returnees, to access their rights in a safe and secure environment. Currently DRC-DDG is operational in greater Equatoria, Unity and Upper Nile States. Currently the South Sudan Programme works in 5 field locations and expects to be a roughly \$30m+ programme in 2015, working in the sectors of Camp Coordination and Camp Management, Protection, Shelter/NFI, and Food Security and Livelihoods and Demining.

DRC-DDG Seeks to Recruit:-

|                                |                                                                         |
|--------------------------------|-------------------------------------------------------------------------|
| Position Title:                | SGBV Assistant                                                          |
| Report to:                     | SGBV Officer                                                            |
| Duty Station:                  | Maban, South Sudan                                                      |
| Contract Type                  | Fixed-term with possibility of extension depend on funding availability |
| Employment Start Date:         | ASAP                                                                    |
| Salary                         | According to DRC DDG Salary policy – non negotiable                     |
| Advertisement Closing Deadline | 23 <sup>rd</sup> February, 2017<br><i>28<sup>th</sup></i>               |

**Purpose of the post**

The SGBV Staff is responsible to establish community-based systems and raise community awareness to prevent sexual and gender-based violence (SGBV) and to respond to any incidents by supporting survivors in a timely, compassionate, and caring manner. The SGBV Staff works in close collaboration with community-based support groups (camp-based SGBV focal points and Advocate group members), camp leadership, and other community groups.

The SGBV Staff should use a survivor-centred approach when addressing beneficiaries, respect confidentiality and promote a rights-based focus through all activities and contacts with partners and beneficiaries.

He/she will assist members of other departments to ensure a rights-based approach with a gender focus is enmeshed in all programmatic areas.

**Responsibilities and Tasks**

- Provide information about choices and services available to survivors of SGBV while guaranteeing confidentiality;
- Refer and accompany (if desired) survivors to healthcare, police and legal services;

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- Facilitate family/community mediation if the survivor is exposed to rejection or stigmatization;
- Fill in the intake form to record details of the SGBV incident after obtaining the survivor's informed consent, information on the alleged perpetrator, planned actions or actions taken, assessment of the survivor's emotional state;
- Facilitate trainings for refugee volunteer groups on SGBV, the referral pathway, SGBV prevention and risk mitigation strategies;
- Organize and participate in interventions including, but not limited to, advocacy initiatives, awareness raising, debates, dramas targeted to community leaders or other duty bearers on SGBV, in general;
- Actively engage in livelihood interventions for survivors of SGBV and persons-at-risk of SGBV
- Perform other tasks as assigned by the Supervisor.

## PERSON SPECIFICATION

### Qualifications, experience and personal requirements:

- A diploma or its equivalent in a relevant field is an asset.
- Minimum of one year of experience with rights-based humanitarian work,
- Experience working in the field of refugee protection, SGBV, community services is an asset.
- Experience facilitating trainings and community-based activities
- Excellent communication skills and ability to communicate with people at all levels
- Ability to work independently and as part of a team;
- Fluent in written and spoken English(added advantage), fluent written and spoken Arabic
- Good computer skills in MS office/internet/e-mails

The duties and tasks above are given for indication and information purposes. DRC/DDG has the right to update this job description according to the development of its humanitarian activities within its frame of intervention and in accordance with the South Sudanese Law.

### How to apply

Please send a covering letter outlining how your skills and experience meets the Person Specification along with your CV to Human Resources Department through [jobs.southsudan@drc-ssudan.org](mailto:jobs.southsudan@drc-ssudan.org)

OR  
Submit your hard copy application to the Human Resources Department to the attention of **HR Manager** in the following locations

1. Juba Office located along Addis Ababa Road, opposite NPA Mine Action Main Office
2. Maban Office on the Main road behind MSF Compound in Maban County or Email your application with the subject line "**SGBV Assistant**".

### Further information

Please note, as these positions are urgent, applicants may be shortlisted and interviewed prior to the closing date.

We appreciate your application however, only short listed candidates will be contacted for interview. If you have not been contacted within two weeks of the closing date we regret that your application has been unsuccessful. Please continue, however, to periodically review our website, South Sudan NGO Forum website <http://comms.southsudanngoforum.org/> for other suitable opportunities.

