



VACANCY ANNOUNCEMENT

POSITION: Monitoring and Evaluation Officer (Roving Officer)
LOCATION: Juba - With frequent travels to the field sites
STARTING DATE: ASAP



Tearfund is a Christian international relief and development agency working globally to end poverty and injustice, and to restore dignity and hope in some of the world's poorest communities.

We have a vision to see 50 million people released from material and spiritual poverty through a worldwide network of 100,000 local churches. We operate in more than fifty countries around the world. We deliver our strategy by:

- Envisioning churches to embrace their calling to address poverty and injustice
• Developing communities and building resilience, sustainably and holistically
• Changing unjust policies and practices to deliver justice for poor communities
• Enabling communities affected by disaster and conflict to recover quickly and be better equipped to face future hazards.

We are committed to developing experts who are inspired, resourceful, courageous, compassionate and equipped. If you are interested in working with us, take time to look around our website and discover more about our unique organisation.

Tearfund's South Sudan programme is looking for a suitable candidate to fill in the position of Monitoring and Evaluation Officer (MEO)-Roving

JOB OVERVIEW

The MEO is responsible for supporting and advising on the design, monitoring and implementation for all projects in the South Sudan programme. The role will assist the emergency, programme teams and partners to formulate design, monitoring and evaluation plans in line with the project proposal and programming work.

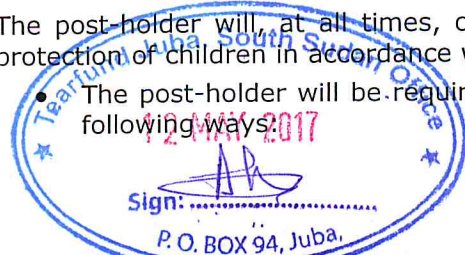
1. POSITION IN ORGANISATION

- Reports to Country Director
• Matrix reporting to EPM (Emergency Programme Manager), DCD, Programmes.
• Work collaboratively with other staff in the Humanitarian Support Team.
• Work with Tearfund partners to monitor the quality and status of the implementation of integrated programme wide objectives articulated in the project proposal.

2. ORGANISATIONAL REQUIREMENTS

The post-holder will, at all times, carry out their responsibilities with the utmost respect for the protection of children in accordance with Tearfund's Child Protection Policy.

- The post-holder will be required to actively participate in the spiritual life of Tearfund in the following ways:



Sign: P.O. BOX 94, Juba.

- To model godly leadership in all aspects of character and conduct.
- To lead or contribute in Christian worship, prayer, teaching and biblical reflections during collective staff prayer times and encourage staff to attend as is appropriate.
- To be committed to and share in the outworking of Tearfund's Mission, Purpose, Values and Beliefs statement.
- To actively work and live in accordance with Tearfund's Statement of Faith and Tearfund's Christian ethos.
- To pursue and maintain a Christian faith through ongoing personal spiritual development and a relationship with God.
- To provide support and spiritual encouragement to staff and colleagues, in line with biblical principles

The post-holder will be expected to behave in accordance with Tearfund's 'Code of Conduct' as referred to in the Personal Conduct Policy.

3. KEY RESPONSIBILITIES

4.1 Design, Monitoring, and Evaluation

1. Capacity Build and Accompany partners and programme staff
 - To accompany partners and programme teams to develop quality needs assessment, base line surveys and monitoring approaches
 - To identify need for and deliver training on conducting surveys, providing capacity building on tabulation of surveys, advice and support where relevant.
 - To support and advise staff working with partners in the design of partner projects to ensure good practice is incorporated.
2. Plan, develop and support implementation of M&E plans
 - Develop results matrices, targets, indicators and monthly tracking of results for each project
 - To support the development and implementation of M&E plans, systems and tools, including data collection and analysis methods that align with the project portfolio
3. Undertake and support sustained monitoring
 - To ensure Tearfund Quality Standards and Core Humanitarian Standards are applied where appropriate in programmes and projects.
4. Provide data analysis and reporting support to the South Sudan team
 - To provide analysis and interpretation of data, databank, its presentation and communication for the purposes of internal (Quarterly and Annual reporting) and external purposes (donors and supporter facing communications materials and reporting).



4.2 CORPORATE POLICY AND COMPLIANCE

- Promote and adhere to Tearfund's Purpose, Basis of Faith, Core Values and Operating Principles.
- Works within Tearfund's requirements and policy.

4.3 EXTERNAL REPRESENTATION

- Attend relevant inter-agency coordination and cluster meetings as required.
- Represent Tearfund in external M&E related forums where relevant.

PERSON SPECIFICATION

JOB TITLE: Monitoring and Evaluation Officer



	ESSENTIAL	DESIRABLE
QUALIFICATIONS	<ul style="list-style-type: none"> Degree or equivalent qualification in development, Social Work or other relevant course 	<ul style="list-style-type: none"> Masters Degree
EXPERIENCE	<ul style="list-style-type: none"> Experience in a similar position: programme support, development, or M&E. Proven experience in conducting needs assessment, baseline surveys, tabulating them, and data analysis Experience in Project Cycle Management (Including Theory of Change, logframe development and M&E). Delivering capacity building, support and advice to others Experience in conveying stories and case studies to external audiences in an appropriate and timely manner. 	<ul style="list-style-type: none"> Proven experience in Monitoring and evaluation in insecure and remote environments. Project implementation experience. Working to the Core Humanitarian Standards Working in insecure environments Experience using electronic data gathering tools (Poimapper, Kobo etc)
SKILLS/ ABILITIES	<ul style="list-style-type: none"> Excellent English language, written and verbal communication skills Excellent organisational and administrative capacity Qualitative and Quantitative data collection and analysis skills; Data base Advanced Microsoft Word, Excel, PowerPoint Problem solving skills Ability to learn quickly Strong interpersonal and team skills 	<ul style="list-style-type: none"> Knowledge of GIS tools and approaches Knowledge and application of data analysis tools (e.g. SPSS, Nvivo, statistics packages)
PERSONAL QUALITIES	<ul style="list-style-type: none"> Committed Christian Emotionally and spiritually mature. Team player Understanding and sensitivity to cross-cultural issues. Flexible and adaptable to ever changing environments. Ability to remain calm under pressure. Diplomatic and respectful Willingness to travel and live in basic conditions. An understanding of and a commitment to Tearfund's Mission, Values and Beliefs Statement. 	



If you believe you meet the above criteria, please **submit your CV and covering letter as well as Tearfund application form which can be collected from the HR department** in Tearfund's Office located at Hai Jerusalem Opposite Alpha clinic few meters away from St Joseph Catholic Church

Deadline for submission is 31st May 2017

NB:



- Female candidates are strongly encouraged to apply
- Please note, as these position is argent, Applicants may be shortlisted and interviewed, prior to the closing date.
- Only short-listed applicants will be contacted for interviews.
- Applications once received are not returnable

**THE HUMAN RESOURCES OFFICER
TEARFUND SOUTH SUDAN PROGRAMME
HAI JEROSALEM.**

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