

- documenting case studies which demonstrate qualitative and quantitative changes
- Promote and support the organization of program reviews and events for HPF, UNICEF, OFDA and Amplify Change programs.
- Represent ARC both internally and externally at coordination meetings and other related fora.

#### **Capacity building for ARC staff**

- Ensure effective and appropriate capacity building for ARC teams on skills and competencies necessary to deliver high quality MEAL
- Establish and maintain MIS for the program as one of the core functions of Knowledge Management.
- Builds and reinforces the capacity of the ARC MEAL team, other program staff and partners according to the needs.

#### **EDUCATION, TECHNICAL SKILLS & KNOWLEDGE REQUIRED**

- Master's / Bachelor degree in international development, social sciences, statistics, economics, public health, or related field is required.
- Minimum of five (5) years' experience and demonstrated expertise in M&E of donor-funded humanitarian and development programs with international organizations / NGOs. Work experience in South Sudan is highly preferred.
- Strong knowledge of M&E methodology data analysis and synthesis, performance evaluation and correction, and report writing.
- Demonstrated MEAL field experience; skilled in collecting, manipulating, synthesizing and analyzing data
- Experience of being accountable to beneficiaries and to donors for quality programming
- Strong interpersonal skills and ability to communicate in English and/or Arabic clearly both verbally and in writing and with all levels of staff; excellent coordination and influencing skills
- Systematic and organized in approach, with ability to work on own initiative
- Proven knowledge of computerized systems; high degree of computer literacy and word processing and spreadsheet skills; SPSS or other statistical software and LMMS or other digital registration / survey software knowledge preferable
- Experience training and building capacity of national MEAL staff
- Strong analytical thinking approach; anticipates problems and regularly provides solutions.

#### **KEY BEHAVIORS AND ABILITIES**

- Effective member of team and role model; demonstrates creativity in seeking better ways to do things and shares with team, and promotes high standards.
- Ability to work under pressure, ability to prioritize and commitment to meet deadlines.
- Ability to show perseverance, persistence and patience.
- Drive to achieve results; takes responsibility for own work and delegated project/processes (including some leadership).



- High degree of flexibility to carry out other actions if the need arises.
- Gender and cultural sensitivity, commitment and an understanding of the values of ARC and the principles of equal opportunities.
- Ability to travel, at times to risky areas and at short notice.

#### HOW TO APPLY

##### [1]- From 20th June 2019 through to 30th June 2019

Qualified and interested candidates should submit their applications which include the cover letter, together with an **updated CV with at least three professional referees** addressed to ARC Juba office located on Plot 277, Block 3K, South Tong Ping, Juba American Residence Road, Next to Canada house. Applications can also be submitted to the following email address: [ssvacancies@arcrelief.org](mailto:ssvacancies@arcrelief.org).

[2]- **Effective 1<sup>st</sup> July 2019**, the ARC Juba office will relocate to Goshen House 2nd Floor Ministries Road, Kololo Juba, South Sudan.

Qualified and interested candidates should submit their applications which include the cover letter, together with an updated CV with at least three professional referees addressed to ARC Juba office Goshen House 2nd Floor Ministries Road, Kololo Juba, South Sudan. Applications can also be submitted to the following email address: [ssvacancies@arcrelief.org](mailto:ssvacancies@arcrelief.org).

Please note that ARC retains all applications and the files will not be returned to the applicants at the end of the recruitment process. Due to the urgency of the position, applications will be reviewed on regular basis hence these positions may be filled before the expiry date of the advert. Only shortlisted candidates will be contacted for an interview.

**The Deadline for receiving applications is 12<sup>th</sup> July 2019 at 5:00 pm local time.**

