



MAG South Sudan
Plot No 224
Block 3k South
Juba Na Bari (Tong Ping)
First Class Residential Area

VACANCY – Community Liaison Officer (1 position)

Employer: Mines Advisory Group (MAG)
Department: Operations
Reporting to: Technical Field Manager through the Team Leader
Base Location: South Sudan
Working Area: South Sudan
Closing Date: 26th/2/2018

Mines Advisory Group (MAG) is a Humanitarian, none profit making organization concerned with the impact of landmines in South Sudan. MAG South Sudan is recruiting for highly competent, proactive CL officers for its field based operations.



Summary of the Position

The CL Officer is responsible for working in a participatory manner with community, local authority and NGO representatives to gather, disseminate and document information on the presence and impact of explosive remnants of war, and to design and deliver mine risk education programs for a diverse target audience.

This is a Field Based position, and will be part of a MAG project that carries out activities in communities affected by landmines across the country. The applicant must be willing to work, travel to other parts of South Sudan when required.

Principal responsibilities

MAG South Sudan employs multi-skilled Community Liaison Officers. A Community Liaison Officer will therefore be expected to carry out some or all of the following activities:

- Ensure the safe execution of all duties, in line with Standard Operating Procedures, as directed by the TFM or Team Leader.
- Liaise with communities, local authorities and other NGO's to gather information using interviews, meetings, community mapping and other participatory activities.
- Deliver risk education to targeted groups ensuring that all participants have a good understanding of risks and mitigation strategies.
- Deliver training and provide on-going support to key community focal points to enable them to implement appropriate MRE activities.
- Contribute ideas to improve the delivery of safety messages to the communities in order to achieve the aim of behaviour change
- Conduct need and impact assessments as directed by the TFM or Team Leader.
- Conduct non-technical survey and record confirmed/suspected hazardous areas as reported by the community, in line IMSMA requirements.
- Take due care and responsibility for all equipment issued by MAG.

Reporting and Record Keeping

- Record the impact of MAG's work and the need for future work through the collection of case studies, photographs, needs assessments and evaluation reports.
- Record all mine/UXO related accident or incident, as reported by the communities, following IMSMA reporting tools.

Shared Responsibilities

- All field team members have a shared responsibility to maintain high levels of hygiene and health and safety standards in operational and camp areas.
- Carry out any other duties deemed necessary and reasonable to meet MAG's operational requirements, as requested by the line manager or supervisor.

Essential Experience

- Experience of developing good relationships with people and working in a cooperative way

Essential Skills and Knowledge

- Excellent interpersonal skills with the ability to build effective relationships
- Excellent presentation skills with the ability to engage with an audience
- Good level of written and spoken English
- Good literacy, numeracy and IT skills

Essential Aptitude

- Ability to work independently with initiative and a solution orientated approach
- Self-motivated, flexible and enthusiastic approach to work
- Determined to high quality standards

APPLICATIONS:

Interested candidates should submit a CV with a cover letter, recommendation letters, copies of academic certificates and copy of a Valid Nationality ID card to the **MAG Juba Office along America residence road next to Canada house by Monday 26th February 2018**, to addressed to the: **Human Resources Department, MAG South Sudan, Juba.**
Due to urgency of this position shortlisting will go on as applications are received.

FEMALE CANDIDATES ARE HIGHLY ENCOURAGED TO APPLY

ONLY SELECTED CANDIDATES WILL BE CONTACTED FOR INTERVIEWS.

NOTE: DO NOT ATTACH ORIGINAL CERTIFICATES. MAG WILL NOT RETURN APPLICATION DOCUMENTS TO APPLICANTS.