



THE LUTHERAN WORLD FEDERATION, WORLD SERVICE

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World Service
member of act alliance

SOUTH SUDAN COUNTRY PROGRAM



Position type: National Secondary Teacher for Biology and Chemistry

Number of Position: two

Duty Station: Ajuong-Thok

Contract type: Fixed term with possibility of extension depend on funding & performance

Employment start date: June 2019

Advert Closing deadline: June 6, 2019

JOB ROLE:

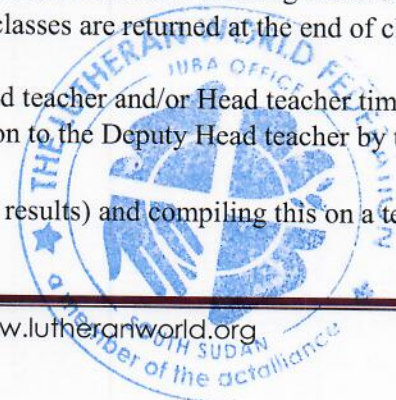
The national Secondary School Teacher will substantially contribute to the effective learning of students, motivating and inspiring students so that they can reach their fullest potential in curricular and non-curricular activities

BACKGROUND:

The Lutheran World Federation/ World Service (LWF/WS), South Sudan Program strives to provide humanitarian assistance (emergency/relief, rehabilitation and development work) to vulnerable communities to enable them realize their basic human rights and needs in line with its vision and mission statements

KEY RESPONSIBILITIES:

- Prepare professional teaching documents such as the Scheme of Work, Lesson Plans, Lesson Notes, Records of Work Covered and Learners Progression Records. These records will be checked by the Deputy Head teacher and/or Head teacher;
- Teach Biology and Chemistry
- Ensure that there is proper documentation of learners attendance
- Use teaching techniques encompassing both child centred and teacher centred learning methodologies;
- Responsible for ensuring items which are distributed during classes are returned at the end of class and shared items do not going missing at the end of the lesson.
- Prepare and submit reports of his/her class to the Deputy Head teacher and/or Head teacher timely.
- Sets examinations, mark and analyse the results for submission to the Deputy Head teacher by the deadline.
- Keep accurate records of student's progress (i.e. examination results) and compiling this on a termly basis for submission to the Deputy Head teacher;



- Report issues of irregular attendance to the Deputy Head teacher;
- Work with the Deputy Head teacher and Head teacher to organise mobilisation campaigns at Soba Secondary School and in the camps/host community to increase enrolment and support regular learner's attendance.
- Maintain discipline in the school and adhere to school rules and regulations and the South Sudan code of conduct.
- Ensure that all urgent education issues are discussed with the Deputy Head teacher and/or Head teacher and forwarded to the education officer immediately.
- Ensure that there is absolutely zero tolerance for corporal punishment, abuse, harassment or aggression.
- Organises and participates in co-curriculum activities (e.g. sports clubs, journalist clubs, environmental clubs, debating clubs etc.)
- Highlights cases of concern to the Head teacher to refer students to the appropriate support services.
- Take part in Psycho Social support activities in the school.
- Participate in the back to school campaigns and mobilisation.
- Take active roles in organising commemoration days in schools and community.

Qualification and Experience

- Must be an experienced and specialised teacher in Biology and Chemistry.
- At least a Diploma in Secondary Education with 2 years of teaching experience
- BSc in Education in the field of Biology and Chemistry.
- Strong organizational skills and ability to operate professionally
- Excellent in written and spoken English. Knowledge of spoken Arabic is an added advantage.
- Team Building and ability to work under extreme pressure

Application Process:

All applicants must send their application letter and updated CV and supportive documents attached in English to the Human Resource office in Juba lwfsdrecruitment@gmail.com with copy to recruitmentlw1@gmail.com, recruitmentlw2@gmail.com, recruitmentlw3@gmail.com or hand delivery which should be registered with the receptionist. Applications by email should come with the subject 'Application for Communication Officer Position. Female candidates are encouraged to apply. Only shortlisted candidates will be called for interviews.

Child Safeguarding:

LWF is a child safe organization and is fully committed to promoting the realization of children's rights including the right to protection from violence and abuse. We therefore, have particular responsibilities to children we work and come into contact with to keep them safe from any harm or risk. In line with LWF policy, any appointment is contingent on thorough criminal record checks.

