



JOB OPPORTUNITY

VA 02/SSGID/2017

MONITORING AND EVALUATION OFFICER

Background:

South Sudan Grassroots Initiative for Development (SSGID) is a national non-profit national Humanitarian and Development community organization established in 2013 and registered by the Ministry of Justice and the Relief and Rehabilitation Commission.

SSGID seeks to recruit An M&E Officer from 01 January 2017 to oversee the implementation of projects in Greater Warrap and Central Equatoria . The initial contract will be for 6 months with possibility of extension dependent on performance and budget. This position is based in Juba with travels to field locations. The post holder will undertake the following duties/ responsibilities:

JOB PURPOSE

The Monitoring and Evaluation Officer (M&E Officer) will provide support in monitoring and evaluating on-going projects in the named locations. The incumbent will be responsible for overall M&E and learning needs of the project and will generate evidence based on real data to show the performance of the project. The incumbent will also play an active role in promoting key learning for the improvement of the project and for wider learning across the organisation.

MAIN DUTIES AND RESPONSIBILITIES

- Supervise regular data collection by the project team and ensure quality of the data by random verifications and validations;
- Record, manage and preserve monitoring and evaluation data in a safe and accessible way
- Analyse and discuss findings based on regular monitoring data; including generating M&E reports
- Provide technical support on M&E and evidence-based recommendations to the project manager
- Ensure that implementation of field activities adheres to SSGID's M&E systems and quality assurance
- Support project staff and partners in conducting baseline surveys and other relevant studies
- Participate actively in programme planning processes and periodic reviews as required
- Support the larger programme within Warrap and Central Equatoria and country level in developing organizational reports.

Qualifications and Experience required

- Degree in relevant field with proven experience and training in monitoring and with elements of measurement (theory and practice);
- At least two years of experience in a position with similar responsibilities and tasks; competency in social research methodology, statistical methods, reporting and presentation;
- Demonstrated competency in training, facilitation, coaching and mentoring skills;
- Demonstrated competency in systems analysis, review and design;
- Good contextual knowledge of the South Sudan - social, cultural and economic context, priorities and constraints.
- Good knowledge and experience in using Statistical Package for Social Sciences (SPSS)

Reporting Lines:

The position reports to the Program Coordinator based in Juba.

How to apply:

Interested and qualified candidates should submit an application letter and CV plus 3 names of referees (one of them being their immediate supervisor) with their full contacts to: via email address ssgid2013@gmail.com the Admin Officer. Indicate the job Title 'M&E' on the Subject line. Only short-listed candidates will be contacted for interviews. Closing date for receiving applications is on Friday, 05 December 2016, before 12:00 am midnight. This is a national position. Qualified females are highly encouraged to apply.

Disclaimer: SSGID does not charge any kind of fee at whichever stage of the recruitment process and does not act through recruitment agents.