

JOB Vacancy

Job Title Project Coordinator
Organisation Johanniter-Unfall-Hilfe e.V. / Johanniter International Assistance

Organisation Description

Johanniter-Unfall-Hilfe e.V. (www.thejohanniter.org) is a German Christian non-governmental organisation, dedicated to excellence in the field of first aid, ambulance service, social service programmes and other projects in the medical and social field. The Federal Headquarters are based in Berlin, Germany. Johanniter International Assistance is the operational unit for humanitarian aid, development co-operation and emergency relief, implementing and supporting mostly health projects worldwide.

Job Location WAU, South Sudan (with frequent visits to field sites)

Closing Date Application Friday, September 21, 2017

Interviews are scheduled for: October 4, 2017

50-H-3
 Approved
 INS
 05 SEP 2017
 HUMAN RESOURCE DEVELOPMENT
 19/9/2017

Project Description

The overall objective of Johanniter in South Sudan is to contribute to reduce morbidity and mortality and improve the health and nutrition status and reducing the vulnerability of people. Furthermore, improved access to water, sanitation and hygiene and improved food security is an essential part of Johanniter's South Sudan programme. Currently, Johanniter has projects in former Western Bahr el Ghazal (WBeG) of South Sudan focusing on four strategic directions of Johanniter: health, nutrition, WASH and food security and livelihood (FSL).

Currently, our biggest project is focused on management of severe and moderate acute malnutrition (OTP&TSFP) using community based management of acute malnutrition (CMAM) guideline, coordination of maternal, infant and young child nutrition (MIYCN) and nutrition education. In an effort to address malnutrition in an integrated and holistic manner, Johanniter have close working relations with sub-contracted partners (HARD&VSF-G) for FSL projects implemented in the same targeted locations.

Job Responsibilities and Accountabilities

Overall job purpose

Working directly under the responsibility of the Head of Programmes, the Project Coordinator (PC) will be responsible for the overall coordination, technical representation and oversight, implementation, guidance and quality of the projects that includes both emergency and long-term interventions in the three counties (Wau, Jur River & Raga) of former WBeG State.

Reporting lines

- Reporting to:
 - Head of Programme (first line supervisor)
 - Country Director (second line supervisor)
- Supervising:
 - All Nutrition and CLTS technical staff and Team Leaders (responsible for project implementation)
- Receives technical advice from:
 - Senior M&E Officer, Operations Support Coordinator
- Gives technical advice to:
 - n.a.
- Standing in for:
 - Team Leaders
- Replaced by:
 - Head of Programmes or Team Leaders



Tasks

Project Management (40%)

Coordinate and supervise the implementation (planning, monitoring and evaluation) of the WBeG programme.

- Responsible for meeting project objectives and budget monitoring.
- Provide technical supervision and technical support to Johanniter programming activities (nutrition, health, WASH, FSL).
- Ensure that the programme utilizes standardized protocols, policies and guidelines defined by Johanniter, donors, Ministry of Health and WHO/UNICEF.
- Report regularly to the Head of Programmes (and the Country Management Team - CMT) and other stakeholders.
- Oversee the collection and timely reporting of data and statistics for all projects in line with Johanniter and nutrition/health/WASH cluster guidelines and according to internal and donor requirements.
- Ensure all stakeholders, are provided with updates, following the established reporting structures.

Project Development (20%)

- Recognise further needs in the area of health, nutrition, FSL and WASH.
- Do assessments and write project proposals.
- Support in developing local strategy.

Staff and Partners Development (20%)

- Recruit and supervise national project staff in collaboration with HR.
- Ensure capacity building of local partner organizations and project related staff.



Strategic Planning, Leadership and Representation (20%)

- Represent Johanniter International Assistance when liaising with local authorities and partners, in coordination with other NGOs, UN, donors, etc.
- Contribute to the development of the Johanniter South Sudan strategic plan in cooperation with CMT as required.
- Ensure project staff in the field office understands and apply the Johanniter global and country strategy, organizational core values and procedures.
- Ensure that key information is shared between CMT and field project staff in WBeG.
- Foster a positive and inclusive work environment dedicated to the core values and mission of the Johanniter.
- Ensure in cooperation with Operations Support Coordinator cross-departmental communication is efficient and effective through regular field management meetings.
- Build capacity of project local staff by regular meetings, coaching/mentoring, preparing and enforcing training plans, plans for improvement.
- Attend health, nutrition and WASH cluster meetings or ensure that designated staff attends.
- Support media and press work in conjunction with Johanniter spokesperson.

Person Specification

Professional Qualification and Experience:

The Project Coordinator needs to hold a BSc or MSc degree in a relevant field, preferably in public health and/or nutrition.

- At least 3 years of experience in project coordination in a humanitarian context /international development
- Experience in coordinating health/ nutrition/ WASH projects including project accounting and managing of donor funds (EU, UN, German Foreign Office and Ministry for Economic Cooperation and Development etc.)
- Experience in M&E, writing proposals and reports
- Experience in staff management and capacity building



- Experience in working with international and national partners, donors, health and other authorities
- Experience in conducting health and/or livelihood baseline assessments (including SMART surveys)
- Experience working in a similar / an insecure complex context
- Experience in coordinating FSL projects is a plus
- Previous working experience in South Sudan desirable

Skills:

- Strong management, project planning and organizational skills
- Clear vision on programme development
- Strong analytical, written and oral communication skills
- Ability to work in a remote location in an unstable security environment
- Cultural sensitivity and team competence
- Sense of delegation and commitment to local capacity building
- Common sense and being proactive
- Fluency in English mandatory, German/Arabic is an asset

Approved labour
 HR-*[Signature]*
 05 SEP 2017 4 2017
 MINISTRY OF LABOUR, PUBLIC SERVICE
 HUMAN RESOURCE DEVELOPMENT

Contact and application process

Applications for this position (including a cover letter, CV, reference contacts of three former supervisors as well as job certificates if available) should be sent to: sarah.limio@thejohanniter.org. Please indicate "Project Coordinator South Sudan" in the subject line of your e-mail and mention your earliest date of availability.

Only complete applications will be considered. Only short-listed candidates will be notified.

Please be advised, that due to the urgency of the situation, we might start short-listing even before the end of the closing date.

